Committee on Scholarships and Financial Aid
9:30 AM, Tuesday, February 1, 2011
Meeting Minutes

Members Present: Taylor Bouman (student), Tiffany Engle (chair), Dana Hebreard, Craig Heerema, Dale Kuiper, Heidi McPheeters, Corey Roberts, Stephanie Sandberg, Matthew Sink

Members Absent: Dave Brummel, Becky Kim (student)

1. Tiffany Engle opened the meeting with prayer.

2. Review and revision of mandate:
   - The committee completed a review of the current mandate (as approved in November 2009)
   - With an understanding of the committee’s work (as a full group, but mostly through two sub-groups) already established, attention was placed upon areas for potential clarification/revision
   - Two areas were raised, both falling under the “composition” portion of the mandate:
     - Alumni representative:
       - since there haven’t been active alumni involvement on this committee in the past, it was discussed whether this was a position that the committee wanted to pursue for next year
       - Tiffany Engle cited informal dialogue between staff in the Alumni office and other CSFA committee members pertaining to this subject, largely: 1) that there is a vested interest in having a representative included in the committee (though it has been years in the past), 2) that there is some confusion as to the alumni representative’s role in this committee, 3) that there needs to be clearly stated expectations of this representative for appointment, term-length, and responsibilities
       - after a brief discussion, the committee agreed to leave an alumni representative on CSFA, with the following guidelines: would this person would 1) be appointed to an administrator in the Alumni Office, 2) would serve a term determined by the representative and committee chair (a minimum of one year; maximum of four years), 3) serve the committee in an advisory role (thus not participating in sub-group work)
     - HPERDS representative:
       - the current mandate reads: “No faculty member of the Department of Physical Education and Recreation may serve on the Committee of Scholarships and Financial Aid.”
following a brief discussion, the committee agreed to keep this clause to safely comply with NCAA regulations. It was suggested that the following wording be adapted to further clarify this statement:

“No faculty member from the HPERDS Department (Health, Physical Education, Recreation and Dance) and/or Calvin athletic coach may serve on the Committee on Scholarships and Financial Aid.”

3. Sub-committee Updates
-Craig Heerema offered some information regarding issues pertaining to the work of sub-committees
-Upperclass Appeal Deadline:
-currently there is a grace ‘period’ for reviewing student appeals after the May deadline
-the committee discussed the option of adjusting this deadline to allow more time for students to review their overall financial packets (usually sent to them over the summer months)
-yet, with the interplay of appeal decisions and other financial aid funds (i.e., Calvin grant monies), it was decided that the current deadlines should remain in place, and current practices to evaluate later students appeals on a case-by-case basis will continue
-FTIAC Students with Access Status:
-a good deal of concern was expressed regarding the opportunity to award academic and/or multicultural awards to students with Access program status
-Dana Hebreard noted that the Access program should be considered a support program, and not a punishment program
-with this, it was learned that discussions are ongoing with the Committee on Admissions concerning this issue
-committee members expressed their opinions on this issue, with both Dale Kuiper and Craig Heerema offering particular cases that are currently under review with the Committee on Admissions and the FTIAC Sub-committee of CSFA.
-with the complexity of this issue, it was determined that another full committee meeting would need to be called. Plans are made to also invite members from the Committee on Admissions to attend and join this discussion. This meeting will be held in the next few weeks to make a decision so any potential revisions can be made for approval to Faculty Senate and inclusion in printed materials for the 2011-2012 academic year.

The meeting adjourned at 10:25 AM.