Spoelhof Institute for Christian Leadership in Business
Governance Board Meeting
November 9, 2011
Minutes

Present: Claudia Beversluis, Beth Cok, Robert Nordling, Scott Spoelhof, Jason Stansbury, Marilyn Stansbury, Glenn Triezenberg

Not Present: Gaylen Byker

O.P. – Jason Stansbury

The meeting was called into session at 3:36pm.

The minutes of the May meeting were approved with an addendum of the Internship Site Screening, Evaluation and Student Internship Performance Evaluation memorandum (prepared by Beth Cok and submitted to the Board as “Attachment F”).

Externship reports were presented by Jennifer Holberg and David Wunder (“Attachments C and B”, respectively).

Cal Jen presented an overview of business internships and their importance, noting that internships are optional. Approximately 80-85% of all business students participate in internships.

Ned Nielsen provided detailed information regarding the Engineering Internship Program, emphasizing that sixty-nine students will receive internship credit in summer/fall 2011 (“Attachment G”). He discussed Engineering 295, which is a required course for all engineering sophomore students. The course is a four-part seminar series intended
to prepare students for their future careers and to help them find an engineering internship.

All presenters expressed their thanks and appreciation to the Board for its support.

The Board discussed the question of “what’s next,” posed by Glenn Triezenberg. Glenn acknowledged the need for a successor to manage the engineering internship program upon the eventual retirement of Ned Nielsen. Glenn also noted that this need has been posed to the department and dean.


Glenn solicited and approved two summer externship proposals for the summer of 2011 (Holberg and Wunder). The externships were paid from the 2011 budget. Glenn intends to approve two faculty externships for 2012 with possible student internships at a cost not to exceed $10,000.

The next meeting of the board will be scheduled by the chair in the Spring of 2012.

The meeting adjourned at 5:02pm.