

# Accessibility Checklist

-Modified from Alderson-

## INSTRUCTIONS FOR ACCESSIBILITY CHECKLIST:

1. YOU MAY WANT TO PRINT THIS INSTRUMENT FOR YOUR PROJECT.
2. PLEASE CHECK "YES" OR "NO" AT THE END OF EACH QUESTION. IF ANY SPECIFIC QUESTION IS NOT APPLICABLE, JUST PUT "N/A."

1. Are parking spaces available for people with disabilities? **Yes** \_\_\_\_ **No** \_\_\_\_
2. Are the parking spaces near to the building entrance? (Travel distance should not exceed 200 feet.) **Yes** \_\_\_\_ **No** \_\_\_\_
3. Are the parking spaces easily accessible to the front entrance by level or ramped path at least four feet wide and free of obstructions? **Yes** \_\_\_\_ **No** \_\_\_\_
4. Is the surface of the parking lot area smooth (but not slippery) and hard (not sand, gravel, etc.)? **Yes** \_\_\_\_ **No** \_\_\_\_
5. Are walks leading to the facility level or nearly so? **Yes** \_\_\_\_ **No** \_\_\_\_
6. Are there curb-cuts at crossways? **Yes** \_\_\_\_ **No** \_\_\_\_
7. Is at least one primary entrance usable to individuals who use wheelchairs? **Yes** \_\_\_\_ **No** \_\_\_\_
8. Do all doorways have a clear opening of at least 32 inches? **Yes** \_\_\_\_ **No** \_\_\_\_
9. Are the doors operated by a single effort and is the pressure of the door light enough for the person with disability to open? **Yes** \_\_\_\_ **No** \_\_\_\_
10. Are sharp inclines or abrupt changes in level avoided at thresholds? **Yes** \_\_\_\_ **No** \_\_\_\_
11. Are ramps provided where there are stairs? **Yes** \_\_\_\_ **No** \_\_\_\_
12. Do the ramps conform to the standard of no greater than one-inch rise in 12 inches of length? **Yes** \_\_\_\_ **No** \_\_\_\_
13. Do the ramps have a surface that is firm, fixed and nonslip, with a 32-inch handrail on at least one side? **Yes** \_\_\_\_ **No** \_\_\_\_

14. Are guest elevators accessible and usable by persons with physical disabilities? **Yes** \_\_\_\_  
**No** \_\_\_\_
15. Are all elevator controls 48 inches or less from the floor? **Yes** \_\_\_\_ **No** \_\_\_\_
16. Are tactile identifications located beside all elevator operating buttons? **Yes** \_\_\_\_ **No** \_\_\_\_
17. Do all bathroom doors provide a minimum of 32 inches of clear opening? **Yes** \_\_\_\_ **No** \_\_\_\_
18. Is the bathroom floor the same level as the floor outside of the bathroom? **Yes** \_\_\_\_ **No** \_\_\_\_
19. Does the bathroom contain a floor clearance area of at least 5 feet by 5 feet to permit a person who uses a wheelchair sufficient turning space? **Yes** \_\_\_\_ **No** \_\_\_\_
20. Is there at least one bathroom stall usable by a person who uses a wheelchair? **Yes** \_\_\_\_ **No** \_\_\_\_
21. Are sinks, mirrors, dispensers and disposal units within reach and usable by a person who uses a wheelchair? **Yes** \_\_\_\_ **No** \_\_\_\_
22. Are there conveniently located public phones 48 inches or less from the floor? **Yes** \_\_\_\_  
**No** \_\_\_\_
23. Do public telephones have volume control devices? **Yes** \_\_\_\_ **No** \_\_\_\_
24. Are Text Telephones (TT's) available? **Yes** \_\_\_\_ **No** \_\_\_\_
25. Are water fountains available and have a clearance of 28 inches? **Yes** \_\_\_\_ **No** \_\_\_\_
26. Are any of the guestrooms designed especially for persons who use wheelchairs? **Yes** \_\_\_\_  
**No** \_\_\_\_
27. Do all doorways have a clear opening of 32 inches? **Yes** \_\_\_\_ **No** \_\_\_\_
28. Are there handrails in the toilet and shower area? **Yes** \_\_\_\_ **No** \_\_\_\_
29. Is there sufficient turning space and maneuvering in the bath for a wheelchair? **Yes** \_\_\_\_  
**No** \_\_\_\_
30. Are hanging rods for clothing located within 48 inches of the floor? **Yes** \_\_\_\_ **No** \_\_\_\_
31. Are all booths and tables (conference, social and dining) able to be converted to wheelchair use, with a clearance of 28 inches from the floor? **Yes** \_\_\_\_ **No** \_\_\_\_

32. Is the meeting space accessible and usable by persons with disabilities? **Yes** \_\_\_\_ **No** \_\_\_\_

33. Will a person who uses a wheelchair be able to exit and return to the conference area with minimum effort? **Yes** \_\_\_\_ **No** \_\_\_\_

34. Are all common areas accessible to all people? **Yes** \_\_\_\_ **No** \_\_\_\_

35. Is help available for those who might need any type of assistance? **Yes** \_\_\_\_ **No** \_\_\_\_

36. Who can be called if assistance is needed?:

37. What is the general attitude of all personnel towards persons with disabilities?

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