

## Persons Needing Assistance

Assist people with disabilities to exit out of the building if that is possible without using an elevator or stairs.

If you are not able to exit the building **do the following**:

1. Go to an AREA OF REFUGE and close all doors (Areas of refuge are posted)
2. Send word, via a person who is able to exit the building, to Campus Safety or the Fire Department of your location and your need of assistance.
3. Phone Campus Safety at 526-3333 or call 911 to let them know where you are and that you need assistance.

## Rescue/ Medical Response

To the extent possible, rescue and/or medical duties should be performed only by trained and qualified persons, including Calvin College Campus Safety, or other trained medical personnel, including the Fire Department or EMS.

## Alcohol and Drug Policies

Calvin College strives to comply with all federal, state and local laws— including those regulating the possession, use, sale of alcoholic beverages and controlled substances.

Michigan State Law requires that you must be at least 21 years of age in order to purchase, possess or consume alcoholic beverages. Possession and consumption of alcoholic beverages is prohibited on college property.

The use, possession, and/or purchase of illicit drugs on campus poses a threat to the health and safety of all members of the Calvin College Community and is not permitted on College Property at any time. Violations will be investigated and criminal prosecution may result.

**Campus Safety Front Desk:**

**616-526-6451**

**Dispatch: 616-526-6452**

**E-mail: [Safety@calvin.edu](mailto:Safety@calvin.edu)**

## Weather Emergencies

**Lightning**— A typical lightning bolt contains several hundred million volts at 30,000 or more amperes.

If you are inside:

1. Avoid windows during an electrical storm.
2. Avoid using electrical appliances and stay away from all metal objects during a storm.
3. Don't go outside.

In the event of a lightning sighting, Calvin's swimming pool will be cleared. Swimmers will be allowed in the water after there has been a 30 min. period with no lightning sightings.

If you are outside:

1. Avoid electrical lines
2. Stay away from flag poles, towers, trees, and metal fences
3. A closed automobile provides a protective shell but if the vehicle is struck do not touch anything metal in the interior.
4. If caught out in the open, stay calm. If your hair begins to stand on end, crouch low to the ground and balance yourself on the balls of your feet. Do not touch the ground with your hands, knees, elbows, etc.

**Tornadoes**— A tornado warning is issued when a tornado has been sighted in the area.

If you are inside:

1. Do not leave the building during a tornado warning.
2. All occupants should move to an interior room or hall on the lowest level, avoiding windows and large rooms, auditoriums or gymnasiums.
3. Get in a crouched position, head between knees with hands protecting the back of the head.

If you are outside:

1. Never try to outrun a tornado in your vehicle.
2. Drive to the nearest building or seek shelter in a ditch or ravine.

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# SUMMER SAFETY

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CALVIN  
College



## Emergency Contact Information

Campus Safety in an EMERGENCY  
3-3333 (campus phone)

Campus Safety in a NON-EMERGENCY  
6-6452 (campus phone)

Fire or Police Department

911 from a campus phone: Campus Safety will be notified automatically that a 911 call was made. Campus Safety Dispatch will call you or send a Campus Safety Officer. A Campus Safety vehicle will escort the emergency responders to the emergency.

911 from a cell phone: This bypasses Campus Safety and could waste time while emergency vehicles try to find the emergency.

## Introduction

This Pamphlet is designed to help guests and summer residents maintain a reasonably safe environment for themselves and their property during their stay on the Calvin College Campus. We invite you to become familiar with the community and our campus and to understand policies and procedures concerning security, fire safety and weather related emergencies.

## Safety And Security At Calvin College

Calvin College is a community of more than 4,000 students, located on 390 acres, in Grand Rapids Michigan. The Grand Rapids metropolitan area has a population of more than 600,000 residents. As part of that larger community, Calvin Shares many of the same interests and problems, including concerns about crime. While Calvin has experienced few major problems to date with crime on campus, any college campus is subject to the inherent risks of criminal behavior.

## The Calvin College Safety Department

The Department provides 24-hour, 7-days-a-week service and protection for the Calvin Community. The Calvin College Campus Safety Department is located on the second floor of the Mail and Print Services Building, which is on the north side of the Kalsbeek-Huizenga parking lot by the Lake Drive entrance.

The Campus Safety department strives to help prevent crime, provides highly visible patrols, and respond quickly to the needs of individuals on campus. Crimes involving violence, major property loss, or felony charges are reported immediately by the department to the appropriate city, county, or state agencies.

In the event of an emergency, or when a serious criminal incident has occurred, the department will use appropriate channels to notify the Calvin Community. Students, faculty, staff, and guests are strongly urged to report any criminal or suspicious

activity on campus to the Campus Safety Department. An Officer will be sent to every complaint and will evaluate the incident, take the appropriate action, and notify the necessary Calvin Officials. There are a number of blue safety phones located throughout the campus for this purpose. Each provides an instant link to Campus Safety without dialing a number. The dispatcher knows immediately where the call is coming from.

## Crime Prevention Tips

Guests on campus are reminded that safety is a shared responsibility. Calvin encourages everyone on campus to use common sense and caution to help protect themselves and their property. Campus Safety is working hard to keep our campus safe, but it needs your help to reduce the possibility of incidents of theft, assault, sexual assault, and other crimes, as well as keeping others from becoming victims. Calvin's current crime statistics are available at the campus safety office or online at [www.calvin.edu/admin/campus-safety](http://www.calvin.edu/admin/campus-safety).

### Remember:

- Do not prop open doors
- Draw curtains at night
- Lock your windows and doors
- Keep all valuables secured/or out of plain sight
- Do not give unknown persons access to residence halls or buildings
- Trust your instincts
- Call Campus safety if you witness suspicious activity
- Minimize walking alone on campus after dark

## Emergency Medical Services

Calvin College Emergency	616-526-3333
On Campus Phone Emergency	3-3333
Emergency	911
Poison Control	800-222-1222

## Fire Safety

Fire safety is a major concern of Calvin College. Each residence hall on campus is equipped with an automatic smoke detection system and posted evacuation routes. Each resident room is equipped with a smoke detector. Familiarize yourself with your best evacuation route(s) and know at least two exits from the building. Also be aware of the location and operation of the nearest fire alarm pull stations and fire extinguishers.

### If you discover fire, smoke, or another emergency situation, you should:

1. Notify Campus Safety Dispatch (526-3333) and provide:
  - a. Your Name
  - b. Building
  - c. Location of Emergency
  - d. Type of Emergency
1. Close all doors to the room of the fire origin or other hazards when leaving
2. Activate the fire alarm at nearest manual station in the hallway, if necessary.
3. NEVER USE AN ELEVATOR IN CASE OF SMOKE OR FIRE.
4. Leave the building through the nearest exit. Some buildings have evacuation routes posted in the hallways on the inside of the room doors.
5. Meet at the designated gathering place 300 ft. from the building. Do not assemble in fire lanes or near the building. Follow directions given by Emergency Liaisons wearing bright green vests.
6. Do not re-enter the building unless given clearance from Campus Safety and/or the Fire Department.

### If you are trapped in a building because of smoke, heat, flames or other hazard and cannot find an escape route:

1. Leave the room and close the door.
2. Contact Campus Safety at 526-3333 and give your exact location to the dispatcher.
3. Smoke accumulates at the ceiling and works its way down. Stay close to the floor where the air is fresh.
4. Remain calm.