Governing Board Meeting Agenda
December 6, 12:30 PM – 2:00 PM

Attendance: Bob Eames, Gwen Bultema, Dave Cook, Joel DeBruin, Ken Tameling, Frank Speyers, Leonard Van Drunen, and Michael Barbachyn.

Absent with Notice: Cheryl Brandsen

Friday, December 6

1. Call to order, welcome, and prayer Frank Speyers
   Frank called the meeting to order and opened with prayer. The members of the Governing Board introduced themselves to each other, as some new members were also welcomed to the Board.

2. Review financial report Bob Eames
   Bob shared the financial report. He noted that the approved budget for the 2013-2014 fiscal year was $216,000. Approximately 36% of that budget has been spent, year-to-date. He also noted that there were several major financial commitments already scheduled moving forward, including those for the Calvin Young Women’s Business Institute, the Common Grace Symposium, and the Bill Robinson Incarnate Leadership event. The remaining cash balance in the Center’s 2-1 account is $78,481.66. Without year-end support, the CCIB will need to draw on the endowment for summer support. Bob then shared an update concerning the endowment. He noted that the endowment is up 57% since January 2013. 43% of the endowment commitments have been received. The Byker Hall commitments are on hold until the Strategic Planning and Prioritization process is complete. Bob noted that some of our major seed funding might come back, at least to a small degree. He also shared that major events contribute to the CCIB’s funding (Leadercast, Calvin Business Partners Awards Luncheon, etc.). Bob concluded noting that in Spring 2014 he would like the CCIB to look at strategic planning sessions to frame what the CCIB will look like and accomplish moving forward.

3. Review CCIB activities to date Bob Eames/Gwen Vryhof Bultema
   Gwen shared the CCIB activities report to date. She noted the monies that had been distributed to date. $1,134.29 for small grants, $17,000 for major grants, and $2,610.90 for travel grants. She also shared information concerning CCIB-related initiatives and programs. The CCIB will launch two brand new events in 2014: a book club, luncheon, and dinner event surrounding Dr. Bill Robinson’s book, Incarnate Leadership, and the Common Grace Symposium. More information concerning these initiatives is outlined in the attached supporting document. Bob also said that the CCIB has invested heavily in branding the
Business Department. Staff worked with student organizations this fall to buy and sell branded apparel. The CCIB also hosted an end-of-year gathering for seniors in May.

4. Review administrative updates
   Bob Eames/Gwen Vryhof Bulthen
   No update at this time.

5. Proposed next meeting
   a. April 25, 12:30 PM – 2:00 PM, NH 163

6. New business
   No new business.

7. Adjournment
   Bob Eames
   Meeting adjourned.