**Student Employee Regulations Regarding Foreign Nationals**

1) “No Authorization – No Work” is in effect for every student including internationals.

2) International students may work once they have applied for a Social Security Number.

3) It is possible for international students to have an “authorization to work” slip and not be able to enter their hours online. They need a Social Security Number to be entered into the payroll system.

4) International students may not exceed 20 hours per week. There are only three exceptions to this regulation: Spring Break, Summer Break and Christmas Break. If an international student is taking a summer class, they are considered a full-time student during that time and are limited to 20 hours per week.

5) Interim is not one of the exceptions. International students must maintain full-time status. In that capacity, they may not work over 20 hours per week even if they tell you they are not enrolled in an interim class.

6) While each international student is responsible for understanding the regulations regarding their employment, you can help by not asking (or allowing) them to work over their limit.

7) Once an international student has met their academic requirements for graduation, they are no longer eligible for employment, even if they enroll in a summer course.

8) International students must maintain full time student status to be eligible for employment.

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