

## PC Requirements

You may utilize any PC or MAC, ON or OFF Campus. It is recommended that you use either a Netscape (version 5 or above) or Explorer (version 5.5 or above) browser.

## Before Registration

Meet with your [advisor](#) before registering to compile a list of course sections that you may take. Your advisor should verify that you have been advised by marking your record via [KnightVision](#). If you are NOT a senior, post-BA, or graduate student, you will ONLY be able to register via [KnightVision](#) if your advisor has appropriately marked your record.

## Step 1 - Access KnightVision

At or after your assigned [registration time](#), access the My Resources tab on [KnightVision](#). Select [Registration](#) from the Academic Profile list located on the Student Academics module.

## Step 2 - Choose 'Express Registration' or 'Search and Register'

Choose Express Registration if you know the specific course sections that you are registering for. Choose Search and Register to search for open sections of one or more course(s).

When prompted, enter your [KnightVision](#) username and password and [Submit](#) (Contact the HELPDESK at 526-8555 if you do not know your password or if you have trouble logging in).

If you encounter error messages while trying to log in, one of the following might be the problem:

- You tried to register before your assigned time (See [registration schedule](#)).
- [Financial Services](#) has placed a hold on your record (See [Bursar](#)).
- [Health Services](#) has placed a hold on your record (Contact [Health Services](#)).
- Your advisor has not verified that you have been advised (Contact your Advisor).

## Step 3 - Registration

( 1 ) with **Express Registration**:

a. Enter either (1) a Synonym and Term for each specific course section you are registering for -or- (2) the Subject, Course Number, Section Letter, and Term for each specific class.

b. When all of your choices have been entered, Click [Submit](#) to add these courses to your Preferred Sections list.

( 1 ) With **Search and Register**:

a. Enter as much search criteria as you need to find classes and click [Submit](#). You will be provided with a list of courses that match your search criteria. The more specific your search, the faster [KnightVision](#) will respond.

b. Place a check in the 'Select Sections' column next to each course for which you would like to register. Click [Submit](#) to add these courses to your Preferred Sections list.

( 2 ) Under Preferred Sections, select 'RG - Register' from the drop-down list in the Action column next to each course that you would like to register for and [Submit](#). **\*\*IMPORTANT: You will NOT be registered for course sections in the Preferred Sections list until you select 'RG - Register'.**

( 3 ) A summary of your registration changes and your new schedule will be displayed. Carefully review your Schedule (See Step 4 below). [KnightVision](#) will prompt you if scheduling errors occur.

( 4 ) Continue to use Express Registration or Search and Register to add courses as needed.

## Step 4 - Review your Schedule

[Review your schedule](#) carefully to ensure that you have registered for the correct term and course sections. Use the Drop classes option on the Student Academics module (located on the My Resources tab in [KnightVision](#)) to drop any courses that you have mistakenly registered for or no longer want. Use Registration or Add [Classes](#) to register for additional classes.

You can view and/or print a copy of your schedule by clicking My class schedule on the Student Academics module (located on the My Resources tab in [KnightVision](#)).

If you have trouble using [KnightVision](#), please contact the [helpdesk](#) at 526-8555