**Introduction**

Building Services is the largest team within Physical Plant and provides daily cleaning and specialty services to over 60 buildings and 1.4 million square feet of academic, administrative, athletic, residential, and auxiliary space. Building Services employs nearly 30 full-time staff and over 100 student workers. The role of each Building Services employee is critical to the operation and upkeep of the facilities of Calvin College. Each employee will have daily contact with the Calvin College community and it is imperative that each person be a professional and courteous representative of Building Services and Physical Plant as a whole.

*In order to direct our effort into a unified and focused force, Building Services has established a collective vision, mission and set of core values to guide us in our day to day activities and drive the team’s future growth…*

**Our Vision**

It is Building Service’s vision to be a productive, customer oriented service organization that values and respects all members of the Calvin College community. We are committed to building and fostering a safe, enjoyable and diverse working atmosphere.

**Our Mission**

Building Services strives to effectively serve the Calvin community in a professional manner and to provide a safe, clean and healthy environment in which to live, learn and work. Additionally it is our mission to be role models for the students who work for us and the students we serve.

**Core Values**

**Service:** We endeavor to provide top quality service by recognizing and fulfilling our customer’s needs.

**Integrity:** Earning the trust of the Calvin community through professional conduct that includes honesty, reliability and competency.

**Teamwork:** Coordinating our individual contributions into a cooperative effort aimed at fulfilling a common purpose. Each individual is considered to be an integral part of the body of Christ.

**Safety:** Operating under the principle that each of us is responsible for the safety and security of all members of Calvin community and conducting our business in a manner that is reflective of that belief.

**Excellence:** Working diligently to continuously improve Building Services through creativity, innovation and green cleaning technology.

<table>
<thead>
<tr>
<th>Building Services Introduction</th>
<th>New</th>
<th>2/14/2017</th>
<th>CT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td>Revision</td>
<td>Date</td>
<td>Approved</td>
</tr>
</tbody>
</table>