

Bloodborne Pathogen Post Exposure Procedures

POST-EXPOSURE EVALUATION AND FOLLOW-UP FOR STAFF, FACULTY & VOLUNTEERS

1. Wash the exposed area immediately (cleanse wound or skin with soap and water, flush eyes or mucous membranes with water).
2. Call Campus Safety at extension: x3-3333. Campus Safety Dispatch will notify EHS.
3. Tell Campus Safety that you have been exposed to blood or body fluids and need immediate help.
4. When possible, locate the source individual and stay together.
5. An immediately available confidential medical evaluation and follow-up will be conducted by a physician at MED-1 Occupational Services.
6. Immediately (do not wait for paperwork if it is not readily available) go to MED-1 Leonard (24 hour service), 1140 Monroe Ave, phone: 459-6331 or MED-1 Breton (M-F daytime hours), 4433 Breton Ave. SE in Kentwood, phone: 281-6000. The MED-1 physician will conduct an evaluation, which may include, but not be limited to, blood tests, counseling and prophylactic treatment. Prophylactic treatment, if indicated, needs to be administered within 1 to 2 hours of the exposure incident.
7. The source individual should also go to MED-1 (unless it can be established that identification is not feasible or prohibited by law).
8. When you arrive at MED-1 inform the staff that you have been exposed to blood or body fluid and need immediate assistance.
9. The health care provider will obtain consent from the exposed individual and the source individual for blood testing.
10. If the incident occurs while the employee is performing work for Calvin, the injury will be covered by Calvin's worker compensation policy.
11. Inform your Calvin supervisor of the incident as soon as possible, but no later than by the end of the day. College policy requires that serious injuries be reported within 24 hours.
12. If an exposure occurs off campus while you are performing work for Calvin, also follow the procedures of that facility as related to an exposure incident.
13. Complete the [Appendix E: Report of Exposure to Blood or Other Potentially Infectious Material](#) form (obtain from the EHS web site, Human Resources or your department representative) and submit it to the EHS office within one week.
14. Bring the [Appendix F: Post Exposure Evaluation and Follow-up Report](#) (obtain from the EHS web site, Human Resources or your department representative) to MED-1. Your supervisor will need to complete the top portion of this report.
15. As previously mentioned, if paperwork is not immediately available go directly to MED-1.
16. Completion of the *Report of Exposure to Blood or Other Potentially Infectious Material* and the *Post Exposure Evaluation and Follow-up Report* will help assure that the following will be performed as required by law:
 - Document the routes of exposure and how the exposure occurred.
 - Identify and document the source individual (unless the employer can establish that identification is infeasible or prohibited by state or local law).
 - Obtain consent and make arrangements to have the source individual tested as soon as possible to determine HIV, HCV, and HBV infectivity; document that the source individual's test results were conveyed to the employee's health care provider.
 - If the source individual is already known to be HIV, HCV and/or HBV positive, new testing need not be performed.
 - Assure that the exposed employee is provided with the source individual's test results and with the information about applicable disclosure laws and regulations concerning the identity and infectious status of the source individual (e.g., laws protecting confidentiality).

- After obtaining consent, collect exposed employee's blood as soon as feasible after exposure incident, and test blood for HBV and HIV serological status.
- If the employee does not give consent for HIV serological testing during collection of blood for baseline testing, preserve the baseline blood sample for at least 90 days; if the exposed employee elects to have the baseline sample tested during this waiting period, perform testing as soon as feasible.

POST EXPOSURE PROCEDURE FOR BLOOD AND OTHER POTENTIALLY INFECTIOUS MATERIALS FOR STUDENTS DOING LABORATORY ASSIGNMENTS

Students are not covered by this plan. See the *Bloodborne Pathogens Exposure Control Plan for Students* available through the Department of Nursing or Environmental Health and Safety.

ADMINISTRATION OF POST-EXPOSURE EVALUATION AND FOLLOW-UP

EHS ensures that MED-1, responsible for post-exposure evaluation and follow-up, receives a copy of MIOSHA's bloodborne infectious diseases standard and this document.

EHS or the department representative ensures that the MED-1 physician evaluating an employee after an exposure incident receives the following (by completing appropriate sections of Appendix E: *Report of Exposure to Blood or Other Potentially Infectious Material* and Appendix F: *Post Exposure Evaluation and Follow-up Report*):

- a description of the employee's job duties relevant to the exposure incident
- route(s) of exposure
- circumstances of exposure
- if possible, results of the source individual's blood test
- relevant employee medical records, including vaccination status

EHS provides the employee with a copy of the evaluating health care professional's written opinion within 15 days after completion of the evaluation.