OFF-CAMPUS PROGRAMS COMMITTEE

Mandate
The Committee on Off-Campus Programs shall be the principal agent of the college faculty in the development, coordination, and supervision of off-campus programs. It shall ensure that off-campus programs of the college shall be consistent with the educational policy of the college and the needs of the students. The committee is responsible for establishing and monitoring procedures for developing and evaluating all off-campus programs.

In implementing this mandate, its specific duties shall include, but not be limited to, the following:

1. Review the goals of each existing off-campus program to ensure its consistency with educational policy of the college and its relevance to the needs of the students;
2. Review and evaluate the curriculum of existing programs;
3. Evaluate and approve proposals for new programs;
4. Present recommendations from all reviews to EPC for action; and
5. Work with the Director of Off-Campus Programs to implement the goals and policies of each program.

Reporting Relationship
The committee shall report to the Educational Policy Committee of the college.

Composition
Seven members:

- The director of off-campus programs
- Four faculty members, one of whom is a member of a foreign language department and all of whom have led off-campus programs
- Two students who have participated in semester off-campus programs.

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