Teaching Observation Report

Instructor: ___________________________ Observer: ___________________________
Date: ___________ Course: ___________ Core: Yes | No Class Size: ________

Planning and Preparation

*Clear, specific, and justifiable objectives:*

*Contribution of class observed to the aims of the course:*

*Attention to student needs:*

*Use of instructional resources:*

Instruction

*Mode: Lecture, discussion, workshop, etc.*


*Assessment: Reflections/ plans for following classes or for revising this lesson in the future.*
Management

*Student conduct:* Clarity of expectations and enforcement.

*Community:* Relationships with and among students. Respect and equity.

Presentation

*Affective qualities:* Energy, confidence, warmth, etc.

*Actions:* Pace, eye contact, voice clarity, professional appearance

Intangibles

Comments on Strengths and Challenges

Observer signature: ________________________________

Instructor signature: ________________________________

Pre-observation meeting date: _________________

Post-observation meeting date: _________________