

CALVIN

College



Parent Resource Guide

2008-2009

Academic Calendar 2008-2009

September	2	Tuition, room & board payment due
	3	Residence halls open 9:00 a.m.; QUEST fall orientation for new students begins
	4	QUEST fall orientation program continues
	8	First day of fall semester ; classes begin 8:00 a.m.
October	20	Tuition, room & board payment due
	24-25	Family Weekend
	28-29	Academic advising for interim and spring semester
	28	Registration for interim and spring semester begins
November	20	Tuition, room & board payment due
	26	Thanksgiving break begins 5:00 p.m.
December	1	Classes resume 8:00 a.m.
	11	Last day of fall semester ; classes end 10:00 p.m.
	12	Reading Recess
	13	Exams begin 9:00 a.m.
	18	Exams end; Christmas break begins 10:00 p.m.
	19	On-campus housing closes 10:00 a.m.
January	5	Tuition, room & board payment due
	6	On-campus housing opens 10:00 a.m.
	7	Interim term begins 8:00 a.m.
	27	Interim term ends 5:00 p.m.
February	2	First day of spring semester ; classes begin 8:00 a.m.
March	16	Tuition, room & board payment due
	20	Spring break begins 5:00 p.m.
	21	Residence halls close for spring break 10:00 a.m.
	29	Residence halls re-open 12:00 noon
	30	Classes resume 8:00 a.m.
April	10	Good Friday; no classes
	20	Tuition, room & board payment due
	22	Honors Convocation
	28-29	Academic advising
	28	Registration for fall 2009 begins
May	13	Last day of spring semester ; classes end 10:00 p.m.
	14	Reading Recess
	15	Exams begin 9:00 a.m.
	20	Exams end 10:00 p.m.
	21	Residence halls close for the year 10:00 a.m.
	22-23	Commencement Weekend
	23	Commencement 2:00 p.m.

For a complete parent calendar visit www.calvin.edu/parents/calendar.htm

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Greetings from the President



Thank you for allowing us to embark on this exciting new journey with your son or daughter. You are partners with us as we strive to offer a distinct Calvin education to your student in a way that opens and enriches minds, nurtures and strengthens faith, and affirms and develops gifts.

Parents play a significant role in molding and shaping students into the persons they are today. We pray that in their years at Calvin, every student will continue to develop their minds, hearts, and lives in ways that will build a trajectory for them to be future leaders in

whatever they are called and equipped to do, joining thousands of Calvin alumni who have gone before them.

Calvin is an unusual treasure in the world of education. We rank high in the external measurements for colleges and universities, we offer a vast array of majors and programs with a global reach, we have a vibrant campus community, and we maintain a Christ-centered approach to education and living that lies at the core of Calvin's vision and mission. Encourage your son or daughter not only to work diligently toward his or her educational goals, but also to participate fully in the unique opportunities for growth that abound in the residence halls, the classrooms, and the Grand Rapids community, as well as around the world.

This is a living, loving, and active place—a place with many choices. Encourage your son or daughter to seek out the wise counsel and friendship of our faculty and staff and to become broadly involved in the life of this community inside and outside of the classroom.

I look forward to meeting you at some point during this journey, and I now join with you in prayer that the growth and changes that occur in your son or daughter in the years to come—and in you—will be for God's glory and will further his kingdom.

Sincerely,

Gaylen J. Byker
President

Welcome to the Calvin College Community



We are pleased to present this *Parent Resource Guide* as part of your welcome and orientation to the Calvin community. The Calvin experience is full of new discoveries, opportunities, challenges, and adjustments. This is also true for parents and family members, especially when an oldest child begins college. This guide is designed to better acquaint you with the many services and resources available at Calvin. The more you know about Calvin, the better equipped you will be to support your student and the educational process.

It is our pleasure to serve you as a Calvin parent relations team, facilitating helpful communication and genuine partnership between Calvin parents and the college. Our mission: Calvin's parent relations program is a campus-wide endeavor that supports the mission of the college and enriches the Calvin experience for students and their families through communication, programs, events, and volunteer opportunities. Specifically, this includes:

- Welcoming parents and families as full members of the Calvin community through events, publications, and Web-based communications
- Including Calvin parents and families in the full life of the campus
- Developing leadership opportunities for Calvin parents through formal structures such as the Parent Council and through informal avenues such as volunteer projects
- Increasing the financial support from Calvin parents to assist in meeting the college's development goals
- Assisting the college's academic departments and administrative offices as they relate to Calvin parents and families
- Inspiring Calvin parents as ambassadors for the college in their local areas, supporting Calvin in strategic ways

This publication is one piece of a campus-wide effort to provide excellent service not only to your student, but also to you as a Calvin parent. Please know that your input, insights, and inquiries are highly valued by us at Calvin. If you ever have any questions, concerns, or issues, or if you want to talk with someone at Calvin and you're not sure where to begin that conversation, please don't hesitate to call our team's direct office line at 616-526-6094 or send us an e-mail at parents@calvin.edu. We eagerly await the opportunity to serve you.

Sincerely,

Mike Van Denend
Director of Alumni and Public Relations

The Mission of the College

Vision

Calvin College is a comprehensive liberal arts college in the Reformed tradition of historic Christianity. Through our learning, we seek to be agents of renewal in the academy, church, and society. We pledge fidelity to Jesus Christ, offering our hearts and lives to do God's work in God's world.

Purpose

Our primary purpose is to engage in vigorous liberal arts education that promotes lifelong Christian service. We offer education that is shaped by Christian faith, thought, and practice. We study and address a world made good by God, distorted by sin, redeemed in Christ, and awaiting the fullness of God's reign. We aim to develop knowledge, understanding, and critical inquiry; encourage insightful and creative participation in society; and foster thoughtful, passionate Christian commitments. Our curriculum emphasizes the natural, cultural, societal, and spiritual contexts in which we live; our teaching respects diverse levels, gifts, and styles of learning; and our learning proceeds as a shared intellectual task.

Another purpose is to produce substantial and challenging art and scholarship. We pursue intellectual efforts to explore our world's beauty, speak to its pain, uncover our own faithlessness, and proclaim the healing that God offers in Jesus Christ. We strive to embrace the best insights of Christian life and reflection, engage issues in the intellectual and public spheres, and enrich faith by the heritage of the past and the discoveries of today. Our faculty and staff are committed to keen and lively work in their chosen fields and to sharing its fruits with others.

We are also called to perform all our tasks as a caring and diverse educational community. We undertake our tasks in response to a divine calling. Together, we challenge ourselves to excellence as we acquire knowledge, cultivate aspirations, and practice lives of service. We seek to gather diverse people and gifts around a common pledge and purpose; pursue justice, compassion, and discipline; and provide a training ground for the life of Christian virtue. Our classrooms embody a community of faith and learning extending across campus and beyond.

Commitment

We profess the authority of Scripture and the witness of the ecumenical creeds. We affirm the confessions and respect the rich traditions of Reformed believers worldwide and, in particular, those of the Christian Reformed Church. We aim to enhance the cultural life about us and to address local needs. In all we say and do, wherever we may be, we hope to follow and further the ways of God on earth.



History

Calvin College and Seminary was founded in 1876. In that year the Christian Reformed Church adopted a six-year curriculum for ministerial training. The first four of these years were spent in the Literary Department and the last two in the Theological Department. In 1894 students who were not pre-theological students were admitted to an expanded curriculum, and thus the school became a type of preparatory school or academy. In 1900 the curriculum was further broadened and made more attractive to students interested in teaching or in preparing for pre-professional courses in the universities. By 1906 the Literary Department, which provided the four years of preparatory work and two years of college work, became known officially as the John Calvin Junior College. The two-year college in time became a four-year college, and the preparatory department was discontinued. In 1921 Calvin College awarded its first Bachelor of Arts degree.

The school, which started with seven students, grew slowly during the early years; by 1930 it reached its pre-World War II size of 350-450 students. By 1950 the enrollment had climbed to 1,270; today it is approximately 4,200.

Although the curriculum has expanded to include professional training in a variety of fields, the college maintains a strong commitment to its liberal arts curriculum as a means to develop students' understanding of God's world and their place in it.

Calvin's Hopes for New Students



Engaging students in the pursuit of vigorous liberal arts education that promotes lives of Christian service lies at the heart of Calvin's mission. For first-year students in particular, this overarching goal translates into three important themes: induction, inclusion, and involvement. Specifically, Calvin aims to foster an

understanding of, and commitment to, Christian higher education (induction); to welcome first-year students to a community of learning in which individuals of diverse gifts and divergent backgrounds can find a place (inclusion); and to promote active involvement in the learning process, both in and out of the classroom (involvement).

With these three themes forming a backdrop to Calvin's Christian educational project, we sincerely hope and pray that first-year students will

- 1) become familiar with the central affirmations of a Reformed Christian confession, understand how these affirmations can inform a worldview, and experience learning from this confessional perspective both in and outside the classroom;
- 2) involve themselves in the Calvin learning community;
- 3) improve their ability to listen, think, converse, write, argue, and exercise critical judgment;
- 4) increase their self-knowledge and explore the questions "What are my gifts, aptitudes, personal limits, interests, tendencies, and temperaments?" and "How will they influence my living and learning?";
- 5) explore and develop greater appreciation for differences in people: their cultures, ethnicities, and gender;
- 6) critically examine and assume more responsibility for their moral and religious commitments; and
- 7) complete a successful transition to learning and living at Calvin College and assume responsibility for their own education.

(Adapted from "First Year at Calvin: Background and Goals," adopted by Calvin's Faculty Senate on May 6, 1996)

Time of Transition for You, Too

By Bob Crow, Dean of Student Development

This is a significant time in the life of your family. And while most of the attention is rightly directed toward your son or daughter and the transition that he or she will be making in coming to Calvin College, the primary purpose of this resource guide is to equip you with some tools that might come in handy as you adjust to this transition yourself.

Perhaps the most important fact for you to remember is that you are still the parent, and your daughter or son still needs you! Moreover, while we will care deeply for your child, in no way can Calvin College assume your role as parent. There is no way that we can. There is no way that we should. The late 1960s and early 1970s were tumultuous times in American higher education. One of the most significant changes during that time was the loss of *en loco parentis* (Latin for “in the place of parents”), whereby faculty members and administrators served in the place of parents while students were at college. Increasingly, students demanded their freedom from the oppressive rules of college administrators, and academia finally agreed, declaring that students 18 years of age or older were legally considered to be adults. American higher education has never been the same. Calvin College is a place that supports the notion that colleges cannot take the place of parents in the lives of students. We would fail miserably. No one can love a child as well as a parent.

But Calvin College is also a learning community that is not content to distance itself from students or to allow these young adults to flounder. These are our students. These are imagebearers in God’s wonderful creation. And while they may be legally classified as adults, for traditional-aged students (18-24 years of age), we more often refer to them as emerging or novice adults. They are making the important transition from youthfulness into adulthood. And we believe they need to do this in a challenging yet supportive environment.

How then might we understand our role as educators for these important students of ours? To be sure, we play many roles: teacher, mentor, scholar, researcher, perhaps even friend. But the image that I have grown to see is that of a loving uncle. Not a parent, not an uninvolved and distant ivory tower dweller, but a loving uncle, someone who can care deeply for your son or daughter while allowing him or her the space necessary in which to grow. Considered to be the first theorist of student development in higher education, Nevitt Sanford proposed his simple, yet profound theory of “challenge and support.” Colleges that do the best educating are those that have a healthy tension between challenging students and supporting students. At Calvin, we work deliberately to balance our support with appropriate challenge. At times this will mean an embrace; at other times

it will mean a firm word. At Calvin College your son or daughter can count on an environment of love, concern, support, and counsel from faculty, staff, and administrators who are seeking the very best for him or her. And finally, here is some quick wisdom in a nutshell (six easily remembered points) for you to consider as you think of your son or daughter's smooth transition into Calvin College:

- C – Communicate regularly.** As in every relationship, communication is key. And what we hear from students is that written communication is most valuable to them. Write a letter or e-mail them regularly with news from the home front. In addition, communicate with the college. As you have questions or concerns, please let us know.
- A – Always pray.** You have invested yourselves in the lives of your children. Never forget that your most important role now is to pray for them. And, I might add, please pray for us, asking that God would enable us to be faithful to him in our work as members of this Christian institution of higher learning. May God be honored and his kingdom become more evident through all of our work and play here at Calvin.
- L – Listen.** More than your advice, your son or daughter needs not only to have your ear when he or she talks with you, but also to know that you hear what is being said (not what you want to hear). Ask open-ended questions and then provide the space for your son or daughter to respond ... without interruptions, without your telling him or her exactly what to do.
- V – Voice your support and encouragement.** Building on the listening aspect above, instead of telling your son or daughter what to do, bite your lip, hold the majority of your opinions, and emphasize that you believe in him or her and are confident in his or her ability to make the right choices.
- I – Inspire your son or daughter.** Demonstrate interest in what he or she is learning, perhaps by borrowing his or her books after the semester is over and reading what he or she has studied. Be a role model, demonstrating that learning is a lifelong, joyful quest. Ask penetrating questions about what has most surprised them or what has most challenged them through their classes or co-curricular activities.
- N – Never forget that life is a marathon, not a sprint.** Remember when your children first learned to walk? They fell a few times, right? So, too, with their college experience; they will make some mistakes. Allow them the grace and the room to fall.

Parenting a College Student: What's That?

By Randy Wolthuis, Director of the Broene Counseling Center



Can you believe it? Your son or daughter is about to be a college student! You've gone through other milestones before: the first steps taken, the first day of kindergarten, the first soccer game, the first time they felt betrayed or hurt by a friend, the first date, and so on. But this milestone—this thing called college—well, this is different. It seems huge. If you are like most parents, you

are experiencing a hodgepodge of feelings. You are excited, but apprehensive. You are proud, but nervous. You may feel ready for this stage in your life, but may also be somewhat sad about how fast the time has passed.

Like many parents of soon-to-be college students, you've actually been going through the slow process of "letting go" for quite some time. You don't kiss and bandage skinned knees anymore. You aren't as much of a taxi driver as you were a couple of years ago. You don't always know where your son or daughter is or what they are doing. Maybe you've noticed that your son or daughter doesn't seem to need you as much when they are troubled or struggling.

Day after day you've invested enormous emotional, physical, and financial energy into your son or daughter. You've done all the things that come with being a parent. You've hugged them, cried with them, lectured them, prayed for them, grounded them, and loved them. But now what? How do you parent a college student? What does he or she need from you? What do you need?

It is my belief that your parenting is definitely not over. It's just changing. Your son or daughter still needs you, just in a different way. What follows are common questions parents have about this time of transition. The questions that the parents of Josh and Sarah ask might sound familiar to you.

Josh is a quiet kid who doesn't say much. What is he likely to be thinking or feeling about coming to Calvin?

Like most soon-to-be college students, Josh is probably experiencing feelings that are similar to what you are experiencing. There is excitement about a new adventure. There may also be considerable apprehension about all the unknowns and new challenges that are before him—both academic challenges

and social challenges. There may be some anxiety about how Josh will adjust to being solely responsible for his life. There may also be some normal sadness about separating from friends and family. It's likely to be a real "mixed bag" for both Josh and you as parents.

Be aware, however, that talking with Josh about these issues may not be all that productive and most likely will require a significant amount of initiative on your part. In other words, don't expect Josh to verbalize many of his pre-college feelings. To be sure, he will have them, but getting him to talk about them will be something else.

Will Sarah change while at Calvin, and if so, how?

We hope and pray that Sarah indeed will change! For most Calvin students, college initiates a new "growth spurt" of sorts. Calvin is a dynamic and rich environment ripe with opportunities to meet interesting people and engage in new activities. It is "fertile soil" that often encourages the formation of strong "roots." Sarah will be challenged to take ownership of her faith, making it both personal and genuine. She will likely develop a clearer sense of who she is. She may very well develop a passion for a career and/or a major. Like most growth, however, it usually comes with some tension and struggle. College students are likely to struggle with many questions central to identity and purpose. These might include

Who really am I?

What do I really value?

Do I have my own Christian faith, or is it just the faith of my parents?

What do I want from my life?

How does God call me to serve him?

Do my values and beliefs make sense?

What career fits me?

Although the separation between Sarah and people important to her is sometimes painful, it is only through this process that she can begin to know herself more clearly and establish her own sense of identity. These changes are slow, but it is truly gratifying for parents to witness over time their children forging their own way and becoming their own person.

How can I make sure Josh gets to class or goes to church?

Well, you really can't. At this point, we parents rest on the assurance that despite our mistakes and imperfections, we've provided them the right foundation to do the right things based upon solid values. Although parents wonder about that sometimes, our experience is that the vast majority of Calvin students have been blessed with very good parents. As parents, we also pray that God will guide, direct, and sustain. Josh will be challenged by many choices while at Calvin. Do I go to class or just skip it? Can I afford

to put off studying for my biology test and go out with my friends? What about that party I keep hearing about? How important is getting up Sunday morning to go to church? If Josh is like most students, he'll "rise to the occasion." He'll learn how to manage his time. He'll also grow in his own Christian faith and will critically examine the faith of his parents. While this may be anxiety provoking for some parents, it is a necessary step for the cultivation of a personal and vibrant Christian life.

I'm worried that Sarah won't fit in at Calvin. She's not Dutch or Christian Reformed.

Sarah's fitting in at Calvin will probably have more to do with how willing she is to make friends and get involved with college activities than anything else. Calvin's cultural tradition is certainly present, and it has much to offer. However, Calvin is increasingly becoming more diverse. For example, slightly more than half of our students now do not come from Christian Reformed backgrounds. Calvin values diversity. However, the key question is how Sarah can fit in. Students tell us that they felt more like they "fit" or belonged when they took action. Most start with their residence hall activities. There are dorm activities, retreats, Late Nights, many other things. Sarah will need to make that happen, and she can. Resident assistants (RAs) are a great resource to help students new to Calvin. Or, if Sarah resides off campus, she should get involved with the commuter student organization and spend time around the Student Development Office, another great resource for students who live off-campus.

How often should I call, visit, or e-mail Josh?

There is really no standard "rule" for this. You might want to talk with Josh in advance about this and see if he has any sense of what he would like. In general, call once or twice a week during the first couple of weeks, less frequently later. If you live reasonably close, do not visit frequently. Our experience is that giving Josh "space" is important at this point, while also assuring him that you are still available. Use care packages—those boxes full of goodies and "stuff"—to help him feel like you are thinking about him. Students love them. Be careful about e-mail. It's wonderful technology, but because it is so easy, it's sometimes overused. Don't be surprised (or offended) if Josh doesn't respond to all of your writing or e-mails. He may need his distance. Keep visits to a minimum, and do not drop in unannounced.

When we call or e-mail Sarah, are there general tips about what should or should not be discussed?

Good question. It's best to respect the process that Sarah is undergoing. She is slowly separating from you and becoming her own person. She is likely to feel somewhat nervous about that, but she also takes some pride in "forging

her own way.” To that end, resist the time-honored parental urge to ask if she is getting enough rest. Don’t ask if she is eating properly. Don’t give advice unless she asks for it. Try to do more listening than talking. Tell Sarah about what has been going on with family members. If you know that she would like to hear some juicy hometown news, tell her about it. Try not to inquire too much about grades. You will most likely be somewhat anxious about how Sarah will handle the academic demands, but appreciate the fact that she will most likely become quickly aware of what it takes to succeed academically at Calvin.

Is Josh likely to be homesick?

Maybe, maybe not. For all freshmen, the adjustment to Calvin and college life is stressful. There are new people to meet, new routines to learn, new academic demands, new roommates, and new pressures. It’s a real challenge! Thankfully, most new students get through it and begin to thrive in this community relatively quickly. If you hear from Josh and he sounds homesick, we’d suggest you simply listen. Resist the urge to label what he’s feeling as “homesickness.” Tell him that you understand that this adjustment is not easy. Promise to pray for him. Suggest he talk with an RA or a friend. Remind him again that you believe in him. Encourage him to try to take the initiative to seek out people and activities, even if he is not really feeling like it yet.

What if Sarah calls in a panic and sounds really upset?

Listen, and don’t allow yourself to panic. Adjusting to college life creates some level of self-doubt in just about all freshmen. We in the counseling office hear students talk about if they have “what it takes” socially and/or academically to make it at Calvin. Freshmen are most likely to feel overwhelmed the first couple of weeks as they adjust and then again at the time of mid-term examinations around early October. Mid-terms are anxiety-provoking for students because they’re not sure about how they will do. It resurrects or exacerbates the normal self-doubt or insecurity that is already present. Thankfully, this soon passes, and they do, too!

I keep reading articles about college “life” and how so many students are using alcohol or other drugs. This frightens me. Will Josh be exposed to this at Calvin? How can we minimize this in his life?

It is safe to say that no college campus is immune from some problems with alcohol. Calvin is no exception. Although our data suggest that Calvin students are significantly less likely to drink and use other drugs than students at other colleges and universities, it happens here, too. Josh will certainly hear about parties and may even be invited to some. He will hear

about students' drinking. Those temptations will be present, and he will be faced with choices. You won't be able to monitor his behavior or make those choices for him. It's time to rest in the assurance that you have imparted to Josh the kind of values that are best. You must trust his judgment and have faith that he will make the right decisions.



Calvin does have clear policies regarding substance use and other dangerous behaviors, and it enforces those policies. Although the majority of students do not use drugs or alcohol, when we become aware of an alcohol violation, for example, the discipline process affords another opportunity for growth for the student.

Sometimes Sarah seems so irresponsible. I'm afraid she's not ready for college. How can I know that she'll be OK?

It may comfort you to know that many parents have the same concern. They have seen their children fail to pick up after themselves, forget doctor's appointments, arrive late for school, or not turn in college forms on time. It's natural to wonder (and fret!) whether their children will be ready to get up on time, hand in homework, get to class, and budget their time. It should also be comforting to you that many parents see remarkable changes quite early in their children. It seems that most students "wake up" right away and realize that it is up to them. It is likely that the same thing will happen for Sarah. When she is confronted by the reality that responsibility comes with freedom, she will probably "step up to the plate" and surprise you! This is all about growth and maturing!

What do I do if I have any other questions or concerns?

Contact us. Included in this *Parent Resource Guide* are the names and phone numbers of key offices and personnel that can assist you, as we partner together to make this an exhilarating educational experience for your son or daughter.

What Parents Can Expect from Calvin

As parents of a new student at Calvin, you know that whether your son or daughter lives on campus or continues to live at home, your relationship with him or her will change. In either case, your child will enlarge his or her community of family by being part of residence hall, classroom, and student organization communities within the larger community of this educational institution. This transition represents one of the biggest steps for parents in the natural process of letting go. For many parents, it also carries a healthy dose of trepidation, even though they know it is an essential step in a student's maturation and transition into adulthood. We at Calvin College want to highlight some key factors to ease your concerns and balance your expectations.

1. There have been 18 years of preparation for this transition. Even though you may at times be unsure of your effectiveness as a parent, the vast majority of you have done very well at modeling what it means to live responsibly in relationship with one another and with God. The lessons have been learned, for the most part, better than you think. Now is the time for you to trust God and to trust your son or daughter.
2. We work hard at Calvin to develop Christian community within classrooms, organizations, and residence halls. We take seriously our responsibility to model, teach, and encourage responsible Christian behavior. When students fall short, we will use a variety of means to challenge them to do better, sometimes through the use of consequences. We will try to be their wise friends, but we will not assume the role of a parent.
3. The main link of communication between the college and you is your child. We communicate directly with our students on a wide variety of issues; we encourage you to do the same. For example, if a student receives a minor disciplinary sanction (e.g., a warning or personal probation) for some form of an open house violation, we will not normally contact parents. If parents learn about this incident, it will occur at the discretion and initiative of their son or daughter rather than through a phone call or letter from Calvin. We believe that if students are to be successful in their transition into adulthood, we need to increasingly treat them as adults. This means we will respect their right to privacy on matters they entrust to our knowing.
4. Even though such communication through students to parents is the operative principle, it is not an absolute one. There are some exceptions.

For example, when a student receives a serious disciplinary sanction (e.g., most cases resulting in disciplinary probation and cases of suspension) for a violation of our conduct code, we will ensure that parents are notified. Our preferred method is to give the student a short but reasonable time frame in which to make the first contact with his or her parents. Parents are then asked by their son or daughter to contact the college for further discussion with the resident director or dean. Other exceptions include suicide attempts and hospitalizations. (Typically, the hospital that admits the student contacts the parents. College officials would make a follow-up call or provide assistance directly to parents at the hospital.)

5. Even though our primary relationship is with the students, college staff members are available to consult with parents about their concerns. A few students will experience some bumps in the road during their first year. Sometimes students come to Calvin already having experienced bumps in the road during high school. We want to help those students maintain the gains that they made prior to coming to Calvin. We encourage students or parents to let us know of previous struggles and victories so that together we can plan a strategy to support the students' successes in lifestyle choices.
6. Parents and Calvin College share the same hopes and offer similar prayers for our students: that they would offer their hearts and lives to God in loving service to his kingdom. We want to see the formation of Christian virtues and the exercise of Christian character. We want to see enthusiasm for the life of the mind develop and deepen. We want students to be successful in their endeavors and assume the responsibilities of adulthood with integrity. In short, we want them to mature in wisdom and understanding. And both the college and parents must rely on God for patience in the process and trust in his covenant promises.
7. In spite of the best efforts and unconditional love of parents, reinforced with the challenge and support of Calvin College, some students will exercise their will and rebel in serious ways. They will cause their parents tremendous pain, loss, and even some shame. While we must never lose hope or stop praying for the return of these prodigals, we need to remember the families broken by such actions. Parents need to offer one another mutual love and concern during such dark days. As a community in which many faculty and staff are parents themselves, Calvin College holds itself to the command that we bear one another's burdens. So remember, we're in this together.

New Student Orientation at Calvin College

The college experience launches a significant change in the life of your son or daughter and also your family. Recognizing the significance of this change, Calvin offers two orientation programs. The summer orientation program is called PASSPORT and is designed for students and their parents. The fall orientation program, QUEST, is designed just for students and takes place immediately prior to the start of fall semester classes. Again for 2008, we are offering an alternative Wilderness Orientation program opportunity, connected to a PASSPORT. There will be four trips where students experience the outdoors to better understand their transition to the Calvin community. For more information look online at www.calvin.edu/orientation.

What Is PASSPORT?

PASSPORT is the summer orientation program for all first-year Calvin students and their families. All first-year students must register to attend one of four PASSPORT programs offered prior to the beginning of fall classes. You are invited and encouraged to attend one of the PASSPORT summer programs with your son or daughter. During the day-and-a-half PASSPORT program, you will have the opportunity to meet other parents, attend workshops and a college class, and become more familiar with the mission of the college.

Which PASSPORT Should You Attend?

There are four PASSPORT sessions from which to choose: PASSPORT I: July 2-3; PASSPORT II: July 17-18; PASSPORT III: July 28-29 (which transfer students may also attend); or PASSPORT IV: September 1-3. If you live within a reasonable traveling distance of Calvin, we expect that you'll attend one of the first three PASSPORT programs. PASSPORT IV (September 1-3) is scheduled immediately prior to the time when all new students must report to Calvin (September 3), and is intended for students who must travel a considerable distance to the campus and who perhaps can't make two trips during the summer.



PASSPORT Costs

The student PASSPORT registration fee is \$200, which is included as part of the \$300 enrollment deposit paid on or before May 1; this fee is typically added to your son or daughter's Miscellaneous Charges statement. There is no additional fee for up to two family members attending PASSPORT and staying in the residence halls (PASSPORTS I – III). Additional family members may attend at a cost of \$50/person. Based on parent comments in past years, we trust that you will find PASSPORT to be an exceptional value.

Lodging

We strongly encourage students and parents, even if you live in Grand Rapids, to stay in the residence halls overnight while attending PASSPORTS I, II, or III. It will provide you with a great opportunity to experience the residence halls.

Students attending PASSPORT IV who will be living on campus will move into their permanent residence hall assignment when they arrive. Because of this, the college is unable to provide housing for commuting students or family members during PASSPORT IV. Family members must arrange their own accommodations at their own expense. You may see if there are rooms available here on campus at the Prince Conference Center. Room rates are comparable to local hotels; you can reserve a room by calling 866-526-7200 (mention that you are a Calvin parent to receive the discounted rate!).

Placement Testing

Placement tests help faculty advisors select and schedule appropriate courses for new students. Placement tests do not exempt students from fulfilling academic requirements, nor do students receive college credit based on test scores. The necessity of placement testing for a vast majority of new students requires that PASSPORT extend over a two-day period because the tests require time to complete, grade, analyze, and distribute to the appropriate advisors.

Calvin administers placement tests for:

- Foreign language classes
- Calculus and pre-calculus classes
- Academic Services Courses (ASC) for math and English administered by the Academic Services (AS) Office

How do you know if your son or daughter should take a placement test?

They will simply complete the advising information section on the PASSPORT registration form. Then, we'll schedule them for the necessary placement tests—if any—during PASSPORT. Students do not need to prepare in advance for foreign language placement tests and the Calculus readiness test; they will be notified at PASSPORT if they will need to take either of these tests. If they are required to take an Academic Services Course (ASC) placement test in math or English, the Academic Services Office will notify them prior to PASSPORT.

Advising and Class Registration

During PASSPORT your son or daughter will participate in an orientation session with students in similar areas of study; this session will help them understand Calvin's core curriculum requirements for their area of study. They will also have an individual advising appointment (which you are welcome to attend) with a faculty member who will assist them in reviewing a list of classes for the fall semester. Then, based on this meeting, the Registrar's Office will create their fall semester schedule.

While students will not be able to choose their specific courses and sections, be assured that the Registrar's Office works hard to make sure every student is on the right track for his or her intended major. Attending an earlier PASSPORT session will not increase the chances of being registered for a desired course. Students have the same probability of being scheduled for courses at each PASSPORT session.



Music Auditions

As you may already know, Calvin's Music Department provides many opportunities for involvement—instrumentally and vocally. Students who are interested in auditioning for one of the many ensembles are encouraged to do so during PASSPORT. They will simply complete the portion of the PASSPORT registration form that deals with music auditions, and we'll schedule an audition appointment for them during PASSPORT. Specific questions about music auditions should be directed to the Music Department at 616-526-6253.

What Is QUEST?

QUEST is the fall orientation program required of all first-year students and transfer students who do not attend PASSPORT III. It begins on Wednesday, September 3, and ends on Saturday, September 6. Calvin's fall semester classes then begin on Monday, September 8. Wednesday, September 3, is the day when all new students report to campus. Students planning to live on campus may begin moving into the residence halls or on-campus apartments at 9:00 a.m. on Wednesday. Students will have most of the day to unpack and get settled before the QUEST program begins. Although QUEST is designed for our new students, there are activities planned on Wednesday, September 3, that parents and family members are encouraged to attend!

Viewing College as Your Student's Job

While it would be convenient to provide a description of exactly what your son or daughter needs from you during this transition from home to school, the fact is that each student has different needs and a different relationship with his or her parents. Consistent with our mission to challenge and support students as they seek meaning in their college experiences, it is important that they have the freedom to learn on their own through a variety of experiences, but also that they have as much support as possible from a variety of resources. One of these resources is you, the parent.

Becoming a student in higher education is a huge life change that involves learning to make decisions without the need for parental permission or supervision. Prior to entering college, students have been guided in their home situations and have begun to learn through other life experiences about how to make wise decisions. Most likely, college is a continuation of this learning. Developmentally, this is a time when students test limits.

As a parent, one of the hardest transitions may be that you are no longer involved in every decision your son or daughter makes. You won't get to know many of the events of his or her day (depending on how much you are told). The best thing you can do, in terms of helping your son or daughter build confidence in his or her decision-making abilities, is to trust him or her to handle things. Just as you once had to learn things on your own, your son or daughter will need to go through this same process (which may be one of trial and error).

College is like a job, and being a full-time student is equivalent to having a full-time job. Like beginning a new job, there are details about this new life and place that students learn as they go and expectations that require personal accountability and personal responsibility. Parents don't typically get involved in their children's workplace (by calling their boss, checking up on their work habits). Likewise, it is understood that when students begin college, they are given a number of personal responsibilities that parents may not be involved in. While students may request parental involvement on a variety of levels, it is important that parents encourage their children's development in independent decision-making. Parents should not only answer questions and point their children in the right direction to find the resources they need, but also emphasize the importance of learning self-reliance. Learning to solve problems independently is a life skill critical for students' development.

While this may be difficult for parents, it is important that they resist the urge to intervene. Students need to learn to handle things on their own, and parents need to take this step in letting go. Going to college is the students' job, not the parents'.

Changes in the Academic Arena

Parents will have minimal contact with professors (e.g., no parent-teacher conferences). Students will assume personal responsibility for their questions and concerns with professors. Unlike high school teachers, college professors usually specialize in one area of academics. Eager students may find opportunities to work closely with professors on research projects or learn about other opportunities in their field of interest. Professors are generally willing to help formulate ideas, and are available in their offices (which are conveniently located in the various departments throughout the buildings). Calvin professors welcome student questions and interaction.

Credit Hours

At the college level, students accumulate credit hours, not just classes. The two work together because each class is worth a specific number of credit hours. Some classes are worth one credit, whereas others are worth four or more. The credit hours are generally reflected on the amount of time spent in class and the amount of work required in the class. Generally, most courses are worth three credit hours. Full-time students take from 12 to 16 credit hours per semester (four or five classes, with exception of some programs), so if you multiply that by eight semesters and three interim classes, a student takes about 40 classes or more, and the requirement for graduation is 124 credit hours.

Textbooks

College students are required to purchase their own textbooks. These are available at the Calvin Campus Store. Often students can also find books through the Student Senate Used Book Sale at the beginning of each semester, and through students' signs on bulletin boards. At the end of the semester, students can sell back their unwanted used books to the Campus Store (if the professor plans to use the book again) and/or sell them to other students.

Student Responsibility in Learning

At Calvin, students are expected to choose their own schedules, get themselves to class (and up in the morning!), and get their own textbooks, among other things. Students must learn the value of their education through the choices they make. This means that there are consequences for poor decisions, whether inflicted on oneself or by administrative staff. Students may choose a major that has a lot of required classes, and therefore their time will be spent in those classes with not a lot of room for other electives (classes of interest that aren't specifically in the program). Other students, however, may choose a program with minimal requirements and therefore will have much more freedom in choosing what classes they take and when to take them. Of course, Calvin faculty members are available for questions and guidance along the way.

Academic Requirements

Calvin is a liberal arts college, which means that in order to earn a degree at Calvin, students are required to take a variety of courses, not just the courses that apply to their specific major/minor. Certain programs will have some variation in core requirements because of the demands of certain majors or minors (for example, some professional programs have a reduction in the number of language courses required).

The academic requirements in the core curriculum include a variety of courses within the humanities, sciences, social sciences, and competencies (e.g., English, physical education, rhetoric, and foreign languages). If you are interested in more information regarding the core curriculum, please refer to the Calvin College catalog.

Making the Grade

Students will be evaluated at the conclusion of each semester and the interim. First-year students will also receive a mid-term grade halfway through first semester. This can be a wake-up call for many students, as they find out that higher education is much more challenging than high school academics.

Classes at Calvin are not typically graded on a curve. Students, during their first class session, are given a syllabus, which lays out the responsibilities in the class and outlines how that class will be graded. Class tests and exams will generally make up the largest proportion of the grade, but participation, projects, journals, and attendance can also factor into students' grades.

The Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act of 1974 helps to protect the privacy of student records. The act provides for the right of students to inspect and review education records, the right to seek to amend those records, and the right to limit disclosure of information from the records.

Students who are currently enrolled at Calvin College, regardless of their age or status in regard to parental dependence, are protected under FERPA. Parents of students termed dependent for income tax purposes may have access to the students' educational records.

With certain exceptions, students have rights of access to those records that are directly related to them and that are maintained by Calvin College. Educational records include any records in the possession of an employee that are shared with or accessible to another individual. The records may be handwritten or in the form of print, magnetic tape, film, or some other

medium. This would include transcripts or other records obtained from a school in which students were previously enrolled.

Official Calvin College transcripts are released only when requested in writing by the students. The fee is \$5 per copy. Transcripts will not be released for students who have failed to meet their financial obligations to the college.

Calvin may disclose information on a student without violating FERPA through what is known as directory information. This generally includes a student's name, address, telephone number, date and place of birth, major field of study, participation in officially recognized sports and activities, weight and height of athletes, dates of attendance, degrees and awards received, and other similar information. Students may restrict the release of directory information by making a request in writing to the registrar.

In certain other situations, student consent is not required to disclose educational information. Following are fifteen exceptions:

- 1) to school officials who have "legitimate educational interests"
- 2) to schools in which a student seeks to enroll
- 3) to federal, state, and local authorities involving an audit or evaluation of compliance with education programs
- 4) in connection with financial aid
- 5) to state and local authorities pursuant to a state law adopted before November 1974 requiring the disclosure
- 6) to organizations conducting studies for or on behalf of educational institutions
- 7) to accrediting organizations
- 8) to parents of a dependent student
- 9) to parents of students under 21 for violations of any law or institutional rule related to the possession of alcohol or controlled substance
- 10) to comply with judicial order of subpoena
- 11) health or safety emergency
- 12) directory information
- 13) to the student
- 14) results of disciplinary hearing to an alleged victim of a crime of violence
- 15) to the attorney general of the United States in response to an *ex parte* order in connection with the investigation or prosecution of terrorism crimes

Requests to disclose educational information will always be handled with caution and approached on a case-by-case basis.

Students who believe that their education records contain information that is inaccurate or misleading, or is otherwise in violation of their privacy, should discuss their problems informally with the person in charge of the records involved. If the problems cannot be resolved, students may request a formal hearing by the registrar. The request must be made in writing to the registrar who, within seven days after receiving the request, will inform students of the date, place, and time of the hearing. Students may present evidence relevant to the issues raised. The hearing officer who will adjudicate such challenges will be the registrar, or a person designated by the registrar who does not have a direct interest in the outcome of the hearing. The educational records will be corrected or amended in accordance with the decisions of the hearing officer, if the decisions are in favor of the students. If the decisions are unsatisfactory to the students, they may place with the educational records statements commenting on the information in the records or statements setting forth any reasons for disagreeing with the decisions of the hearing officer. The statements will be placed in the educational records, maintained as part of student records, and released whenever the records in question are disclosed.

Academic Resources

Academic Services (616-526-6155, TTY 616-526-8481)

The Office of Academic Services offers many programs and services designed to help students succeed in their college learning and academic achievement. This office is located on the third floor of the Spoelhof College Center.

Records and Registration

The Office of Academic Services provides a variety of services and information primarily related to the academic requirements at Calvin. This office is responsible for registering students for classes, issuing grades, checking Declaration of Major forms, performing graduation audits, processing requests for transcripts and enrollment verifications, and ensuring that the academic requirements of the college are met. Staff members are available to meet with students who wish to discuss academic issues, including exceptions to graduation requirements, advising and registration concerns, and questions regarding their academic standing.

Academic Advising

All students are assigned to an individual advisor. The faculty advisor is generally a member of the department in which the student wishes to major. Students who have not declared a major will be assigned to a staff advisor. All faculty advisors keep office hours, during which time they are available to assist students in making decisions about courses and programs. Academic advising days are set aside just prior to registration: October 28-29, 2008, and April 28-29, 2009. This is a designated time for students to meet individually with an advisor to review plans for the coming semester.

Students are also encouraged to consult their advisor throughout the year. Students are expected to assume responsibility for obtaining academic advising and must keep themselves informed about curriculum requirements, both in the core curriculum and in their programs of interest. Students are expected to take initiative both in scheduling advising times and in changing to an appropriate advisor before or upon declaring a major.



Students should be prepared for their advising sessions with up-to-date information about the courses they have completed and must remain aware of academic deadlines and regulations.

Tutoring

Tutoring by trained students is available for many 100- and 200-level courses. This service is free of charge for any student whose professor agrees that it could be helpful. The tutor and student meet once a week throughout the semester. In addition to individual tutoring, drop-in programs for some courses are provided through this office. Students are encouraged to request a tutor as early in the semester as they become aware of a need. A closing date is listed in the Calvin calendar and posted in the student-news e-mail listserv.

Coaching Program

The Coaching Program is for students with learning disabilities, attention disorders, and any other students who specifically need assistance with time management and study skills. Students meet regularly with their coach to work on specific learning strategies and to develop better organizational and time management skills. First-year students are encouraged to participate.

Academic Counseling and Testing

Instructors provide academic counseling for students who need assistance with time management, study habits, or other aspects of college learning. This academic counseling may lead to identification and assessment of learning difficulties. For those who simply need a few tips on adapting to college academic life, the resource area in the office has free literature on topics such as time management, writing and reading skills, test and note-taking methods, and techniques for studying for specific courses.

Academic Probation Services

Students whose GPA is below the academic standards set by the college are subject to dismissal or probation by the Academic Review Committee. For those students on probation, special academic assistance and counseling are provided to help them recover good-standing status. Academic standards are found in the college catalog and on the Academic Services Web site.

Access Program

Students who show promise of academic success but do not meet all of Calvin's admission standards may be admitted to the Access program, an alternative-entry program. The Access Program helps students develop new approaches, strategies, and skills for learning by means of placement testing, academic advising, and coursework. All students admitted to Calvin through this program must take ASC-112, Strategies for Academic Success, a three-credit-hour course. Students enroll in ASC-112 concurrently with a core reading-lecture course in which they apply what is taught in ASC-112. Access students must take placement tests in English and mathematics and complete any requirements indicated by the outcome of these assessments. In addition, the Academic Services staff provide academic support and counseling to Access students.

Students with Disabilities

Calvin College is committed to making the campus physically accessible and providing accommodations that enable students with disabilities to participate in a Christian liberal arts education. All of the services described elsewhere in this handbook are available to students with disabilities. Disability coordinators assist students in receiving accommodations. Accommodations are available to students who have documented disabling conditions that limit daily life or functioning in one or more of the following areas: low vision/blindness, hard of hearing/deafness, psychiatric disorders, learning disabilities, attention deficits, brain injuries, mobility impairments, and chronic health impairments. Individual plans for academic support may include accommodations such as books on tape, note-takers, sign language interpreters, and testing accommodations. Additional academic programming may include secondary academic advising, priority registration, diagnostic screening, and a coaching program. Services are available to assist students with temporary disabilities, such as in the case of unanticipated injury or illness, even though these students are not covered under the Americans with Disabilities Act. Students who experience an unanticipated injury, illness, or other condition which prevents them from attending classes or completing academic assignments during the semester should contact the Office of Academic Services as soon as possible. Staff members will assist each student by developing a plan to communicate with the student's professors regarding the condition and, if necessary, to defer or postpone academic assignments as allowed by college policy.

AHANA Student Services

Services to AHANA (African-American, Hispanic, Asian, and Native American) students focus on developing academic leaders by assisting them in their adjustments to college demands. The AHANA advisor is available to assist students throughout their time at Calvin. The focus of academic coun-

seling is to identify students' strengths, provide academic guidance, and offer social support. This program partners with other programs and offices across the college to create a seamless network of opportunity and support.

International Student Services

Calvin College has approximately 200 students who are citizens of other countries and about 100 American or Canadian students who have spent much of their lives overseas. International students participate in International Passport, a five-day orientation, during the fall semester. Additional activities include monthly dinners, field trips, a retreat, and other social activities. In February, international students perform in "Rangeela," a show of songs, dances, and skits from around the world. Jo Cooper advises international students on immigration issues and helps with the orientation program. Linda Bosch, International Student Advisor, teaches Written English as a Second Language, organizes the orientation program, coordinates programming, and regularly meets with students regarding academic and social adjustment issues. The Academic Services office also works with faculty to help them support international students as the students adjust to U.S. cultural expectations in learning, language, and social interaction.

Rhetoric Center (616-526-7088)

The Rhetoric Center, located in the Hekman Library (L207), offers free assistance with written assignments and speeches at all stages (from developing ideas to editing final drafts). Instructors often encourage students to use the RC. Students from all disciplines and at all levels of experience are welcome to drop in or call to schedule appointments. The Rhetoric Center is open Monday through Friday from 9:00 a.m. to 5:00 p.m. and Monday through Thursday from 7:00 p.m. to 9:00 p.m.

Instructional Resources Center (616-526-6334)

The purpose of the Instructional Resources Center, located on the lower level of Hiemenga Hall, is to provide multi-media instructional support for Calvin's educational activities. It consists of the following departments:

The Audio-Visual Department provides equipment, services, and facilities to produce and display a variety of media. Its facilities include a workroom with materials and workspace for creating posters, banners, bulletin boards, signs, labels, games, educational activities, and more. A-V also lends a variety of equipment and provides services for educational support, such as low-cost lamination, passport photos, and CD & DVD duplication.

Instructional Graphics assists students, faculty, and administration by designing and producing visual aids and presentation materials, such as research posters, PowerPoint presentations, and slides.

Video Productions, Calvin's in-house media production department, is a professional video production facility that develops documentary and instructional video, such as Inner Compass, a weekly discussion of religious and ethical issues aired on the local PBS television affiliate, and other forms of multimedia. It also provides video coverage of conferences and major events, such as The January Series and Commencement. A video studio and video-editing lab is equipped for students' use in class projects and organizations.

The Curriculum Center is a multi-media educational materials library that primarily supports the teacher education program. It is also available for use by other departments and individuals.

Hekman Library (616-526-7197)

Calvin's Hekman Library is one of the finest libraries in West Michigan. Its collection consists of nearly 1.7 million items (books, journals, microforms, government documents, recordings, etc.), and the theological collection is one of the largest in the Midwest. The entire library building was renovated between 1993 and 1997, so a visit to the library is a pleasant and relaxing experience. Carrels, tables, and lounge chairs can accommodate nearly 1,000 people. And students are only one floor away from more than 200 computers in the Information Technology Center, which provides access to the tools needed to complete assignments. The library is open more than 100 hours a week. Research specialists are available to assist library users at the Research Assistance Desk, which is staffed most hours the library is open.

The Hekman Library Web Site (<http://library.calvin.edu/>) is the tool that provides access to sources, services, and staff of the library. The library's Web site provides access to a growing collection of digital resources, including more than 18,000 E-journals and 200,000 E-books, tens of millions of full-text articles, and 150 research-quality article databases. The library staff is committed to creating a digital library that rivals Calvin's traditional library.



Library Hours

Always check the “Library Hours” Web page (http://library.calvin.edu/about_lib/hours) for the most accurate library hours.

Academic Year

(Library hours are extended during the last few weeks of both semesters)

8:00 a.m.–12:00 midnight (Monday-Thursday)

8:00 a.m.–8:00 p.m. (Friday)

9:00 a.m.–8:00 p.m. (Saturday)

Summer *(mid-May through mid-August)*

8:00 a.m.–9:00 p.m. (Monday-Thursday)

8:00 a.m.–4:30 p.m. (Friday)

9:00 a.m.–1:00 p.m. (Saturday)

Information Technology (616-526-6144)

Calvin Information Technology (CIT) provides computing, printing, and telecommunication services to students, faculty, administrators, and staff of the college. Our vision is to promote and support information technologies at Calvin College that are appropriate to the academic and administrative needs of the college. The CIT offices, the Information Technology Center (the main student computer lab), and the Teaching and Learning Digital Studio are located on the first floor of the Hekman Library.

The Teaching and Learning Digital Studio provides faculty a place where they can make use of high-end hardware, software, reference materials, and consulting services as they develop digital media to support their teaching or research.

The Information Technology Center (ITC) is available to all current students, faculty, and staff. This lab offers Windows and Macintosh computers attached to the college network and the Internet, several computer classrooms, multi-media stations, CD/DVD burners, scanners, and laser and color printing. Each residence hall complex has a computer lab that is open 24/7, and many departments have student computer labs as well. Most computer labs provide access to MS Office, student e-mail, library research tools, software for Web browsing and Web-page development, and a wide variety of academic software. Classrooms on campus are equipped with technology for teaching and student presentations.

Students have access to black-and-white printing in all computer labs on campus and to color printing in the ITC. Each student is allotted a \$25 printing quota per semester. This is the equivalent of 500 black-and-white pages. Any printing over the pre-defined quota is included in the student's Miscellaneous Charges Statement at the end of the semester.

Calvin provides a Novell account to each Calvin student as a location to store academic documents and course-related documents on Calvin's network. A student can access his or her Novell account by logging into Novell on-campus or via the Internet off-campus. Students are also given a Calvin e-mail account and a KnightVision account.



Through KnightVision students have access to student discussion boards, student organizations, course registration, course grades, course material, social activities, and more in an easy-to-use, on-line format. KnightVision is accessible from any Internet browser. All student accounts remain active as long as a student is registered for classes and until October 1 following graduation.

Students residing in Calvin residence halls who own personal computers have access to the college network and the Internet from their dorm room through ResNet. Students who bring laptop computers with wireless capabilities to campus are able to take advantage of AirCalvin, Calvin's wireless network. Calvin provides Symantec Antivirus software free of charge to all students. This software is required along with maintaining up-to-date definition files in order to connect to ResNet or AirCalvin. Additional requirements for ResNet and AirCalvin can be found at www.calvin.edu/it/services/studentnetworkservices. Support for connecting to ResNet and AirCalvin is available from the CIT HelpDesk.

Each dorm room has one telephone and multiple phone jacks. Local calling is provided at no charge. Students needing to make long distance calls should make other arrangements. Calling cards may be purchased at the Campus Store.

Questions regarding technology services on campus may be directed to the CIT HelpDesk at 616-526-8555. Additional information about computer services can be found by visiting the CIT Web site at www.calvin.edu/it.

A Life of Faith

Calvin College seeks to develop in its students a sense of genuine piety, of personal integrity, and of social responsibility. It wishes to have its students educated not only in Christian thinking but also in Christian living.

Chapel

Every morning at 10:00 a.m., students, faculty, and staff gather in the college chapel for worship. Communal worship is a vital part of the rhythm of our daily life as a Christian educational community, for in it we bring before God our delights and needs, and receive regular nourishment for a life of obedience and service.

The daily chapel program is diverse—as diverse as our community itself. Prayer and teaching, music and drama, art and testimony—these, and much more, are part of our worship as we renew our devotion to God and hear, again and again, his promises and commands. Weekly chapel services are also held in French, German, Spanish, and Dutch languages. All-campus evening hymn sings and nights of prayer occur occasionally throughout the year.

Sunday Observance

Every Sunday evening starting at 8:00 p.m., an overflow crowd fills the college chapel for LOFT (Living Our Faith Together), which is an informal, contemporary worship service specially geared to a college population. Lively singing, group and individual prayer, and a spirited homily comprise this weekly evening service. In addition to LOFT, Calvin has partnerships with many local congregations, and many students regularly attend their respective morning and evening worship services.

Mentoring

For any student who requests it, the college pledges to help him or her identify and secure a mentor—a wise Christian friend—from among the ranks of the faculty, staff, alumni, and friends of Calvin College.

Other Activities

Many Bible studies and prayer groups meet regularly during the week. Usually these are made up of five to eight students who join together for mutual help and growth. A large number of students also join college or local church programs dedicated to Christian witness in the community.

In addition, organizations such as Young Life and InterVarsity serve to encourage Christian discipleship, witness, and service.

Finally, in the residence halls numerous opportunities exist for fellowship and worship, including frequent devotionals called “Late Nights,” weekly hymn sings, and monthly outreach activities.

Residence Life (616-526-6116)

The learning experience that Calvin offers extends beyond the classroom and into the lives of students in the residence halls and on-campus apartments. As the author and creator of relationships and communities, God calls us to establish friendships, to exercise responsible citizenship, and to encourage one another in our faith and learning. Calvin's Residence Life Program exists to promote learning in these and other areas of students' lives.



A leadership team directed toward this end serves in each residence hall and in the Knollcrest East apartments. Through their work, the teams model and encourage commitments to faith and learning in all areas of life, including friendships, community responsibility, conflict resolution, and mutual respect. They work to form relationships with and among residents by planning educational programming, social events, Bible studies, retreats, and service-learning opportunities. The Residence Life Office is responsible for the hiring, supervision, and programmatic efforts of all the professional and student staff members who make up these teams. In conjunction with the Judicial Affairs Office, the Residence Life Office also oversees the student disciplinary process for violations of the student conduct code by resident students. Our goal is to help students develop a commitment to responsible freedom, where a godly conscience develops through accountability for lifestyle choices within the community.

Housing Office (616-526-6120)

Calvin's Housing Office is a branch of the Residence Life Office. The office can assist students with information on housing contracts, roommate matching, move-in and move-out dates, maintenance issues, meal plans, and questions about housing charges.

We believe firmly in the power of residential communities to involve students in the life of the college and shape and nurture them as they grow. Because of this commitment, all students are encouraged to live on campus for their entire time at Calvin. On-campus residency is required for first- and second year students not living with their parent(s) or legal guardians. Exceptions to this policy are made for students who are 21 or older, part-time students, married students, or those who are two full years removed from their high school graduation date. In addition, first-time residents under the age of 17 or over 22 will be considered on a case-by-case basis and may be interviewed as part of the application process. Accommodations for students under 17 will

be arranged in consultation with parents or guardians. All students commuting from home or living off-campus are responsible for keeping the Registrar's Office informed of their current address at all times. Forms for this purpose are available in the Registrar's Office.

Housing contracts for first-year students will be sent in late March if the student applies for housing between December and March, or upon receipt of a housing application thereafter. Housing information, including a "Moving In" brochure and the student's roommate information, will be sent in early June, and a "Residence Hall Living" booklet and building assignment will be sent in early August. Specific room assignments are given when the student arrives at his or her hall. The resources sent to your son or daughter will provide helpful information about residence life staff and services, rules and regulations for on-campus living, and information about what your son or daughter will need to bring to campus. Please note that it is the responsibility of students to protect and insure their personal property while living in the residence halls.

Dining Services (616-526-6383)

Calvin Dining Services' number one goal is to serve the Calvin community flavorful and nutritious meals. Weekly menus feature fresh fruit, fresh natural juices, fresh baked goods, salad bars with numerous toppings, vegetarian offerings, and a wide variety of delicious entrees served at each meal.

With two dining halls and four retail outlets located on campus, students may choose from a variety of venues and menus:

- Commons Dining Hall (Sunday-Friday; closed Friday dinner)
- Knollcrest Dining Hall (Monday-Saturday)
- Johnny's Café (Monday-Saturday)
- The Fish House (Monday-Saturday)
- Spoelhof Café (Monday-Friday)
- DeVos Grab and Go (Monday-Friday)

Three meal plans are offered: 21, 15, or 10 meals per week. The 10-meal plan is not an option for first-year students during their first semester. In addition to the allotted meals per week, each meal plan features Bonus Bucks (\$75, \$50, or \$25 per semester, depending on the meal plan selected); Bonus Bucks may be used at any of the food venues on campus. Students can treat a guest to Sunday brunch at Commons Dining Hall, buy a latte at the Fish House after enjoying a concert, or grab a late dinner at Johnny's Café.

Students may also use their student I.D. card as a credit card (Calvin Credit) to purchase food items. Financial Services will simply add each purchase to the student's Miscellaneous Charges statement which is paid at the end of each month. Some students may prefer to set up a Dining Dollars account (debit account). Each food purchase is then subtracted from the amount placed in the student's Dining Dollars account.

Calvin Dining Services strives for excellence in quality and service. We invite and encourage students to share suggestions or ideas about our services with any hospitality manager, or by completing one of the comment cards found in either dining hall, or using the convenient feedback form found on the Web site: www.calvin.edu/admin/food/comments.html.

Student Development (616-526-6165)

The Student Development Department is made up of four distinct areas: Student Development Office, Multicultural Student Development, Service-Learning, and Student Activities. The office staff (Dean of Student Development, Associate Dean of Student Development) will be some of the first people you meet once you matriculate to Calvin. They plan and implement the orientation programs



(for further information, please refer to our website at www.calvin.edu/orientation) of the college, namely PASSPORT (summer program), INTERNATIONAL PASSPORT (program for international students), QUEST (fall program), and TRANSITIONS (mid-year program). The office staff also provide a wide range of services for off-campus students (over 40 percent of the student body resides off-campus), as well as leadership and administration to the more than sixty student organizations on campus. Please visit our website at www.calvin.edu/sdo.

Multicultural Student Development (616-526-8702)

The Multicultural Student Development Office strives to support the college's mission to become a genuinely multicultural, anti-racist, Christian academic community by offering programs and support services for all students. These programs are designed to address the Student Life goals outlined in the "From Every Nation" document, by providing forums for discussion and springboards to activism. Students are encouraged to increase their understanding of the historical underpinnings of today's racialized society and be able to discern manifestations of systemic racism. As a result, the MSDO hopes to contribute to a generation of citizens convicted by faith to restore global justice and shalom. Please visit our Web site at www.calvin.edu/msdo for further information.

Service-Learning Center (S-LC) (616-526-6455)

Each year Calvin students log thousands of hours of community service. Among colleges and universities nationwide, Calvin is a model for its

success at integrating service-learning into its academic programs. Students begin their academic lives at Calvin in an atmosphere of service, and the S-LC offers a whole ladder of leadership opportunities to students seeking to embed service-learning their collegiate experience. Beginning with StreetFest, and continuing into residence hall based service opportunities, offering servant leadership opportunities both within the Center and the greater Grand Rapids community, the S-LC is ground zero for connecting with service opportunities. The S-LC's motto is "Learning to Serve—Serving to Learn." Service-learning refers to the wide range of activities designed to meet needs within the local community while simultaneously developing knowledge, skills, and virtues in participating students. Please visit our Web site at www.calvin.edu/slc for further information.

Student Activities Office (616-526-6064)

During college, students may learn and change more than during any other period in their lives. This process of learning and changing takes place everywhere—in classrooms, through all-night dorm discussions, and at a concert or movie on campus. Calvin encourages students to embrace and apply a Christian worldview in all areas of life, including popular culture. As a result, the Student Activities Office staff plans an entire season of the best possible concerts such as Iron and Wine, or movies such as *Hotel Rwanda*, or lectures such as Shane Clariborne, or the bi-annual Festival of Faith and Music, or other activities that will help students to critically evaluate these events in light of their faith. Please visit our Web site at www.calvin.edu/sao for further information.

Student Organizations

Student organizations are an integral part of campus life at Calvin. Students who involve themselves in their education through co-curricular activities enrich their own education. Involvement in student organizations is a great opportunity for students to develop their leadership skills, expand their interests, and build relationships. Students are encouraged to create new student organizations that reflect their interests, and to get involved with existing organizations that suit their interests and fit their schedules. All student organizations must have a faculty advisor, but they are run by the students. The Student Life Committee, the Dean and Associate Dean of Student Development, and the Coordinator of Student Organizations oversee and support the activities of student organizations. There are more than 60 student organizations, ranging from *Chimes* (the student newspaper), to the Environmental Stewardship Coalition, to the IMPROV team. An updated list can be found on Calvin's Web site under Student Organizations at www.calvin.edu/resource/student.htm.

Broene Counseling Center (616-526-6123)

The staff of the Broene Counseling Center offer support and counseling within a Christian framework to any current student. Common issues for counseling include depression, anxiety, relationship problems, eating disorders, and family difficulties, among others. Individual and group counseling options are available, as are workshops or special programs. Students can also be referred to literature in the form of books or pamphlets on a host of relevant topics such as relationships, anger, alcohol, anxiety, depression, stress, and much more.

Counselors are generally available by appointment. In addition, there are daily walk-in times when students can meet with a counselor without a previously arranged appointment. The Broene Counseling Center hours are weekdays from 8:00 a.m. to 5:00 p.m. Counseling services are available throughout the entire calendar year. Appointments can be made by stopping in at the center, which is located on the third floor of the Spoelhof College Center, or by calling 616-526-6123. Students are also encouraged to visit the Web site at www.calvin.edu/admin/broene. All student concerns are kept confidential.

Career Development Office (616-526-6485)

The mission of the Career Development Office is to assist Calvin students and alumni with career development activities that include career assessment and testing, career counseling, internship participation, job search planning, and leadership skills acquisition. Although not a placement service, this office helps students discover and explore the variety of careers available to them. The office uses the Myers-Briggs and Strong Interest Inventory to assist students in selecting a major. Personal guidance is provided for job search techniques such as résumé writing, networking, and interviewing skills. Students are also encouraged to explore and participate in a wide variety of internship and experiential education opportunities available through the Career Development Office. These “hands-on” experiences provide students with the opportunity to explore multiple career options during their college years.

The Career Development Office uses CalvinLink to coordinate the on-campus job posting and interview process. This program enables students to easily submit personal and academic information to the career center, upload résumés and cover letters, search for jobs, and select on-campus interview times. Seniors seeking job search assistance are asked to register for services early in their final year at Calvin. A one-time \$40 career services fee is charged to freshman students, which covers all career services throughout their experience at Calvin. Of that fee, \$15 is refunded via a

Campus Store gift certificate to students who report their employment status within six months of graduation.

The Career Resource Center on the second floor of the Hekman Library provides a significant collection of print and computerized resources, including updated information on occupations, employers, and employment opportunities throughout the world. This state-of-the-art facility is indispensable for students needing help during any stage of their career-planning journey. The Career Resource Center also houses materials for students interested in graduate school programs.

Career counselors are available by appointment or during walk-in times. The Career Development Office is open from 8:00 a.m. to 5:00 p.m. weekdays. The Career Resources Center is open during library hours. The services of the Career Development Office are available year-round.

Health Services (616-526-6187)

Health Services, located in the lower level of Heyns Hall, supports students of the college by providing outpatient medical and immunization services in a convenient on-campus setting. Visits are scheduled by appointment unless immediate care is necessary. Health care is provided by nurse practitioners, registered nurses, and part-time physicians. We can also assist in making referrals to area providers for additional services.

Hours of Operation and Contact Information

M-T-W-F: 8:30 a.m.–4:30 p.m.

Th: 11:00 a.m.–6:30 p.m.

General Information/Medical Appointments: 616-526-6187

Fax: 616-526-6548

Immunizations/Insurance information and appointments: 616-526-6568

Health Forms Fax: 616-526-8818

E-mail: health@calvin.edu

Web: www.calvin.edu/admin/health/

Primary Care Services

- Evaluation and treatment of common illnesses and injuries
- Allergy injections
- Women's health exams, including pap and pelvic
- STD testing and treatment
- Pregnancy testing and counseling
- HIV testing and counseling
- Men's health and wellness exams
- Smoking cessation
- Nutrition counseling

- Mental health evaluation and treatment in collaboration with the Broene Counseling Center
- Physical exams for sports, travel, and employment
- Laboratory and medication services
- Health and wellness presentations for individuals and groups

Self-Care

Students are invited to access the first aid kits located at residence hall front desks. Kits contain disposable thermometers as well as basic supplies to treat minor cuts and abrasions. Students may purchase over-the-counter medications at the bookstore and in vending machines located in the residence halls, apartments, and the Commons.

Immunizations and Insurance

New students are required to complete all health forms and provide signed proof of their vaccination status prior to arrival on campus. For detailed information about requirements and health forms, call the Immunizations and Insurance Office at 616-526-6568 or visit the Web pages at www.calvin.edu/admin/health/.

Student Health Insurance (KnightCare)

KnightCare, an insurance plan designed specifically for Calvin students, provides year-round coverage at a reasonable cost. Detailed information about the plan is available by calling the Immunization and Insurance Office or visiting the Health Services Web site.

Travel Health Services

Travel health nurses provide comprehensive pre- and post-travel consultations, immunizations, prescriptions, and tips on staying healthy while abroad. Appointments are scheduled through the Immunizations and Insurance Office.

Summer Services

We are open daily for information and medical records. Medical appointments are available for KnightCare students only.

After Hours and Emergency Care

During the summer or anytime after hours, students should seek medical or injury care at a physician's office, med center, or hospital emergency department. Visit the WebPages for further information and locations of area facilities.

Eligibility and Charges

Services are available to all registered students of Calvin College. We are happy to provide referral information for students' spouses and children. Reasonable fees are charged for office visits, medications, supplies, and laboratory tests.

Payment is expected at the time of each visit or may be charged to the student's Financial Services account. An itemized statement is issued at each visit and may be submitted to the student's private insurance for reimbursement. Students with KnightCare have a special benefit for on-campus health services.

Confidentiality

We are committed to protecting the privacy of our clients and the confidentiality of their personal health information. Students are welcome to discuss their personal health concerns with family members or guardians. Except in emergencies or as guided by public health code, Health Services staff cannot release or discuss student health information without the student's consent.

Campus Safety Office (616-526-6451)

Campus Safety Dispatch (616-526-6452)

Campus Safety is a 24-hour security service that patrols the campus and parking lots. Campus Safety also offers an escort service for those walking alone during the hours of darkness (dusk to dawn). Questions regarding vehicle registration or parking tickets should be directed to the Campus Safety Office during business hours. The office is open from 8:00 a.m. to 5:00 p.m. Monday through Friday, and is located in the second floor of the Mail and Print Services building at the north end of campus, near the Lake Drive entrance. In an emergency, Campus Safety can be reached 24 hours a day at x3-3333 from on-campus phones. The college has a campus-wide card-access system that provides students with entry to their respective residence halls. A comprehensive safety brochure is available on request from the Student Life Division or Campus Safety Office. Information on Campus Safety Services is available at www.calvin.edu/admin/campus_safety.

In compliance with the Drug-Free Schools and Communities Act of 1989, the Crime Awareness and Campus Security Act of 1990, and the Higher Education Amendments of 1992, Calvin College publishes the crime statistics for the previous three years, which are available at www.calvin.edu/admin/campus_safety. These documents can be accessed by any student or employee, through any terminal on campus. Students are urged to peruse this information at their convenience. Any student desiring a printed copy of this publication may obtain one from either Campus Safety or the Vice President for Student Life.

Lost and Found

All found articles should be taken to the Student Development Office in the Commons Annex or the Campus Safety Office in a timely manner. Lost articles should be reported to Campus Safety.

Use of Motor Vehicles

Motor vehicles owned or operated by Calvin students must be properly registered with Campus Safety and must carry an official college vehicle permit. Motor vehicles may be parked only in approved student parking areas. Drivers will be fined if they park elsewhere. Because parking areas are limited, parking regulations are stringently enforced. In addition to any college driving or parking regulations, the driving regulations and requirements of the Michigan Motor Vehicle Code also apply to any vehicle on campus.

College Costs 2008-2009

The tuition, room and board rates for the 2008-2009 academic year were set by the Board of Trustees during their February 2008 meeting. Tuition and fees for the 2008-2009 academic year are \$22,940. Room and board will be an additional \$7,970. With additional required fees of \$225 the total costs for 2008-2009 will be \$31,135. In addition, we estimate that many students spend approximately \$500-\$800 for books and supplies during the year. It is important to figure into your budget and the budget of your son or daughter other outside costs, such as clothing, personal items, entertainment, and the cost to travel home.

Office of Admissions & Financial Aid

Admissions: 616-526-6106 or admissions@calvin.edu

Financial Aid: 616-526-6134 or finaid@calvin.edu

Financial aid at Calvin is available through the Office of Admissions and Financial Aid, located in the Spoelhof Center. Many forms of aid are available to students, such as scholarships, grants, loans, and employment. Scholarships are awarded based on academic achievement, character, and potential. Grants and some types of loans are awarded on the basis of financial need. Non-need-based loans are also available. On-campus jobs are open to all students, and many students find that part-time employment is a good way to assist with college expenses.

A family's eligibility for financial aid is determined by a careful need analysis using information provided by students and parents on their financial aid application(s). Steps to apply for financial aid are outlined at www.calvin.edu/finaid/apply, and all required forms can also be found here or at the Office of Admissions and Financial Aid.

A complete description of financial aid programs can be found in the college catalog or on the college Web site. Please contact the Office of Admissions and Financial Aid for additional information or financial aid counseling.

Financial Services (616-526-6127)

The Financial Services Office processes all business transactions for Calvin College. The office is open from 8:00 a.m. to 5:00 p.m. Monday through Friday. During the summer months, the office closes at 4:30 p.m. The Financial Services Office is located on the top floor of the Spoelhof Center, Room 365, across from Student Life.

Statements

The Financial Services Office produces the Tuition, Room, and Board Statements: this statement itemizes charges for tuition, room, board, course-related fees, technology access & student activity fee, and off-campus semester charges. These total charges are divided into three payments per semester. An e-mail notification that a statement is ready for viewing (in KnightVision) is sent to the student approximately three weeks prior to each due date. Students can also enable e-mail distribution (e-statements) of the printable electronic statement to parents, guardians, or others.

This office also produces the Miscellaneous Charges Statement: this statement itemizes charges for Campus Store purchases, telephone service, parking violations, career development fees, health services, off-campus interim trips, and all other charges that do not appear on the Tuition, Room, and Board Statement. An e-mail notification that a statement is ready for viewing (in KnightVision) is sent to the student around the 15th of each month. Payments are due on the first of each month. Miscellaneous expenses are expected to be paid in full each month. Students can also enable e-mail distribution of the printable electronic statement to parents, guardians, or others.

Check Cashing

Students may cash personal and payroll checks at the Financial Services Office by presenting a valid Calvin ID card. Checks may not exceed \$200 and must be made payable to “cash” or to the person cashing the check. Cashing of third-party checks is not permitted. Students who present a Canadian funds check for cash will be charged a \$5 service fee per check to cover handling costs.

Expectations for Calvin Students

Calvin places the primary financial responsibility on the students. This means that it is their responsibility to

- File financial aid forms for the start of the academic year and follow up on any necessary items that need to be handled in relation to financial aid throughout the school year.
- Contact their parents about each bill if parents have agreed to pay some or all college costs.
- Contact the Financial Services Office if they are having difficulties meeting a due date.

Banking Around Calvin

Banking Services

Local banking services can be obtained from any of the several financial institutions in the Grand Rapids area. Lake Michigan Credit Union (LMCU) and The Huntington Bank are examples of financial organizations that provide a great value for students. LMCU offers no-fee checking accounts, free PC home banking services, free telephone access services, and, with appropriate approval, free check/debit card and VISA card services. (Please note that Calvin will not solicit, nor permit others on campus to solicit its students to acquire credit cards.) Further information regarding LMCU services is available by calling 800-242-9790. Further information regarding The Huntington Bank services is available by calling 800-480-2265.

ATMs

LMCU has placed three ATMs on campus: a full-service machine in the lobby of the Commons Annex, a cash dispenser in the lobby of the Noordewier VanderWerp residence hall, and a cash dispenser at Knollcrest East. These ATM machines are fee-free for LMCU customers, but a discounted \$1 service fee is charged for non-LMCU users. Also be aware that non-LMCU customers may be assessed a fee from their own banks for using the ATMs.

Payroll Direct Deposit

Students who will have on-campus jobs will also want to consider automatic payroll deposits. Each pay period, Calvin's payroll office will deposit, free of charge, students' paychecks into an account of any financial institution that accepts such transfers. Further information about this service can be obtained from Calvin's Payroll Office.



Campus Store (616-526-6376)

The college operates the Campus Store in the Commons Building. The Campus Store is open Monday through Friday from 8:00 a.m. to 5:00 p.m. (Tuesday and Thursday evenings until 7:00 p.m.), and on Saturdays from 10:00 a.m. to 2:00 p.m.

The Campus Store carries a number of items, including new and used textbooks, general books, campuswear clothing and other Calvin logo items, office supplies, and many items to meet students' personal needs. The Campus Store is also where you will find ordering info on college rings, nursing pins, or graduation announcements. Some of the services offered include a textbook reservation program that includes free on-campus delivery, textbook buyback at the end of the semesters, special educational pricing on software, film development, and special ordering for everything from books to office supplies.

Various payment options are available at the Campus Store, including the option to charge your textbooks directly to your Calvin miscellaneous account and the usual methods of cash, check, MasterCard, Visa, or Discover cards. Our e-commerce Web store also provides the opportunity to purchase items from the convenience of your home. Visit us at www.calvin.edu/campus-store and check out the large array of available items.

Student Employment Services (616-526-7001)

The Student Employment Office works with Career Development, the community, the Alumni Association, and all college departments to post employment opportunities for students.

As part of the Financial Services Office, the Student Employment Office is a resource for job-seeking students. But it is much more than a job database for students seeking employment. The SEO assists students with the completion of W-4 and I-9 forms, provides training sessions for the supervisors of student employees, sponsors opportunities to celebrate student employment, and aids international students with employment paperwork. The summer of 2008 will launch the use of Calvinlink, a job posting service, for all student on-campus and off-campus job listings. Incoming freshman will have the opportunity to locate and apply for on-campus jobs before they arrive for their first semester of classes and use the same system through college and beyond. Students working for Calvin College will need to complete The Department of Homeland Security I-9 form and show original documents that establish employment eligibility.

The Student Employment Office provides informational sessions during PASSPORT orientation. Questions regarding student employment may

be answered on our Web site or directed to the Manager of Student Employment, Karen Hollebeck, at 616-526-7001.

Mail and Printing Services (616-526-6154/6162)

Mail and Printing Services, located on the north end of the campus near the Lake Drive entrance, provides window service Monday through Friday from 8:00 a.m. to 5:00 p.m. Mail Services also provides window service from a kiosk within the Campus Store. Students may purchase stamps and send packages via U.S. Mail or United Parcel Service (UPS). Various overnight services are also available through this office. Mail is delivered to on-campus addresses Monday through Friday. No delivery is offered on Saturday or Sunday. Printing Services provides high-quality printing including booklets, color copies, post-cards, announcements, binding, and posters at reasonable rates.

How to address mail to your son or daughter:

Full name of student (avoid nicknames)
Calvin College
Residence hall name and room number
Street address (of residence hall, see list on following page)
Grand Rapids, MI 49546

You may also fax information to your son or daughter through Mail Services. The campus fax number is 616-526-8551. Students can pick up faxes at the Mail Services building, or you may put their on-campus address on the cover page of your fax and it will be sent to them.

Street addresses for Calvin residence halls:

Beets/Veenstra - 3275 Knight Way SE
Bolt/Heyns/Timmer - 3200 Knight Way SE
Boer/Bennink - 3255 Knight Way SE
Kalsbeek/Huizinga - 3245 Knight Way SE
Noordewier/VanderWerp - 3235 Knight Way SE
Rooks/VanDellen - 3220 Knight Way SE
Schultze/Eldersveld - 3260 Knight Way SE

Street addresses for Calvin Knollcrest East apartment buildings:

Alpha - 3425 Burton St. SE
Beta - 3435 Burton St. SE
Delta - 3455 Burton St. SE
Gamma - 3445 Burton St. SE
Kappa - 3465 Burton St. SE
Phi Chi - 3495 East Campus Drive SE
Theta-Epsilon - 3475 Burton St. SE
Zeta-Lambda - 3485 Burton St. SE

The default address of the college remains:

Calvin College
3201 Burton Street SE
Grand Rapids, MI 49546

Travel Services (616-526-6810)

Calvin College contracts the services of Carlson Wagonlit, a travel management company, to provide academic related travel services to Calvin faculty, staff, and students. The Travel Services Office provides airline, car rental, hotel, and rail travel reservations. The office is staffed with travel professionals experienced in domestic and international travel. The Travel Services Office is open during regular college business hours. You can reach this office by calling 616-526-6810 or toll free at 888-534-6810.

Travel Advice

The academic calendar includes several short breaks, such as academic advising days, Thanksgiving break, and the post-Interim break. Some of these breaks occur during months of potentially hazardous weather. These shorter breaks, unlike Christmas and Spring Breaks, are not intended to accommodate significant travel time for our students, yet we know that some persist in driving long distances to reach their destinations. Such trips are not recommended, as they tax the physical endurance of students and put them at the mercy of weather that can turn hazardous quite suddenly. In the past years, several serious car accidents have resulted. We urge students and parents to discourage long road trips during these shorter academic breaks.

Welcome from Parent Council Chairs

Dear Parents,

On behalf of the Parent Council we wish to welcome you to the Calvin College community. Whether your knowledge of Calvin comes recently and from your first contact with Calvin or whether it stems from a long association you or your family have with the college, our prayer is that you find this place and this experience one in which your child



grows in the grace and knowledge of God. We have found it such a place for our two sons, Geoff, who is a recent graduate, and Peter, who is a current student. Furthermore, we have also found a great deal of change has taken place in the time since we were both students here some years ago. This change has expanded the ability of the college to provide an environment to meet the needs and expectations of a more diverse student population and has enlarged the opportunities, programs, and challenges in which students are immersed during their time at Calvin.

So if you are seeking new knowledge of Calvin as a parent of a first-time student or wish to know how things have changed since your own student days at Calvin, members of the Parent Council are one information resource with a particular parent-focused perspective. Calvin established the parent council four years ago in part to provide this sort of information link to current and prospective parents. Another important role for this group is to serve as a consultancy for the college to provide insight, perspective, information, and feedback. The time we have spent as members of the Parent Council has provided us with current information on many academic, residential, spiritual, athletic, and leadership development programs and has given us a keen sense of the motivation and drive of the faculty and staff to teach, guide, and encourage our daughters and sons to be vibrant and effective members of God's kingdom.

As your children begin their Calvin experience we welcome you to this community and we join with you in praying for God's blessing on the students, faculty, staff, and supporters of Calvin College.

Sincerely,

Bev and Al Kraker
Ann Arbor, MI

Parent Council

The Calvin Parent Council, a leadership and advisory board, is a representative group of Calvin parents who meet on campus twice annually, foster constructive dialogue between the college and parents, serve as ambassadors for the college, and faithfully support Calvin's mission. The Parent Council meets twice a year, during October and February, and includes parents or stepparents of students from each graduating class. The membership of Calvin's Parent Council currently includes:

- Rick and Ruth Baas - Orland Park, IL (Sara '03, Renee '05, Amy '08)
- Debra and Richard Bennett - Hudsonville, MI (Zac '08, Audra '10)
- Irv and Liz Dorn - DeMotte, IN (Melanie '10)
- Deb and Tom Heyboer - Kalamazoo, MI (Alison '06, Tommy '08, Lauren '11)
- Charlotte and Greg Hoogenboom - Goshen, IN (Jessica '06, Robert '11)
- Bonnie Kincaid - Flint, MI (Justin '08)
- Ray and Rose Koopman - Rochester, MI (Amanda '09, Rachel '11)
- Hank and Stephanie Koster - Redmond, WA (Jacqueline '09, Daniel '10)
- Al and Bev Kraker - Ann Arbor, MI (Geoff '07, Peter '10)
- Diane and Mike Lobbestael - Grand Rapids, MI (Ruth '05, Anna '08)
- Ida and Norm McCausland - Media, PA (Sarah '09)
- Jim and Sara Miller - Aurora, OH (Samantha '08, Jessica '10)
- Dave and Norma Taylor - Troy, MI (Andrew '11)
- Joe Vanella - Wheaton, IL (Caitlin '09)
- Steven and Wendy Voss - Tempe, AZ (Taylor '08, Bailey '11)

Parent Council members are asked to serve a term of one or two years, with the option of serving a second term. Parents are invited to serve jointly on the council with a spouse, though this is not required. It is intended that the membership of the Parent Council reflect the demographics of the Calvin student body.

Parents are typically nominated to serve on the Parent Council by a Calvin faculty or staff member, though interested parents are also invited to nominate themselves. For additional information, contact the Parent Relations Office at 616-526-6094 or by e-mail at parents@calvin.edu.

Access to Student Information

Parents are important members of the Calvin family and essential partners towards maximizing the lifelong benefits of Christian higher education. They have faithfully nurtured their sons and daughters and are highly invested in the process of preparing them for a lifetime of Christian service and fulfillment. Most parents desire to continue providing that support and involvement during the college years.

The college years are an exciting time of personal development and change, and this is especially evident in the parent/student relationship. Calvin's philosophy of student development is based on the belief that college students are most successful in their transition towards becoming responsible Christian adults when the college interacts with them accordingly.

Toward this end, Calvin's operational policy regarding college/student communication is that the primary communication link from the college is through the student. FERPA, the Family Educational Rights and Privacy Act of 1974, also provides guidelines that support and direct this policy.

The college communicates directly with your student regarding a variety of matters, including (but not limited to)

- Tuition, room & board payments
- Miscellaneous charges statements
- Academic progress (grades)
- Enrollment verification requests
- Academic services and accommodations
- Health and wellness
- Personal counseling matters
- Minor disciplinary sanctions

Even though this communication policy is the operative principle, parents may still gain access to student record information. FERPA states that parents may have access to student records as long as the student is currently claimed as a dependent for income tax purposes. However, out of common courtesy and respect for the student and his/her rights, parents should still request access to those records and statements through the student, who would then authorize that the requested information be released to the parents.

Access to Financial Information

Calvin issues two types of financial statements:

1. Tuition, Room & Board Statements. These payments are due three times per semester. Charges include tuition, room and board, course-related fees, and off-campus semester program expenses. A notification that the statement can viewed on Knightvision is e-mailed to the student approximately four weeks prior to the due date.

2. Monthly Statement of Miscellaneous Charges. These statements include Campus Store purchases, dining services charges from the Fish House or Johnny's, telephone service fees, campus safety tickets, the career services fee, the KnightCare health insurance charge, and other non-tuition-related fees. A notification that the statement can viewed on Knightvision is e-mailed to the student around the 15th of each month. Payment is due by the 1st of each month.

In an effort to improve the process of receiving statements and making payments, Calvin has implemented a paperless billing service for students and parents called e-statements. This electronic system features an electronic copy of all financial statements that is automatically sent to the email addresses that a student has subscribed for this service. Parents may receive an e-statement (in other words, be a recipient of this "subscription"), but this must be initiated and authorized by the student in their KnightVision Account (My Resources>Student Finances>E-Statement Subscription). The student may authorize that Calvin send the e-statement to up to five separate e-mail accounts. Being subscribed for the e-statement delivery serves as our authorization to discuss what appears on the statement with the subscriber.

E-statements are sent electronically as a PDF file attachment. Parents and students will need the Adobe Acrobat Reader software installed in order to read the e-statement. This software can be downloaded without charge from the Adobe Web site.

Access to Information on Academic Progress (Grades)

Academic progress reports (grades) are available to students on-line (via KnightVision) after each semester and after the Interim. For first-year students only, mid-term grades are also posted in mid-October. This mid-term grade report can serve as a "wake-up call" for new college students, many of whom discover that higher education is much more challenging than high school academics. Calvin notifies parents that mid-term grades have been posted and encourages parents to check in with their student to inquire how they are doing. Parents do not have access to a student's KnightVision account. If requested by the parent, the Registrar's Office will mail a copy of the mid-term or final grades to the parent's address.

All communication regarding academic probation and academic dismissal is directed to the student.

Enrollment Verification Requests

The Registrar's Office is equipped to provide letters which confirm a student's enrollment to organizations requiring proof of registration (e.g., health insurance companies). To request an enrollment verification letter, Calvin students may complete the online request form on the Registrar's Web site. To protect the privacy of student records, the online enrollment verification

request form is password protected, and requests can be authorized only by a Calvin student. Requests for enrollment verification letters will be processed within two business days of receipt (www.calvin.edu/parents/enrollverif.htm).

Access to Information Regarding Students with Disabilities

The Office of Services to Students with Disabilities (SSWD) coordinates services to students who have documented disabilities. This includes students with learning disabilities, attention deficit disorder, chronic health disabilities, hard of hearing/deafness, low vision/blindness, mobility impairments, acquired brain injuries, and psychiatric disabilities. When a student discloses a diagnosed disability to the college, coordinators in the SSWD Office determine and provide appropriate services, accommodations, advocacy, and support to the student. All student documentation is confidential, and information regarding students with disabilities who receive the services cannot be shared with parents or others without a consent form signed by the student. These forms are available from the SSWD Office, located in Hiemenga Hall.

Access to Information Regarding Student Health Services

As described on pages 41–43 of this guide, Calvin provides outpatient medical services for students. By law and professional obligation, Calvin Health Services protects patients' rights to privacy and confidentiality. Except in serious emergencies, students are responsible for notifying family members or guardians about any personal health problems. No information pertaining to the student's health can be released to anyone, including family members, faculty, or staff, without the student's written consent. In the rare instance when law or policy requires divulging of information, the student is informed of such.

Access to Personal Counseling Information from the Broene Counseling Center

Broene Counseling Center services are described on page 40 of this guide. Most parents understand the importance of ensuring confidentiality for anyone seeking counseling services. Indeed, providing a safe, confidential setting is the real cornerstone of any counseling process. As legal adults, Calvin students are afforded that critical benefit also. However, our experience is that the sizeable majority of students who seek counseling services actually desire that their parents know what is going on in their lives, including how they are feeling emotionally and how they are experiencing the counseling process. Many students choose to keep their parents informed by themselves. Most students have no problem with a parent talking with his/her counselor. A signed consent form allows that kind of communication to occur. If a counselor feels it is important for him/her to speak with a parent, our experience is that the vast majority of students understand and see how this would help and are supportive of it. In rare situations where a student's safety or the safety of others may be jeopardized, parents may be notified without the consent

of the student. Be assured that Broene Counseling Center staff understand the role of parents during this sometimes difficult time of transition for their young adult children.

Access to Information Regarding Discipline

If a student receives a minor disciplinary sanction (e.g., a warning, a fine) for some violation of the student conduct code or residence hall regulations (e.g. noise violation, minor “open house” violations, smoking issues, etc.) the college will not normally contact parents. If parents learn about this incident, it will occur at the discretion and initiative of their son or daughter rather than from a phone call or letter from Calvin officials.

There are some exceptions. Any alcohol violation or case involving illegal drugs will result in parental notification. In addition, other serious violations of the conduct code that result in disciplinary probation or suspension (e.g. sexual misconduct, repeat offenses, academic dishonesty) will also result in parental notification. In some cases, a letter may be sent to parents by the college. Other times the preferred method is to give the student a short but reasonable time frame during which to make the first contact with parents. Parents are then asked by their son or daughter to contact the college for further discussion with the resident director or dean. Other exceptions include suicide attempts and hospitalizations. (Typically, the hospital that admits the student will contact the parents. College officials would make a follow-up call or provide assistance directly to parents at the hospital.)

Communications

Internet Communications

Calvin-Parents. Calvin-Parents, an e-mail newsletter, is designed to keep Calvin parents and family members informed of campus events, programs, news, and reminders. Every Calvin parent should be a subscriber! Calvin parents consistently laud this service as their critical communication link to the college. Calvin-Parents is provided free and is published weekly (less frequently during summer months and scheduled breaks). To subscribe to Calvin-Parents:

- Send your e-mail address to parents@calvin.edu with a request to be added to the subscription list, or
- Call 616-526-6094 and ask to be added to the list (if leaving a message, remember to leave your e-mail address), or
- Visit our Web site at www.calvin.edu/parents/calvinparents.htm and follow the directions posted.

Calvin Parent & Family Web site: www.calvin.edu/parents

In addition to the Parent Resource Guide, Calvin's Parent & Family Web site provides the most comprehensive resource for Calvin parents. Among the dozens of resources:

- The Roving WebCam: photo galleries featuring everyday campus settings, posted weekly.
- Parent Calendar: an expansion of the parent calendar printed in this guide.
- Campus events: PASSPORT, Family Weekend, Siblings Weekend, Commencement, etc.
- Student Treats: convenient, online ordering at our commerce-secure Web site!
- New to Grand Rapids? A Web site created for students and parents who are less familiar with Grand Rapids and western Michigan.

College Publications

The Parent Connection newsletter is published and mailed to Calvin parents twice a year. *The Parent Connection* features college news, calendar information, stories featuring Calvin students and parents, and other helpful information connecting parents to the Calvin experience.

The Calvin Spark, the magazine of the Calvin Alumni Association, is mailed to the parents of all Calvin students four times a year.

Knightfile, an award-winning, eight-page newsletter published three times a year, provides an informative recap of the highlights from each athletic season. *Knightfile* is not automatically mailed to each Calvin parent. You may request to be added to the subscription lists by calling 616-526-6142 or e-mailing parents@calvin.edu.

Calvin-wire is a bi-monthly e-news bulletin published by the Alumni and Public Relations Office. The latest Calvin headlines are featured. To receive **Calvin-wire**, visit this Website: www.calvin.edu/alumni/c-wire.

Calvin-sports is an e-news bulletin published by our Sports Information Director. Get the latest "Knight News" by subscribing to this e-bulletin by visiting this Website: www.calvin.edu/sports/newsletter.

Participating

An important component of parent relations at Calvin is welcoming and including Calvin parents and families in the life of the campus—academic, spiritual, cultural, athletic, and so on. Here are some opportunities for Calvin parents to participate in the Calvin experience.

Family Weekend—Friday and Saturday, October 24-25, 2008

Family Weekend provides a great opportunity to visit campus and participate in your student's life at Calvin for a few days. Attend a class with your student. Join in on a small group discussion with other parents. Participate in worship at morning chapel. Enjoy the annual Fall Music Festival and other concerts and performances. Meet other parents and Calvin staff members at the Family Weekend banquet or ice cream social. A brochure with complete details regarding the weekend schedule will be mailed to all families of Calvin students in early September 2008. For updated details or to purchase tickets online (after September 1, 2008) visit our Web site at www.calvin.edu/familyweekend.

The Rivalry—game date TBA—January 17, 2009

The Rivalry refers to the classic, 85-year-old basketball rivalry between Calvin and Hope College, located in neighboring Holland, Michigan. Every winter Calvin and Hope alumni associations sponsor "Rivalry" events across the U.S. and Canada, providing a venue for alumni, parents, families, and friends of the two colleges to gather for a live-satellite broadcast "party," making this a near-global event! To locate the closest "Rivalry" event to your area, visit the Web site at www.calvinhope.com. Are you unable to find a "Rivalry" location nearby? Call 616-526-6142 and perhaps we can recruit you to help make local arrangements to plan a new "Rivalry" event in your hometown!

Siblings Weekend—February 27–28, 2009

Siblings Weekend is packed with exciting events for siblings (or other young relatives) of current students. Siblings may stay on campus, eat in the dining halls, and participate in any of the events. Your Calvin student will receive an informational brochure later in the year with a registration form and schedule of events. Contact the Residence Life Office for more information (616-526-6116) or visit www.calvin.edu/admin/housing/siblings.

Alumni Association Chapter Events

There are over 30 chapters of the Calvin Alumni Association across the U.S. and Canada, mostly formed around geographical regions. Volunteers within the Alumni chapters plan and sponsor a variety of events—Calvin parents and families are always invited, welcome, and encouraged to attend! In addition to "The Rivalry" events, alumni chapter events provide an excellent opportunity for Calvin parents, alumni, and friends to meet, network, and participate in the Calvin community within your local area. For information about the Calvin Alumni chapter in your area visit the Web site at www.calvin.edu/alumni/chapters or call 616-526-6142.

Homecoming Weekend—February 21, 2009

If you enjoy basketball, meeting old and new friends, and an evening of fine entertainment, Homecoming weekend is for you. Alumni, parents and friends of Calvin are urged to join us for the many activities on campus during this weekend. Make reservations for special interest luncheons and receptions, the men's and women's basketball games, the Calvin Ambassadors Dinner, and other Homecoming events. You may wish to attend special chapel services, the Friday pizza buffet, a music department Alumni Recital, or, for the really brave parents, Calvin's very untraditional tradition—Airband! Take a mid-winter break and enjoy a time of socializing and relaxation at Calvin. Other events will be announced in the fall.

Commencement Weekend—May 22–23, 2009

Parents of graduating seniors—be sure to reserve these dates for the celebrative activities of Commencement weekend. The weekend begins at 5:00 p.m. on Friday evening with a worship service in the Chapel, followed by a free cookout on the Commons lawn. On Saturday morning the graduates are busy with the Senior Brunch. During this time, parents are invited to attend the Breakfast for Parents of Graduates event; advance purchase of tickets is required. The Commencement ceremony takes place on Saturday, May 23, 2009, at 2:00 p.m. Tickets, reserved in advance by the graduates, are required for admission. Additional information about Commencement activities can be found at www.calvin.edu/commencement.

Student Treats

Calvin's Student Treats program provides a fun way to remember and surprise your student with something college students always appreciate—FOOD! Student Treats may be ordered for any student living in one of the Calvin residence halls or in the on-campus Knollcrest East apartments. A Student Treats brochure will be mailed to your home address in July. You are invited to visit the Student Treats Web site at www.calvin.edu/parents/treats for additional information or to access our convenient online ordering form (operational after July 1, 2008).

The Parent Fund

Even though most Calvin parents help pay tuition expenses, many also choose to make an annual gift to the Calvin Parent Fund because they understand that tuition alone does not cover the cost of a Calvin education. Without the generous support from parents and donors each Calvin student's tuition would be almost \$800 higher per year. Each gift, regardless of the amount, is an investment that ultimately affects the world we live in through our students and graduates. Together, we are furthering God's work of renewal through the preparation of your sons and daughters for lives of service in God's kingdom.

We invite and encourage you to consider a donation to the Calvin Parent Fund as you plan your charitable giving. For additional information contact the Development Office at 616-526-6090 or 800-968-4363 or visit www.calvin.edu/admin/development/opportunities/parentfund.

Endowing a Calvin Scholarship

An endowed scholarship is quite literally a gift that keeps on giving. Increasingly, Calvin parents, alumni, and donors are choosing to endow a scholarship to honor a loved one, to encourage students to pursue a particular field of study, and to help students access the lifelong benefits of a Calvin education. An endowed scholarship is a wonderful stewardship opportunity for your resources and will benefit generations of students, ensuring a healthy Calvin College for tomorrow. If you would like to learn more about this opportunity please contact Lois Konyndyk at 800-968-4363 or by e-mail at namedscholarships@calvin.edu.

Prayer Log

Your prayers are crucial to the educational enterprise at Calvin College. Parents are invited and encouraged to pray for the needs of Calvin community. Please visit Calvin's prayer log to keep abreast of prayer requests, items for thanksgiving, and answered prayers (www.calvin.edu/faith/prayer/log).

New Student Referrals

We know that many Calvin parents are in a position to recommend Calvin to a prospective student and/or parent. We value and encourage your efforts to help us identify prospective students who are a good "match" with Calvin College. Please consider the high school and/or potential transfer students who are within your particular sphere of influence—relatives, church families, neighbors, children of co-workers—and consider whether they might benefit from learning more about the opportunities available at Calvin. You can provide the necessary student referral information by calling us at 616-526-6094, e-mailing us at parents@calvin.edu, or completing our convenient online referral form at www.calvin.edu/parents/referral.

Hiring Calvin Grads, Interns

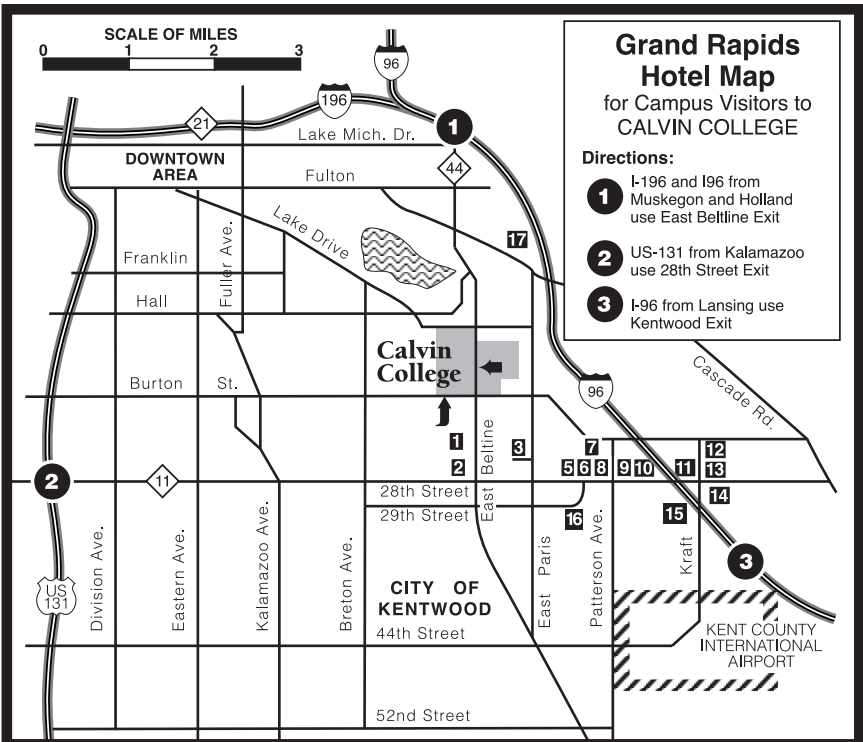
If you are involved in hiring new employees within your business or organization, please consider partnering with Calvin's Career Development Office to post your job openings and to recruit Calvin graduates and alumni. Additionally, if your organization provides internships, or would like to begin providing internship opportunities, we would love to hear from you! Call 616-526-6485 or e-mail career@calvin.edu for more information.

Visiting Calvin

The Grand Rapids metropolitan area, the second largest in the state of Michigan, is home to more than one million residents. Local businesses and industries range from incubators to industrial parks, from science and technology centers to leading schools and universities. Grand Rapids is located just miles from the beautiful shoreline of Lake Michigan, as well as the rustic, wooded beauty of Michigan's Upper Peninsula.

Calvin parents who visit and need overnight lodging are invited to stay at the Prince Conference Center, Calvin's on-campus conference center and hotel featuring 66 immaculate guest rooms and three extra-spacious suites. Availability may be limited at certain times of the year, particularly during Family Weekend, Homecoming, and Commencement. The Prince Conference Center is pleased to provide a preferred rate for Calvin parents. Please identify yourself as a Calvin parent when making a reservation and at check-in. To make reservations call 616-526-7200 or toll-free 866-526-7200, e-mail info@princecc.com, or complete the convenient online form at www.princecc.com/reservation-request.

If overnight accommodations are not available at the Prince Conference Center, following is a listing of some other properties listed on our Web site at www.calvin.edu/resource/lodging.htm. Below is a Grand Rapids map with



numbers corresponding to the establishments listed here. For additional information on any of these facilities please refer to our online Lodging Hospitality Guide. We hope you have a pleasant stay in our city when you visit us.

Baymont Inn (15) - 2873 Kraft Ave. SE, (616) 956-3300.

Comfort Inn (5) - 4155 28th St. SE, (616) 957-2080. Exit 43-A (28th St. West).

Country Inn and Suites (13) - 5399 28th Street SE, (616) 977-0909.

Courtyard by Marriott (6) - 4741 28th Street SE, (616) 954-0500;
(877) 600-0500.

Days Inn Airport (14) - 5500 28th St. SE, (616) 949-8400.

Exel Inn (9) - 4855 28th St., (616) 957-3000; (800)367-3935.

Hampton Inn (10) - 4981 28th St. SE, (616) 956-9304.

Hilton Hotel (8) - 4747 28th St. SE, (616) 957-0100; (877) 944-5866.

Homewood Suites (3) - 3920 Stahl Drive SE, (616) 285-7100; (800)
CALL-HOME; Fax: (616) 285-1505.

Lexington Hotel Suites (12) - 5401 28th St. Court SE, (616) 940-8100;
(800) 441-9628.

Prince Conference Center at Calvin College - 1800 East Beltline SE, (866)
526-7200.

Quality Inn Terrace Club (7) - 4495 28th St. SE, (616) 956-8080.

Radisson Inn Airport East (2) - 3333 - 28th St. SE, (616) 949-9222;
Fax: (616) 949-3841; (800) 333-3333.

Red Roof Inn (11) - 5131 28th St. SE, (616) 942-0800; (800) 733-7663.

Residence Inn by Marriott (1) - 2701 E. Beltline SE, (616) 957-8111;
(800) 331-3131.

Sleep Inn (16) - 4284 29th Street SE, (616) 975-9000.

Calvin Lingo

Members of the Calvin community often make use of acronyms, phrases, and other references that new students or parents might not be familiar with. Here are a few “glossary” definitions to help you translate what you might be hearing Calvin students and staff members talk about.

AC: Activity Coordinator, a student volunteer who assists the RA in planning social activities for the residents.

BB: Boer-Bennink (Calvin residence hall).

BHT: Bolt-Heyns-Timmer (Calvin residence hall).

Bluebook: A blank booklet (with a blue cover) often used for exams; these can be purchased in the campus store.

BV: Beets-Veenstra (Calvin residence hall).

Campus Safety Report: A Web resource that keeps the Calvin community informed of recent safety-related incidents occurring on campus.

CLC: Community Life Council, the entire student leadership within the residence halls.

- CD: Cultural Discerner, a student volunteer within the dorms who plans student activities in cooperation with Ken Heffner in the Student Activities Office.
- CJ: Community “John.” In addition to the bathrooms located in each residence hall suite, each dorm floor also features a community bathroom which is located next to the coffee kitchen.
- Core Curriculum: Classes that each student takes while at Calvin, regardless of his/her major.
- Course Catalog: A booklet that lists the classes offered by each department and outlines the requirements for all the available majors/minors at Calvin. The Calvin College catalog is also available online.
- CPC: Community Partnership Coordinator, a student within the dorms who plans service projects in cooperation with the SLC.
- CRC: Common abbreviation for the Christian Reformed Church, the evangelical denomination that founded and owns Calvin College.
- Credit Hour: An hour of class; for example, a class that meets three times a week for an hour will earn three credit hours for that semester.
- CTC: Calvin Theatre Company.
- DCM: Developing a Christian Mind, a first-year core course, typically taken during the January Interim, which introduces students to the central intellectual project of Calvin College, the development of a Christian worldview, and a faith-based engagement with culture.
- Dormulator: The Dormulator is an interactive Web resource that allows students to configure various furniture arrangements for their residence hall room BEFORE they move into their room in September.
- FAC: Fine Arts Center building.
- Facebook: *Facebook.com* is an online database that most college students use to connect to each other through social networks. Facebook allows members to create a personalized, online profile which can be viewed by friends and others who have access.
- FEN: The FEN document, *From Every Nation*, was formally adopted by the faculty in 2004 and is the revised comprehensive plan for racial justice, reconciliation, and cross-cultural engagement at Calvin College.
- Interim: During January, students take up to 4 credit hours only, focusing on one course, and also have the opportunity to participate in a variety of off-campus programs.
- ITC: Information Technology Center—a computer lab located on the lower level of the Hekman Library.

- JobShop: A Web resource for students who are interested in on-campus employment.
- KE: Knollcrest East apartment complex, an on-campus residence community for upperclassmen.
- KH: Kalsbeek-Huizenga (Calvin residence hall).
- KnightVision: KnightVision, Calvin's eCommunity, brings together students, faculty & staff, admitted students, alumni, support services, social activities, calendar events, and organizations in an easy-to-use, customizable, online environment. KnightVision provides a secure, password-protected site for sharing information with Calvin faculty, staff, students and alumni.
- LOFT: Living Our Faith Together—a Sunday night student-led worship service on campus.
- Major: Primary area of study.
- MAC: Multicultural Activities Coordinator, a student volunteer within the residence halls who plans activities in cooperation with the Multicultural Development Office.
- Minor: Secondary area of study (often not required).
- NVW: Noordewier-Vander Werp (Calvin residence hall).
- Prelude: A first-year core course that introduces students to Calvin College as a Christian community of inquiry.
- RA: Resident Assistant, an upper-class student selected, trained, and supervised by RDs and residence life staff, to assist residence hall and Knollcrest East residents.
- RD: Resident Director—a full-time Calvin professional who serves as the live-in administrator of a residence hall.
- Reading Recess: A day placed at the end of the semester during which classes are not scheduled, allowing students an opportunity to complete reading and assignments.
- RVD: Rooks-Van Dellen (Calvin residence hall).
- SAO: The Student Activities Office.
- SE: Schultze-Eldersveld (Calvin residence hall).
- S-LC: Service-Learning Center.
- Syllabus: A course outline presented to the class by the professor at the beginning of the semester which outlines all policies, important dates/deadlines.
- The Rivalry: The Rivalry refers to the classic, long-standing basketball rivalry between Calvin and Hope College.
- Tuition Certificates: A program which allows parents, grandparents, and others to purchase tuition certificates at current tuition rates which may be redeemed at any time in the future.
- WA: Worship Apprentice. A student team of Worship Apprentices are involved in planning and leading Chapel services, LOFT, and more.

Campus Directory - Telephone & E-mail

Toll Free Number 1-800-688-0122

- #1 Admissions Office
- #2 Admitted students needing help setting up KnightVision and web-mail accounts
- #3 Housing Office
- #4 Financial Aid Office
- #5 Financial Services Office
- #6 Office of Academic Services
- #7 Graduate Studies Office
- #8 Health Services Office

Campus Fax Number
616-526-8551

If you need a number that is not listed below please consult the switch-board: 616-526-6000

Academics

Academic Services	616-526-6155	acadservices@calvin.edu
Hekman Library	616-526-7197	kdemey@calvin.edu
Honors Program	616-526-6296	kbratt@calvin.edu
Off-Campus Programs	616-526-6382	off-campus@calvin.edu
Provost's Office	616-526-8604	hrienstr@calvin.edu
Rhetoric Center	616-526-7088	

Admissions 616-526-6106 admissions@calvin.edu
or 800-688-0122 (#1)

Alumni Relations Office 616-526-6142 alumni@calvin.edu
Broene Counseling Center 616-526-6123 broene@calvin.edu

Campus Fax Number 616-526-8551

Campus Store 616-526-6376 campus-store@calvin.edu

Campus Safety 616-526-6451 rdrnbs@calvin.edu

Career Development 616-526-6485 career@calvin.edu

Commencement Hotline 800-560-6391

Conferences, Campus Events, & Box Office 616-526-6280 tickets@calvin.edu

Event Information Line 616-526-8585

Ticket Information & Orders 616-526-6282

Development Office 616-526-6090 development@calvin.edu

Fieldhouse 616-526-6176

Financial Aid (Scholarships, Grants, Loans) 616-526-6134 finaid@calvin.edu
or 800-688-0122 (#4)

Financial Services 616-526-6127 finserv@calvin.edu
(Bills, Payments) or 800-688-0122 (#5)

Food Service 616-526-6383 rbfalfour@calvin.edu

Graduate Studies	616-526-6556 or 800-688-0122 (#7)	meyr@calvin.edu
Health Services	616-526-6187 or 800-688-0122 (#8)	health@calvin.edu
Housing Office	616-526-6120 or 800-688-0122 (#3)	housing@calvin.edu
Information Technology Center	616-526-6144	nzylstra@calvin.edu
International Student Advisor	616-526-6515	lbosch@calvin.edu
Lost and Found (Campus Safety)	616-526-6451	rdrnbs@calvin.edu
Mail Services	616-526-6154	rvanwyk@calvin.edu
Media Relations	616-526-6475	dehp@calvin.edu
Multicultural Student Development Office	616-526-6081	jrhodes@calvin.edu
Parent Relations	616-526-6094	parents@calvin.edu
President's Office	616-526-6100	offcpres@calvin.edu
Prince Conference Center	616-526-7200 (866-526-7200 toll free US)	info@princecc.com
Registrar's Office (Academic Services)	616-526-6155 or 800-688-0122 (#6)	acadservices@calvin.edu
Residence Halls		
Beets-Veenstra	616-526-6997	(RD, 616-526-6996)
Boer-Bennink	616-526-6931	(RD, 616-526-6930)
Bolt-Heyns-Timmer	616-526-6731	(RD, 616-526-7032)
Kalsbeek-Huizenga	616-526-8400	(RD, 616-526-7161)
Noordewier-VanderWerp	616-526-6863	(RD, 616-526-6862)
Rooks-VanDellen	616-526-6665	(RD, 616-526-6664)
Schultze-Eldersveld	616-526-6797	(RD, 616-526-6796)
Knollcrest East	616-526-7070	(RD, 616-526-0222)
Residence Life Office	616-526-6546	jwitte@calvin.edu
Service-Learning Center	616-526-6455	slc@calvin.edu
Sports Information	616-526-6169	jfebus@calvin.edu
Student Activities Office	616-526-6064	kheffner@calvin.edu
Student Development & Student Organizations	616-526-6165	rcrow@calvin.edu
Student Employment	616-526-7000	hollek@calvin.edu
Student Life Office	616-526-6453	psturgeo@calvin.edu
Student Treats Orders	616-526-6651	treats@calvin.edu
Swimming Pool (Community Swim Hours)	616-526-6400	

**ON-CAMPUS EMERGENCIES:
CALL x3-3333 (Campus Safety) or 911**

Grand Rapids at a Glance

Location

Grand Rapids is located in southwest Michigan midway between Detroit and Chicago.

Population

With an estimated population of 197,800 in 2000, Grand Rapids is the second largest city in Michigan. The metro region has a population of 1,000,000. The city grew 4 percent in the last decade, the only major urban Michigan community to do so.

Hospitals

Spectrum Health (Butterworth and Blodgett campuses), De Vos Children's Hospital, Metropolitan Hospital, Mary Free Bed Hospital and Rehabilitation Services, Kent Community Hospital, St. Mary's Hospital, Forest View Hospital, and Pine Rest Mental Health Services make Grand Rapids the center for medical services for western Michigan.

Higher Education

Grand Rapids is home to more than 12 colleges and universities, including Aquinas College, Calvin College, Cornerstone University, Grand Rapids Community College, Grand Valley State University, Western Michigan University, Ferris State University, Davenport University, and Kendall College of Art and Design.

Transportation

The Interurban Transit Partnership (ITP) provides citizens with regular bus routes, parking lot shuttles, and dial-a-ride service. Gerald R. Ford International Airport, the state's second largest airport, handles more than 170 flights a day and provides service to over 5,000 passengers each day. Three freight carriers and Amtrak provide rail service.

Culture and Entertainment

Grand Rapids offers a wide range of cultural and entertainment activities including the Grand Rapids Symphony, Opera Grand Rapids, St. Cecilia Music Society, Grand Rapids Ballet, Grand Rapids Civic Theatre, Actor's Theater, Circle Theater, Heritage Theatre Group, Broadway Theater Guild, Gerald R. Ford Museum, Van Andel Museum Center, Grand Rapids Art Museum, Urban Institute for Contemporary Arts, Grand Center, and John Ball Park Zoo, to name just a few.

Helpful Web Resources for Grand Rapids:

- Grand Rapids' Official Travel Site: www.visitgrandrapids.org
- Grand Rapids Chamber of Commerce: www.grandrapids.org
- West Michigan Tourist Association: www.wmta.org

