

**GOV 09-07: REPORT ON COMMITTEE ACTIVITIES
FOR 2008–2009**

ACADEMIC STANDARDS COMMITTEE

- A. Major issues addressed by the committee during the 2008–2009 year**
The committee considers agenda items brought by the registrar’s office. This year the committee continued work on revisions to the overlap policy between majors and minor programs at Calvin and provided oversight for the Committee of Admissions and the Academic Review committees via member representation on each committee. In addition, the committee considered requests to review the current policy on B.A. versus B.S. degrees for Biology and college policy for granting advanced placement by the Mathematics department.
- B. Actions brought before Faculty Senate**
In May the ASC brought a proposal to discontinue automatic granting of course credit for CLEP exams. The proposal would permit departments to use CLEP tests for granting course credit if they choose, or to use a departmentally-constructed credit exam for granting credit for just elective courses, for course that are part of departmental major and minor programs, for core courses, or for any combination of these categories.
- C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented**
None besides the program and AP reviews mentioned above.
- D. Issues that will continue to be before the committee next year**
The committee will continue to oversee the Committee on Admissions and the Academic Review Committee’s work via member representation on those committees. Any new issues brought by the registrar will also be considered. Two other continuing topics to be dealt with include working with the COA on admission requirement follow-up for students who fail to pass ASC 112 and reconsideration of the overlap policy between majors and minors.

ACADEMIC WRITING PROGRAM ADVISORY COMMITTEE

- A. Major issues addressed by the committee during the 2008–2009 year**
The Academic Writing Program Advisory Board’s work this year has focused on three areas: departmental rhetoric program revisions, professional opportunities for Rhetoric Center tutors, and plagiarism detection software issues.
- B. Actions brought before Faculty Senate**
The AWP Advisory Board did not bring any issues to Faculty Senate.
- C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented**

SafeAssign Pilot Program

The Academic Writing Program Advisory Board’s main work was the issue of plagiarism detection software (in this case, SafeAssign, which is offered through Blackboard), exploring if plagiarism detection software reduces cheating, the impact on faculty-student relations, and how the program could be integrated into a comprehensive strategy for teaching rhetoric.

In the fall semester, the AWP Advisory Board explored these concerns in a Fall Faculty Conference session, through feedback from departmental liaisons, and by discussing the relevant research about the pros and cons of plagiarism detection software at the first committee meeting. Based on the gathered information, the AWP Advisory Board proposed to EPC that a group of faculty form a pilot program to consider the pedagogical issues and the technical logistics.

This spring, ten faculty members and one library liaison met to examine how to strategically incorporate the plagiarism detection software SafeAssign into our courses. Based on the college lawyer’s advice, we did not use SafeAssign in our classes this semester. However, based on our readings and discussions, the pilot program participants wish to test SafeAssign in these limited classes (only those faculty who attended these meetings) in the upcoming fall semester.

Pilot Program Participants

Marjie Gunnoe, Psychology	Adam Wolpa, Art & Art History
Jeff Nyhoff, Computer Science	Linda Naranjo-Huebl, English
John Wertz, Biology	Kathi Groenendyk, CAS
Mary Flikkema, Nursing	Robert Bobeldyk, CIT
Joel Westra, Political Science	Sarah McClure Kolk, Library
Becky Haney, Economics	

Summary of First Meeting (February 6)

In our first meeting, participants explained why they wished to use SafeAssign. Many either suspected instances of plagiarism in their classes or thought plagiarism was likely to happen across multiple-section courses. Other faculty currently use other plagiarism detection software programs and wish to use a program consistently used across the college.

Faculty participants then discussed the required reading from John C. Bean’s *Engaging Ideas: The Professor’s Guide to Integrating Writing, Critical Thinking, and Active Learning in the Classroom* and other essays on the prevention and detection of plagiarism. While some faculty understood a “policing” perspective (the wish to catch those who plagiarize), all agreed that the best approach to SafeAssign is using it within a comprehensive approach in teaching rhetoric. Therefore, we reviewed the importance of the following:

- unique assignment descriptions related to course learning objectives,
- the need for an assignment to be completed in stages (e.g., topic proposal, annotated bibliography, draft, edited essay),
- a clear syllabus statement and assignment description clarifying expectations regarding originality and citation of sources.

While careful pedagogy can deter some instances of plagiarism, our group believed that plagiarism still could occur. SafeAssign, therefore, can be helpful in those instances as well as a tool in teaching students how to better cite their sources.

Summary of Second Meeting (March 6)

Jane Hendriksma, Dean of Students for Judicial Affairs, discussed the concerns regarding plagiarism at Calvin, emphasizing that some students unintentionally plagiarize while others do so as a way to survive college demands. She then reviewed the procedure for reporting plagiarism concerns, encouraging faculty to contact her office with questions about particular instances.

Faculty will need to decide how to interpret SafeAssign reports, which indicate what percentage of the paper matches other sources. In other words, faculty need to decide what percentage indicates plagiarism. One solution to this problem is using SafeAssign for student drafts: the faculty member then can work with the student to determine if the paper was plagiarized intentionally or if the student used poor citation and scholarship.

For the second part of the meeting, Rob Bobeldyk (Information Technology, Teaching & Learning) presented an overview of how SafeAssign works, showing us a short video introduction to the program and providing a handout explaining the reports that are generated when papers are reviewed using SafeAssign.

In addition to these meetings, Rob Bobeldyk met with Student Senate to discuss SafeAssign, and he reported that student senators were positive about the program. Student Senate will discuss the issue further.

Other AWP Business

In addition to the pilot program, the AWP Advisory Board sent to EPC for information the revised departmental rhetoric programs from Computer Science, French, and Psychology.

Rhetoric Center tutors presented sessions at professional conferences both in the fall and spring semesters, which enhanced the tutors' training and work with students. These sessions were well attended and the student tutor essay from the spring conference at Purdue will be published in the conference proceedings.

D. Issues that will continue to be before the committee next year

The SafeAssign pilot program will continue this fall with the ten participants using the software in their classes. In the last week of August, these participants will meet to review the following:

1. Specific learning objectives for their course.
2. A syllabus that clearly defines plagiarism, expectations for students, and the role of SafeAssign in the class.
3. Assignment descriptions that clearly communicate to students the learning goal, grading criteria, and the steps needed for completing the assignment.
4. The technical components of SafeAssign (e.g., able to read the report).

5. Options for implementing and following up on SafeAssign reports (e.g., determining whether SafeAssign will be used at the rough or final draft stage)

In addition, Kathi Groenendyk, co-director, will contact AWP departmental liaisons and departmental chairs with updates regarding SafeAssign and offer to visit departmental meetings to discuss the issues further.

In December, the pilot program participants will complete a written survey based on the above topics and at the final meeting, faculty can offer verbal comments and feedback. In January, the Academic Writing Program Advisory Board, Robert Bobeldyk, and Jeff Nyhoff will evaluate the pedagogical and technical aspects of SafeAssign, and report their findings to EPC.

In addition to this information, the AWP Advisory Board will bring other issues to EPC in the fall. First, the AWP Advisory Board will send for information the departmental rhetoric programs of History and Political Sciences, and plans to send in the spring revised programs from Spanish, Biology, and Geology, Geography, and Environmental Studies. Second, the AWP Advisory Board will submit a revised committee mandate, reflecting the change in committee membership.

To better communicate to faculty and students about the work of the AWP and resources for written and oral rhetoric, a new AWP page on Calvin's website will be available in the fall. This website will offer faculty sample descriptions for rhetoric assignments, grading rubrics, and peer evaluation forms, and it will provide students information about campus writing contests, information about the Rhetoric Center, and other information to help them improve their writing and speaking.

In addition to its work with the Gender Studies/AWP Writing Contest, the AWP Advisory Board will offer assistance to the Communication Arts and Sciences Department in developing and implementing both an oral rhetoric contest (for CAS 101 sections) and an analytical/research essay contest. The AWP Advisory Board also will contribute to a disciplinary-specific writing workshop for CAS core courses; if this workshop is successful, the AWP Advisory Board will propose disciplinary-specific student workshops for other departments.

ANIMAL CARE AND USE ADVISORY COMMITTEE

The Committee did not meet during the past year. Two members are from off-campus, one was in either Battle Creek or Holland and it proved difficult to schedule a meeting. Further, there was no new business requiring a meeting.

- A. Major issues addressed by the committee during the 2008–2009 year**
none
- B. Actions brought before Faculty Senate**
none

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

none

D. Issues that will continue to be before the committee next year

Reapprove the existing animal use requests and respond to any new requests that may arise

ASSESSMENT COMMITTEE

A. Major issues addressed by the committee during the 2008–2009 year

The committee reviewed departmental assessment reports, as submitted with departments' fall "State of the Department" reports, and met with department assessment representatives to identify challenges to assessment and encourage departments to "close the loop" by using assessment data for decision making.

B. Actions brought before Faculty Senate

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

The committee met with the Core Curriculum Committee to continue developing a plan for direct assessment of core objectives.

D. Issues that will continue to be before the committee next year

1. The committee should monitor assessment activities identified in the two-year follow-up report to the North Central Association to ensure continued development of a culture of assessment at Calvin (in preparation for the next comprehensive evaluation in 2014).
2. The committee should continue to monitor the progress of the Core Curriculum Committee in developing and implementing their assessment plan.
3. The committee should work with EPC to develop more accountability for departments with respect to assessment. Perhaps all curriculum and course change proposals should come to the Assessment Committee before approval by EPC.

ATHLETICS COMMITTEE

A. Major issues addressed by the committee during the 2008–2009 year

1. Issues of academic eligibility for all team and club sports
2. Ruling on eligibility often results in student appeals to the Athletic Committee. We evaluated 3 appeals during this year. Two of them were approved and one was not. The person whose appeal was not approved decided to appeal to the Committee again. The Committee upheld their previous decision and did not approve eligibility for this student athlete.
3. The Committee met to discuss the lack of clarity in determining eligibility for those who have dropped classes or have not been successful in one or more classes. The Committee

met with Tom Steenwyk to clarify the meaning of the statement in evaluation of the “adequate progression” criteria (one of three to meet the expectations for eligibility). Minor wording changes were made and are now included in the brochure that all students receive prior to becoming a student athlete. The registrar’s office is also aware of the clarification.

B. Actions brought before Faculty Senate

None

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

1. Review of the process for selecting Beré-Tiemersma award winners. This remains a difficult process because we have many outstanding student athletes at Calvin. A sub-committee prepared a survey and distributed it to all the coaches in order to determine their satisfaction with the current manner of selecting award winners. We had a low response rate to the survey; many coaches did not wish to make any changes. Only 2 had suggestions for change. Clarification of the criteria and discussion at the meeting assisted all participants involved in the selection process to utilize the current process appropriately.
2. Compared to other schools in the MIAA Calvin does not have as many athletic awards as most of the other schools in the conference. The committee felt that the 2 awards given to the top female and male athlete each year were sufficient. More awards would detract from the honor of the Beré and Tiemersma awards. The committee will not pursue this further.
3. This September 10 will be the 3rd year that the Athletic Directors, Coaches, members of the Athletic Committee meet with all of the student athletes at one time. Both of the Faculty Athletic Representatives review the academic eligibility policy in detail and encourage them to speak with their coach or AD or member of the committee if they have any questions or concerns. Other policies were reviewed and papers signed as needed. This process was adapted from Hope College...once in a while they have a good idea.
4. The athletic calendar is scrutinized carefully for missed class time. If you have a problem with a particular situation involving missed class time, please do not hesitate to contact the ADs or a committee member.

D. Issues that will continue to be before the committee next year

The committee attempts to complete the work during the academic year. Academic eligibility review is always ongoing.

CALVIN CENTER FOR CHRISTIAN SCHOLARSHIP GOVERNING BOARD

A. Major issues addressed by the committee during the 2008–2009 year

This past fall (2008), the Calvin Center for Christian Scholarship received twelve major grant proposals requesting a total of \$500,474. The Governing Board granted full funding to six for a total of \$151,434.

- David Warners (Biology): to support a project that will create a sustainable program of creation care for churches in North America.
- Joel Zwart (Director of Exhibitions) and Jo-Ann Van Reeuyk (Art & Art History): in collaboration with Rachel Smith (Taylor University), David JP Hooker (Wheaton College), and Rondall Reynoso (Louisiana College) for a travelling exhibit that brings Asian and North American artists to the wider public, “Charis, Christianity, Contextualization and the Arts.”
- Timothy Steele (Music) and Benita Wolters-Fredlund (Music): with Johann Buis (Wheaton College, Stanley C. Pelkey (Western Michigan University), James Brooks Kuykendall (Erskine College), Karen A. De Mol (Dordt College), to engage the discipline of musicology from a Christian perspective by means of conference presentations and an edited volume, “Crisis, Justice, Peace: Christian Voices in Musicology.”
- James Bratt (History) and John Bolt (Calvin Theological Seminary): with Paul J. Visser (Bethlehem Kerk), to sponsor, in conjunction with Calvin Theological Seminary and the Dutch Reformed Translation Society, an English-language primer on the works of J. H. Bavinck, “Johan Herman Bavinck Translation Project.”
- Shirley Roels (Business): to support an international conference in celebration of the formation of the World Communion of Reformed Churches that will result in a subsequent book on the issues of tradition, translation, communities, and institutional identity, “Reformed Mission in an Age of World Christianity.”
- Julie Yonker (Psychology) and Laura DeHaan (Psychology): to produce a literature review and a meta-analysis for the social sciences on the topic of religious faith among adolescents and young adults, “The State of Religious Faith in Adolescents and Young Adults.”

The Calvin Center for Christian Scholarship is pleased to announce that four Working Groups were funded for the 2009-2010 academic year.

“Climate Change: Complexity, Uncertainty and the Precautionary Principle.” Del Ratzsch (Philosophy).

“Developing a deeper understanding of the impact of the economic recession on Reformed faith and practice.” Michael Van Denend (Alumni Association) and John Tiemstra (Economics).

“Late Medieval Mysticism as the Inner Reformation of the Body and Soul.” Henry Luttikhuizen (Art and Art History).

“Faith Formation and Expression.” Cheryl Brandsen (Dean for Social Sciences and Contextual Disciplines) and Laura DeHaan (Psychology).

Special Lectures/Events:

October 15, 2008: Euan Cameron, Union Theological Seminary, was invited by Kate van Liere (History) in association with Prof. van Liere’s CCCS major grant to give a lecture entitled: “Reformation Understandings of the Church through History.” Cosponsored by the History Department.

October 16, 2008: Anthony Grafton, Princeton University, was invited by Kate van Liere (History) in association with Prof. van Liere’s CCCS major grant to give a lecture entitled: “Writing the History of the Church in the Renaissance: Tradition and Innovation.” Cosponsored by the History Department.

November 14, 2008: Ralph Stearley (Geology) and Davis Young (Professor Emeritus of

Geology) were interviewed by Susan Felch (CCCS Director) about the process of co-writing a CCCS supported book: “The Bible, Rocks, and Time: An Hour with Davis Young and Ralph Stearley.” Cosponsored by the Christian Perspectives in Science Seminar Series.

April 3, 2009: Martha Nussbaum, University of Chicago, was invited by Ruth Groenhout (Philosophy) and Darren Walhof (Political Science, GVSU) to give a lecture at Grand Valley State University on the topic: “Trougle on the Supreme Court: Constitutional Interpretation and the Capabilities Approach.” Cosponsored by the Philosophy Department and the Political Science Department of GVSU.

May 14, 2009: Book launch at Schuler Books & Music on 28th Street SE for *The Emmaus Readers: More Listening for God in Contemporary Fiction* (Paraclete Press, 2009).

Conferences and Conversations:

October 16-18, 2008: “Renaissance Visions of Christian Origins,” a colloquium at Calvin College organized by Kate van Liere (History) made possible by a CCCS major grant.

April 16-18, 2009: “John Calvin Myth and Reality: 500th Anniversary Conference.” Cosponsored by Calvin Theological Seminary and the Meeter Center for Calvin Studies.

April 24-25, 2009: “Consultation on Christian Faith in a Multi-Religions World.” Cosponsored by the Nagel Institute for the Study of World Christianity and the Van Lunen Center: Executive Management in Christian Schools.

B. Actions brought before Faculty Senate

None

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

None

D. Issues that will continue to be before the committee next year

None beyond the usual business.

CALVIN INSTITUTE FOR CHRISTIAN WORSHIP GOVERNING BOARD

A. Major issues addressed by the committee during the 2008–2009 year

Three issues occupy the focus of the Governing Board: budget, program, and personnel.

1. The board approved the Institute’s budget for 2009-10.
2. The board reviewed CICW program goals and accomplishments for 2008-2009, noting the following:
 - a) Growth in continuing education events and academic lectures
 - In light of difficult economic times, we are grateful that registration for the Worship Symposium again rose to 1400, including 140 guests from 35 countries. We are grateful for close partnership with the seminary’s Center for Excellence in Preaching in sponsoring this event.

- In January, 25 Christian high schools from across the US and Canada sent teams of five people (including 2 students) to campus for a day-long seminar on chapel planning/worship at Christian high school. See "When High School Chapels Become Worship: A report on a worship symposium with a difference" (*Christian Educators Journal*, April 2009)
 - In March the Worship Institute hosted a group of 45 evangelical worship scholars for a consultation on teaching worship at colleges and seminaries.
 - In March and April, CICW staff participated in four events related to the use of the Psalms in Christian worship. Events were held at Union University (Tennessee), Erskine College and Seminary (South Carolina), Associated Mennonite Biblical Seminary (Indiana), and Trinity Christian College (Illinois). CICW staff participated in events marking the 500th birthday of John Calvin held in Toronto, Pittsburgh, and Montreat, NC. CICW staff also led events in 8 other states and provinces.
 - In December (2008), CICW staff member/music professor Robert Nordling traveled with four Calvin orchestra students to Argentina to lead worship workshops with Gerardo Oberman, pastor, song writer, and former general secretary for the Reformed Churches in Argentina. Oberman returned to Calvin in January for the second year as a presenter at the Symposium on Worship. CICW staff also lectured at events in Pakistan, India, Bangladesh, China, and Northern Ireland.
 - CICW funded three summer seminars on campus this summer, including seminars on liturgy by Nicholas Wolterstorff, Terence Cuneo, and John Witvliet. We are grateful for the expert work of the summer seminars office in implementing these seminars.
- b) Growth in research and publication
- CICW welcomed 10 newly published books in '08-'09, including Abraham Kuyper's Our Worship, edited by Harry Boonstra (a previously untranslated book regarding of Kuyper's thinking on worship and liturgy), Worship Words: Discipling Language for Faithful Ministry, by English professor Debra Rienstra and Ron Rienstra, and Contemporary Songbook, edited by Paul Ryan (CICW/Christian Formation)
 - We are pleased that Eerdmans has agreed to establish a second book series with us—for single volume collections of primary source documents for key case studies in the history of Christian worship, with plans to release 10 volumes over the next three years.
- c) Growth in web resourcing
- We are grateful that over 90,000 visitors per month access our website.
 - We are grateful for the support of CIT in working with us and a consultant to develop a new CMS system to manage our website.
 - We have been working with Mark Charles on a number of initiatives for indigenous peoples, including a new web column.
- d) Continued work in grantmaking
- In March the Worship Renewal Grants Program advisory board met to evaluate a new batch of grant proposals, with 45 grants announced on May 1. 225 guests,

representing the 2008-2009 grant years, were on campus in June. The grants program is now in its 10th year.

3. In light of increasing demands on CICW staff, the board endorsed the need for a permanent associate director position funded by endowment (not grant) monies. The board stipulated that the use of CICW endowment funds be delayed until there is funding available for an associate director position.

B. Actions Brought before Faculty Senate

None

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

We expressed gratitude to retiring CICW Governing Board member Janel Curry for her support for CICW during her time as Dean of Research. We look forward to welcoming new member (Chaplain) Mary Hulst.

D. Issues that will continue to be before the Governing Board next year

Planning for the director's year-long sabbatical in 2010-2011, monitoring funding status for an associate director position, reviewing CICW office space needs, strategic planning for future staffing, strategic planning for future program development.

CENTER FOR SOCIAL RESEARCH GOVERNING BOARD

A. Major issues addressed by the committee during the 2008–2009 year

(Note that some of these items were reported for information rather than Board action.)

- Preliminary assessment of move from Spoelhof Center to 2041 Raybrook. Includes discussion of new requirements that CSR pay “rent” for its facilities.
- Efforts to raise CSR profile on campus, including:
 - Development of a new CSR brochure
 - Visits to social science departments by Director, Jim Penning and Assistant Director, Neil Carlson
 - Creating a CSR lecture series and inviting speakers Michael Traugott (Univ. of Michigan), Mark Mulder (Calvin), and Jamie Smith (Calvin)
 - Approval of small grant proposals from Calvin faculty
- Efforts to raise CSR profile off campus, including
 - Seeking media coverage of major CSR projects such as the Kent County Congregations Study
 - Holding of a major event on KCCS for area religious leaders at the Pinnacle Center in Hudsonville
 - Presentation of papers at major professional conferences by both the Director and Assistant director
 - Speaking to a variety of church and community organizations
- Consideration of ways to promote social and intellectual interaction among social scientists at Calvin.

- Consideration of ways to increase CSR productivity, including the purchase of new and/or upgraded software

B. Actions brought before Faculty Senate

None

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

- Analysis of CSR finances and projects
- Consideration of ways to enhance long-term CSR financial stability, including seeking grants, developing new relationships with community organizations, and possibly developing an endowment
- Discussion of ways in which CSR can contribute to the 2010 World Alliance of Reformed Churches (WARC) Conference

D. Issues that will continue to be before the committee next year

- On-going review of CSR projects
 - Project mix (on and off campus)
 - Financing (rate structure, overall College needs)
 - Availability of physical and human resources
- Space issues (possible allocation of adjacent Raybrook space for use by CSR staff and/or “project fellows”)
- Hardware and software requirements (possible upgrades)
- On-going review of CSR finances to ensure stability and possible revenue growth. Also, related issue of how to treat any unallocated CSR revenue
- Maintaining adequate student and administrative staffing

CHAPEL COMMITTEE

A. Major issues addressed by the committee during the 2008-2009 year

1. Continued initiatives designed to keep Chapel fresh and inviting in the hopes of encouraging more people to value Chapel through the expanded use of the creative arts, increased involvement of faculty, staff & students in the creation of Chapel and changing up the daily rhythm of Chapel.
2. Shifted the focus of the Chapel Committee from mostly assessing past Chapels to a more active engagement of Committee members in the creation of Chapel.

B. Actions brought before Faculty Senate

None

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

None

D. Issues that will continue to be before the committee next year

The Chapel Committee will pick up the conversation on the origin, philosophy and history of Chapel at Calvin to help determine which changes, if any, should be recommended to help engage more faculty and students in daily worship. A possible outcome may be a shift in understanding the role of Chapel at Calvin and/or a change in the scheduling of Chapel.

CORE CURRICULUM COMMITTEE

The Core Curriculum Committee (CCC) worked on five major areas throughout the year: 1) taking action on proposals from departments to revise, add, or delete courses from the core; 2) completing of all but one (CCE) of the Student Learning Outcomes (SLOs) for the core areas; 3) reviewing key elements of the core curriculum (e.g., Prelude and DCM); 4) continuing development and implementation of an assessment plan; 5) reviewing and studying a proposal to drastically reduce core requirements.

During the fall of 2008, proposals for changing elements of core offerings were received from several departments including French, HPERDS, Philosophy, and Mathematics. In addition, the SLOs for the CCE component of the core were revised and reviewed. Final approval of these SLOs will need to be completed in the coming year.

Three issues that were carried over from the previous year (2007-2008)—and which were not completely resolved during 2008-09—included the following: 1) HPERDS expressed concern that the SLOs for Health and Fitness no longer accurately reflect all elements of the current courses offered in this area due to a gradual evolution of thinking about this core area. CCC will need to revisit these SLOs with HPERDS in the coming year or two and may require a change in the core document language. 2) It was noted during 2007-2008 that the SLOs for science core areas were never divided into the two components of Living World and Physical World. CCC should review this possible change in the coming year. [One reason these were not resolved is that the committee felt that other potential changes in the core would override these changes.] 3) Consideration of a proposal for drastic reduction of the core.

This last issue, first introduced during the spring of 2008 and proposed more formally by the dean for natural sciences during the fall of 2009, was tabled in the fall until the regular chair (Paul Moes) returned after a one-semester break from the committee. During the spring of 2009, this issue was studied, reviewed, and discussed carefully. In response to this proposal, the associate registrar instituted a study comparing Calvin to similar institutions in regard to the size of the core (i.e., number and distribution of credits). The study found that Calvin College does rank near the top in total number of credits required in the core curriculum. In addition, members of the committee met with high school guidance counselors to review the impact of a large core on high school student perceptions of Calvin's program. Finally, Student Senate agreed to ask focus groups to give feedback about the value and size of the core curriculum. After prolonged discussion, the committee voted against the proposal as worded but agreed to continue to discuss alternative models for core changes. This issue will occupy a significant amount of time for the CCC during the 2009-2010 academic year. Additional study of specific outcomes, surveys, etc., in relation to the core objectives will be needed to help guide decision making. In addition, CCC

hopes to have a larger discussion at Faculty Senate on the priorities that faculty have for any potential changes in the core requirements. The goal is to have a formal proposal before Faculty Senate before May of 2010.

In addition to these issues, the committee continued its regular review of key elements of the core curriculum including extensive review of courses and activities for first-year students. Hennie Schoon joined a CCC meeting to talk about the first-year experience. Several positive aspects of the first-year experience were noted from these discussions. Calvin has a well developed program for first-year students that involves both social and academic preparation and which is considered to be consistent with best practices. However, based on a new set of NSSE survey data (received spring 2009), faculty-student engagement in the first year continue to be considerably lower than comparable institutions. No firm conclusions were reached concerning these issues, but CCC plans to continue monitoring plans developed by the Prelude Advisory Committee to address this concern and to provide guidance to the committee concerning expectations and goals.

A significant activity of the year was the final completion and continued implementation of an assessment plan that can serve as a guide to core curriculum outcomes assessment. While the bulk of the development of the plan occurred in 2007-2008, the final document was approved by the Assessment Committee in the spring of 2009. The assessment plan outlines ways to gather information from other sources (departments, the Assessment Committee, core courses, etc.) as well as specific assessment activities initiated and monitored directly by CCC. Together with the assessment director, regular reporting of these results will be reviewed by CCC in order to guide future decisions about the core curriculum. The coming year will require additional attention (compared to previous years) on finding specific outcomes and creating recommendations from those outcomes.

In addition to the regular review of proposed changes in specific courses in the core, tasks and goals for the 2009-2010 academic year include the following:

- Review the SLOs for science core areas, with consideration given to dividing the areas into the two components of Living World and Physical World.
- Revisit the SLOs for Health and Fitness. CCC needs to consider changes in the core document narrative concerning this core area.
- Complete SLOs for CCE.
- Review revisions and plans by Prelude and DCM to improve student engagement and faculty student interaction. Consideration should be given to alternative models for Prelude. [One such option would be to include sections that are linked to specific courses or themes or faculty.]
- Receive feedback from Faculty Senate concerning priorities for possible changes in core requirements.
- Continue to implement assessment activities as outlined in the plan, and use these outcomes in decision making.

CROSS-CULTURAL ENGAGEMENT COORDINATION COMMITTEE

- A. Major issues addressed by the committee during the 2008-2009 year**
1. Continued development of course options for CCE
 2. Approval and oversight of numerous independent study courses for CCE
 3. Continued contact with various departments and divisions to explore CCE possibilities.
 4. Continued conversations about the importance of CCE to the college and the continued commitment to this core course
- B. Actions brought before Faculty Senate**
None
- C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented**
None
- D. Issues that will continue to be before the committee next year**
1. Continued discussion of the connection between FEN and CCE and how it is implemented in the core curriculum. Is it necessary to connect them?
 2. How to get additional CCE course options for students particularly courses that take place on campus and / or are part of the Core curriculum?
 3. Continued conversation about the range of CCE experiences and whether this range is appropriate for accomplishing the goals and objectives of the core requirement.
 4. How to recognize and compensate faculty for the amount of work that they put into their CCE courses, or when they agree to supervise a student-initiated IDIS 290 contract?
 5. Continued revisions to the assessment instrument
 6. Continued discussion about definition of “culture” – does it include such things as: disabilities, sight, deafness, etc.

ENVIRONMENTAL HEALTH AND SAFETY COMMITTEE

- A. Major issues addressed by the committee during the 2008–2009 year**
1. New Environmental Health and Safety Officer, Heather Chapman
 2. Revision of committee mandate- mandate was updated and revised, and approved by the committee on governance.
 3. EPA peer audit
- B. Actions brought before Faculty Senate**
None
- C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented**
Building Safety Inspections
- D. Issues that will continue to be before the committee next year**

1. Improved communication and accountability within governance structure
2. Follow up College-wide to meet EPA peer audit required changes.

ECOSYSTEM PRESERVE GOVERNING BOARD

A. Major issues addressed by the committee during the 2008–2009 year

1. A sub-committee of the Board prepared a 5-year Strategic Plan which was approved by the Governing Board in May. A detailed SWOT analysis was done, and a Strategic Plan drafted to address facilities, stewardship, education, research, outreach, and staff. Some of the significant actions approved in the plan are:
 - a. need to increase the volunteer base in the Preserve
 - b. continue the effort to make native plantings
 - c. construct a new trail near the Bunker Center to expand education capacity
 - d. actively manage part of the Preserve for habitat diversity (open space)
 - e. re-instate the research application process and improve data retention and storage
 - f. maintain educational programs and expand family offerings
 - g. partner with other groups as appropriate to increase outreach
 - h. enhance use of student, staff, and Board resources
2. The Preserve will continue the strong educational program and will work to expand programs to families. The Preserve is visited by ~2000 students each year ranging from pre-K through college.

B. Actions brought before Faculty Senate

None

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

None

D. Issues that will continue to be before the committee next year

1. Updating the Preserve Management Plan will be an important issue next year.
2. The Board will consider adding the Flat Iron Nature Preserve to the oversight responsibilities of the Governing Board and Director. This 78-acre parcel includes most of Flat Iron Lake with several structures and is currently managed by the Biology Department.

EDUCATIONAL POLICY COMMITTEE

In the course of the EPC's seventeen meetings the committee responded to forty-three communications, including multiple supplements. The committee approved one new graduate program and two new minor programs. The committee acted on the items listed below, and all of the items that EPC sent to Faculty Senate were either received for information or approved.

Courses:

- Fifty-five new courses were approved: four in biology, two in business, five in CMS, one in computer science, eleven in French, one course in geology, three core courses in HPERDS, two in IDIS, two in Korean, one in music, two in philosophy, one in religion, one undergrad and nineteen graduate courses in SPAUD.
- Twenty-three courses were eliminated: three in biology, eleven in French, three core courses in HPERDS, one in mathematics, one in music, three in philosophy.

Core credit:

- Core credit was approved for courses in HPERDS and geology.

Changes in programs:

- Changes were approved for majors or minors in computer science, HPERDS, IDS, economics, elementary education fine arts, philosophy, mathematics, secondary social studies, secondary religion education.

Major program changes:

- Development of graduate program in speech pathology and audiology.
- Development of new minor in church, society, and ministry.
- Fully revised majors in biology, French, and business.

Off-Campus Programs:

- EPC received for information reports on two off-campus programs.

Other:

- EPC approved reduction on credit hours for two courses.

Major items and issues for 2009-2010:

- Study of core exemptions and core reductions.
- Scheduled reviews mandated by EPC.

External reviews in the Departments of Chemistry and Biochemistry, German and Asian languages, Psychology, Physics and Astronomy, Sociology.

ENVIRONMENTAL STEWARDSHIP COMMITTEE

A. Major issues addressed by the committee during the 2008–2009 year

The common theme for the year was sustainability. Some of the activities included the following:

1. Reviewed work done by Matt Heun as sustainability coordinator in the fall semester. This included a sustainability scorecard for Calvin College.
2. Discussed the results of the proposed Calvin Energy Efficiency Fund (CEEF).
3. Requested that the college become a member of the Association for the Advancement of Sustainability in Higher Education (AASHE).
4. Reviewed ways to make good use of our AASHE membership.

Other issues discussed at various times were bicycle use on campus, bus ridership, building remodeling and recycling.

B. Actions brought before Faculty Senate

None

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

1. We established a bicycle task force to review issues about bicycle use on campus.
2. We requested that the college join AASHE. This was approved.
3. We requested that the president sign the American College & University Presidents Climate Commitment (ACUPCC). He did not.
4. We requested changes to the paving plan for the fieldhouse complex to accommodate bicycle storage sheds.

D. Issues that will continue to be before the committee next year
Sustainability and CEEF.

FACULTY DEVELOPMENT COMMITTEE

A. Major issues addressed by the committee during the 2008–2009 year

1. Sabbaticals: The pool of sabbatical applicants expanded from 19 last year to 31 applicants this year. The committee reviewed the 31 sabbatical applications and recommends funding 26 of these applicants.
2. Calvin Research Fellowships: Forty-three faculty applied for 94 CRF units. FDC recommends the funding of 37 of these faculty for 51 units. In comparison, 40 faculty applied for CRFs last year with 36 individuals were awarded 72 units. Thus, the number of units recommended has dropped by 30%. Because the quality of the proposals has remained quite high, the committee chose to award smaller awards rather than reduce the number of faculty who receive awards any further.
3. High standards and budget savings: Because of its high standards, the FDC has proposed awards that allow for the maintenance of our summer CRF fund. This will aid in ensuring that summer support exists for faculty who commit their summer to doing research with students under the McGregor or Science Division summer research fellowships programs. Funding under these programs only is enough to cover students, but not faculty. This will be reviewed for the 2009-2010 budget year.
4. Summer Calvin Research Fellowships: The committee also awarded 20 Summer Calvin Research Fellowships for 2009, significantly less than the 31 awarded for 2008.
5. Predictions: The demand for sabbaticals is expected to remain high over the next several years. The present budget level is sufficient to cover this increase in sabbaticals and maintain the CRF program.

B. Actions brought before Faculty Senate
None

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

1. Provided feedback (mediated through the Dean for Research) for individual faculty on how to complete competitive proposals.
2. Discussed the nature of the department chair's letter and offered advice (mediated through the Dean for Research) on good models for a chair's letter.

D. Issues that will continue to be before the committee next year

1. Monitor the online application process and make adjustments as necessary.
2. Continue to work with faculty on developing research agendas and crafting competitive applications.
3. Monitor the financial situation of Calvin grants (CRFs and sabbaticals) to ensure that adequate levels of funding continue to be maintained.

GAINNEY INSTITUTE GOVERNING BOARD

A. Major issues addressed by the committee during the 2008–2009 year

1. Reviewed finances and discussed future financing possibilities.
2. Discussed past, planned, and discontinued activities.
3. Recommended to the Provost and the Professional Status Committee the discontinuation of the Institute, due to lack of funding.

B. Actions brought before Faculty Senate

None

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

None

D. Issues that will continue to be before the committee next year

None

GENDER EQUITY COMMITTEE

A. Major issues addressed by the committee during the 2008–2009 year

1. **Family-friendly benefits for faculty and staff.** The Task Force formed in spring 2008 continued its work. In September 2008, we held two well-attended town hall meetings to get community input on the proposals. In fall 2008, we brought the proposals before the Planning and Priorities Committee, the Professional Status Committee, and Faculty Senate, and all proposals were approved. The proposals include paid family care leave for all employees, paid time off and paid holidays for part-time hourly staff, additional flexibility for staff medical leaves, clarification of faculty medical and family care leaves, and automatic extension of the tenure clock in the case of long medical leave. The Board of Trustees approved all proposals except those with significant budgetary implications (family care leave and paid holidays for part-time staff); we hope these will be approved when the financial climate improves.
2. **Baby changing stations and childcare resource information.** We worked with Physical Plant to install baby changing stations in men's and women's restrooms across campus, roughly one pair per building. We worked with Publishing Services to make a map of the locations, which is now on the Calvin Web page. We worked with Human

Resources to update and clarify the information on their Web page about childcare resources, including the nursing mothers' room.

B. Actions brought before Faculty Senate

December 2008: PPC 08-02: "Family Friendly Benefits (as proposed by the Gender Equity Committee and the Task Force on Family Friendly Benefits)". All proposals in this document were approved. The Board of Trustees later approved all proposals except those with budget implications.

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

1. Organized a panel discussion on March 2, 2009, with the Career Development Office, for students searching for jobs. One topic was how to deal with inappropriate and illegal questions during job interviews (such as marital status). We developed a handout which will continue to be available in Career Development.
2. Investigated the possibility of doing exit interviews of Calvin faculty and staff to learn if and how gender equity issues affect an employee's decision to leave Calvin.

D. Issues that will continue to be before the committee next year

1. Follow-up for Task Force on Family-Friendly Benefits
 - a. Confirm that the approved proposals appear correctly in the faculty handbook
 - b. Confirm that the approved proposals, and changes that did not require Board approval, appear correctly in the staff handbook
 - c. Revise the document, listing examples of faculty maternity leave, and make sure it is available online.
 - d. When the financial situation improves, re-propose those items that were not approved in 2008-09 for budgetary reasons, namely family care leave and paid holidays for part-time staff.
2. Follow-up on childcare resources:
 - a. Confirm that baby changing stations are installed in the FAC during renovation.
 - b. Update childcare resource map to include FAC and Bunker Interpretative Center.
3. Hold a community event in the fall. Ideas:
 - a. A town hall meeting, perhaps jointly with Human Resources, on Calvin as a family-friendly campus (recent improvements, suggestions for further changes).
 - b. A town hall meeting that focuses on equity in recruitment, hiring, promotion, and retention of employees. Perhaps separate meetings for faculty and staff.
 - c. Invite the GVSU Work-Life Coordinator to speak
4. Investigate equity in recruitment, hiring, promotion, and retention of faculty.
5. Develop a more detailed Gender Equity Web site which can serve as a clearinghouse of gender equity information, linking to relevant Web sites
6. Produce a comprehensive Gender Equity Report, with the assistance of the Office of Assessment and Institutional Research.

GOVERNANCE COMMITTEE

- A. Major issues addressed by the committee during the 2008–2009 year**
1. Revised committee mandates that specified membership based on the previous division of four academic divisions
 2. Assigned faculty to committees
 3. Implemented an anonymous, online voting system for the Committee on Governance, Planning and Priorities Committee, and Faculty Senate elections
- B. Actions brought before Faculty Senate**
1. COG08-01: Communication and Decision-Making Subcommittee Report
 2. COG08-02: Educational Policy Committee Mandate Revision
 3. COG08-03: Professional Status Committee Mandate revision
 4. COG08-04: Committee on Governance, Planning and Priorities Committee mandate revisions
 5. COG08-05: Proposed Changes to Faculty Senate Bylaws
 6. COG08-06: Changes to Core Curriculum Committee Mandate
 7. COG08-07: Changes to Information Services Committee Mandate
 8. COG08-08: Change to Faculty Handbook
 9. COG08-09: Revisions to Kuyers Institute Governing Board Bylaws
- C. Others actions, although not involving Faculty Senate, that the committee initiated or implemented**
1. Changes to committee assignments
 2. Changed the status of the Teacher Education Committee to an intensive governance committee
- D. Issues that will continue to be before the committee next year**
1. Communication and Decision-Making Task Force Recommendations
 2. Assigning faculty to committees
 3. Supervising Faculty Senate elections

HEKMAN LIBRARY COMMITTEE

- A. Major issues addressed by the committee during the 2008–2009 year**
- The committee recommended the 2009-2010 library budget, reviewed a library satisfaction survey, turned down a request from Calvin Seminary Ph.D. students to give them access to the library during hours when it is closed, and recommended the reappointment of two library staff members.
- B. Actions brought before Faculty Senate**
- None
- C. Other actions, although not involving faculty Senate, that the committee initiated or implemented**
- The committee discussed what to do when library materials are challenged, and approved a policy for handling such challenges.

D. Issues that will continue to be before the committee next year

No items to carry over.

HENRY INSTITUTE GOVERNING BOARD

A. Major issues addressed by the committee during the 2008–2009 year

1. Financial oversight of the Paul Henry Institute budget
2. Reviewed selection of speakers, especially Annual Henry Lecturer
3. Planning for Henry Institute Symposium on Religion and Politics in spring of 2009
4. Planning for Henry Institute Graduate Student Workshop in summer of 2008
5. Administration of the Henry Institute during Director's absence while leading Semester in Hungary during fall of 2008
6. Research and writing for two publications, based on survey data obtained under the Lynde and Harry Bradley Foundation grant

B. Actions brought before Faculty Senate

None

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

1. Renewed appointment of Steve Monsma as a Henry Institute Research Fellow for the 2009-10 academic year
2. Selected faculty recipients for Henry Institute Undergraduate Fellow Grants, with 7 grants awarded for 2009-10 academic year
3. Completion of national survey including 3000 respondents on religion, civic engagement and political tolerance (under funding from the Lynde and Harry Bradley Foundation grant) with survey results publicly presented in a national press conference.
4. Change in job classification assignment of Henry Institute staff member (from Administrative Assistant to Program Coordinator)
5. Completion of an evaluation study commissioned by the Department of Labor (under a DOL grant to the Henry Institute) regarding the Latino Coalition for Faith & Community Initiatives development and delivery of educational and workforce development-related services for 1200 Latino adjudicated and at-risk youth

D. Issues that will continue to be before the committee next year

1. Financial oversight of the Henry Institute budget
2. Planning for Graduate Student Workshop 2010
3. Planning for panels for "Reformed Mission in an Age of World Christianity" on Calvin's campus, June 2010
4. Planning for Henry Institute Director's absence in Spring 2010 as he leads Semester in Washington D.C. program
5. Final publication process for *The Oxford Handbook on Religion and American Politics* and *The Disappearing "God Gap"?: Religion and the 2008 Presidential Election*

6. Working on possible publication related to “Public Theology: The South African Experience” conference, in Johannesburg, South Africa, June, 2009
7. Ongoing research on Protestant clergy and their political engagement following the 2008 presidential election as part of the Cooperative Clergy Study of 2009, including random survey samples of clergy from ten different denominations.
8. Selecting faculty recipients for Henry Institute Undergraduate Fellow Grants for the 2010-11 academic year.

INFORMATION SERVICES ADVISORY COMMITTEE

A. Major issues addressed by the committee during the 2008–2009 year

1. The Role of ISC: The committee rearticulated its role as an advisory committee to CIT whose purview concerns both academic and administrative issues in information and communication technology and whose agenda items can be raised by CIT, ISC members, and any other college administrative unit.
2. Information distribution: CIT agreed to periodically provide security and project management summary reports to the ISC members.
3. Faculty representation: The ISC agreed to drop from four to three faculty representatives, one from each division. The members will be dropped as their term on the ISC ends, unless the committee on governance would like to re-assign current members before their ISC term ends.
4. CIT Budget – The ISC did not review the CIT budget, as was the case last year, due to the unusual schedule for budgeting this year.
5. Routine reviews – The ISC provided comments on the annual recommendation of the CIT Desktop Standards Advisory Team.

B. Actions brought before Faculty Senate

None

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

None

D. Issues that will continue to be before the committee next year

None

INSTITUTIONAL BIOSAFETY COMMITTEE

A. Major issues addressed by the committee during the 2008–2009 year

1. Orientation of the committee to its mandates and to the NIH Guidelines document and the requirements it places on the committee
2. Development of a process for the registration and use of exempt materials (e.g. routine DNA plasmids)

3. Development of a process for the approval of projects involving viral vectors, specifically those involving lentiviruses
4. Development of biosafety training materials (process initiated but not complete)

B. Actions brought before Faculty Senate

None

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

1. Approved a form for the registration of exempt materials.
2. Approved a form for application to use viral vectors.
3. Considered and approved one faculty proposal application using viral vectors.
4. Initiated development of a biosafety manual for training.
5. Established procedures for regular and public meetings, as required by NIH Guidelines.

D. Issues that will continue to be before the committee next year

1. Completion of a biosafety manual
2. Establishment of procedures for documentation of training and maintenance of facilities

INSTITUTIONAL REVIEW BOARD

A. Major issues addressed by the committee during the 2008–2009 year

1. Plan to provide prompt response to all research proposals brought to the committee.
2. Update of website to comply with federal regulations

B. Actions brought before Faculty Senate

None

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

1. Website on Provost's homepage reviewed and updated Summer, 2009.
2. Thirty-nine proposals were approved, six were renewed and one was approved as exempt between July 1, 2008 and June 30, 2009. All proposals were approved within two weeks of submission. Written approval was sent to the primary investigator with copies of the proposal and approval maintained in the provost's office.

D. Issues that will continue to be before the committee next year

1. Meet US government regulations for processing research proposals as they are submitted.
2. Work with departments on how to provide human subject protection for class projects.

INTERIM TERM COMMITTEE

A. Major issues addressed by the committee during the 2008–2009 year

The mandate of the Interim Term Committee includes consideration of general guidelines for the Interim term, solicitation of Interim course proposals, and consideration of all submissions both for their consistency with the aims of the college and the purposes of the Interim term and for matters of balance among different levels and topics. The committee met in the fall semester to review and revise its communications with faculty concerning the submission and consideration of proposals and to discuss ways in which problems encountered in previous years, particularly with planning and implementation of off-campus courses, could be resolved. The committee intends to continue the recent precedent, for example, of careful review of off-campus Interim courses in the same region to reduce the likelihood of late cancellations, which has meant asking some instructors to withdraw their courses and resubmit them in another year. In fall 2008 the committee invited all prospective off-campus instructors to a meeting at which submission timelines, budgeting procedures, and the committee's criteria for balance and avoidance of overlap were discussed.

Another issue addressed in early meetings of the committee was the question of H/S/U and letter grading in Interim courses. The committee reviewed and reaffirmed the college's policy that all Interim courses receive H/S/U grades except for two categories of courses that receive letter grades: courses fulfilling a core requirement, including IDIS 150 (Developing a Christian Mind), and numbered semester courses that are offered (usually as a one-time accommodation to student or faculty schedules) during the Interim term.

In the spring semester the committee meets each week for careful review of all submitted Interim course proposals, many of which are set aside after initial review pending clarification on matters of content or pedagogy. Each member of the committee is assigned to serve as liaison with designated departments (not including his or her own department) and to bring a report back to the committee on issues that have been raised. In its deliberations the committee received invaluable assistance from the Interim Director of Off-Campus Programs and from the DCM Coordinator in review of courses falling in their respective areas of responsibility.

A continuing problem, not directly amendable to ITC efforts but very important to the integrity of the college's core curriculum, is the low number of faculty who submit DCM proposals. As the fall semester begins, only about 75% of the sections needed are in place, and filling the gap with part-time instructors is problematic for both budgetary and pedagogical reasons. ITC must continue to enlist the aid of the DCM coordinator and the department chairs to ensure that the college's required first-year core course offers students an opportunity to interact with faculty who know the college well and communicate its central mission of Christ-centered education persuasively.

B. Actions brought before Faculty Senate

The Interim Term Committee recommended a roster of on-campus and off-campus courses, including DCM sections, to the Faculty Senate for approval.

Revisions to course descriptions and budgets are normally reviewed and approved by the ITC chair, the dean who serves on the committee, and the representative of the Registrar, with input from departmental liaisons if appropriate. Courses submitted in summer and fall, e.g., by newly hired faculty, are reviewed by ITC (at a scheduled meeting or by email) and, if approved, are forwarded to Faculty Senate for information.

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

In cooperation with the Office of Off-Campus Programs and the Financial Services office, submission and budget forms were revised extensively in ways that facilitated both committee review and administrative oversight.

D. Issues that will continue to be before the committee next year

There will be a continuing need to monitor the number of DCM sections, the availability of courses at various levels, and the geographical balance of off-campus courses offered. The committee noted, too, that economic difficulties faced by Calvin students and their families may necessitate reductions in the number of off-campus courses offered, although the level of interest shown in the last weeks of the spring semester in courses that had been approved for Interim 2010 suggests that the decline, if any, will be relatively small.

The departing committee chair begs the indulgence of Faculty Senate in adding this personal note: although the workload of the Interim Term Committee is both very heavy and time-sensitive, its members have worked together in a spirit of collegiality and cooperation and have been immeasurably assisted in their work by the capable administrative support provided by staff of the Office of the Registrar. It has almost persuaded him to revise his opinion that committees are not part of the proper order of creation but the work of the Adversary.

KUYERS INSTITUTE FOR CHRISTIAN TEACHING AND LEARNING
GOVERNING BOARD

A. Major issues addressed by the committee during the 2008–2009 year

1. Administrative

- a. The Institute continues to fruitfully share support staff capacity with the Van Lunen Center; Steve Kline now has a split appointment between the Kuyers Institute and the Provost's office. Bruce Hekman has served part-time as project director of the International Christian Schools Initiative, funded by a three-year, \$150,000 gift from the Boomsma family.
- b. An administrative challenge this year in terms of capacity was the sudden necessity for David Smith to take over as chair of the Department of Germanic and Asian Languages in addition to teaching and Institute duties from October until the end of the school year due to bereavement in the department.

2. Publications

- a. The Institute continues to co-sponsor the *Journal of Education and Christian Belief*, of which David Smith is Senior Editor. This year a contract was negotiated and signed with EBSCO Publishing according to which EBSCO will pay \$2,000 annually for electronic delivery rights as part of their large portfolio of academic journals accessible to higher education libraries. This will both broaden the reach of the journal, making it possible for colleagues at any institution that subscribes to

EBSCO's collection (EBSCO is one of the major aggregators of journal content) to access articles, and also place the journal on a more solid financial footing, covering a significant part of the printing costs for the print edition. Plans for a themed issue this year on honors pedagogy were postponed until next year. The following papers were published this year:

Brian V. Hill, "How Learners Respond to the Teaching of Beliefs and Values"

David E. Purpel, "What Matters"

Cathy E. Freytag, "Reimagining Excellence in Inclusive Education: Transforming Edict to Ethic"

Laurie R. Matthias, "Professors who Walk Humbly with Their God: Exemplars in the Integration of Faith and Learning at Wheaton College"

Neil Holm, "Classroom Formation & Spiritual Awareness Pedagogy Based on Bonhoeffer's *Life Together*"

Kenneth Badley, "Clarifying 'Faith-Learning Integration': Essentially Contested Concepts and the Concept-Conception Distinction"

Theresa F. Latini, "Nonviolent Communication: A Humanizing Ecclesial and Educational Practice"

Jack Du Mez, "Getting It Write: What Christian Institutions of Higher Education Can Learn from 'Basic' Writers"

Charles Justins, "Christian Schooling and Educational Excellence: An Australian Perspective"

Andrew B. Morris, "A Few Hard Facts and a Great Deal of Conjecture: Catholic Schools in England"

- b. A multi-year project conducted by Cynthia Slagter and Marcie Pyper of the Spanish department was concluded this year, resulting in online publication of new multimedia Spanish teaching resources. The project used autobiographical data from Dr. Elsa Cortina, a Cuban refugee and professor emerita at Calvin College, to develop curricular materials for high school and college language classrooms that combine language learning with a focus on empathy and on moral and spiritual issues. All materials, both documents and videos, are available free of charge and can be downloaded from <http://www.calvin.edu/kuyers/curriculum.php?ID=8>.
3. Scholarship and Faculty Projects
 - a. A three-year project on the connection between Christian practices and Christian pedagogy headed by David Smith and James K. A. Smith completed its second year, during which project team members (representing a number of disciplines and institutions) carried out interventions in college classes. The results will be written up for presentation at a related conference in Fall 2009 and for subsequent publication in an edited volume. The project is funded by a grant of \$56,380 from the Valparaiso Project for the Formation of People in Faith
 - b. A three year project on educational metaphor and the iconography of Christian teaching and learning, led by David Smith and Susan Felch, completed its study phase ahead of schedule. The team of six Calvin faculty will spend the coming year working on a series of short books exploring a series of metaphors that have historically been used to connect faith to teaching and learning.

- c. Cynthia Kok and Lavonne Zwart Schaafsma were awarded \$11,450 for a second phase of their project to collect examples of teaching practices that integrate faith and learning in introductory psychology classes. Materials from the first phase have already been published on the Kuyers Institute website; the second phase will broaden the range of course topics covered.
 - d. The Institute is co-funding with the CRC Office of Social Justice a project titled “Connecting CRC Social Justice Resources to K-12 Classrooms”. The project has hired student interns to conduct a systematic audit of informational materials and projects of CRC agencies and offices (including Christian Reformed World Relief Committee, Christian Reformed Home and World Missions, the Office of Social Justice, the Office of Race Relations, the Office of Disability Concerns, and Partners Worldwide). The outcome will be a resource document which summarizes social justice themed materials available and their curricular potential, and catalogs them according to grade levels, subjects and issues. This project will be completed during the 2009-2010 academic year.
 - e. The Institute has employed two student research assistants to survey the last few decades of scholarly output in specifically Christian academic journals in order to collect and assess the proportion of articles devoted to issues in Christian teaching and learning. This project will be completed in the 2009-2010 academic year.
4. Programs
 - a. The “Strengthening the Heartbeat” program for mid-career Christian school administrators around the world completed its third and final year under the leadership of Bruce Hekman. The model provided an opportunity twice a year for three years for professional growth around a book that all read together and discuss, and personal spiritual growth with a presenter and small group discussion. The feedback has been consistently stellar, with a number of participants indicating that this was the single most helpful professional development experience of their career. We are investigating possible ways of funding a future iteration of this program.
 - b. A collaborative project with Christian Schools International and the center for Public Justice to develop Civics curriculum for Christian schools is nearing completion, with some writing and editing remaining.
5. Events and Workshops
 - a. On October 30, 2008, the Kuyers Institute hosted a lecture by Doug Blomberg, professor of education at the Institute for Christian Studies in Toronto. In his recent book, *Wisdom and Curriculum: Christian Schooling After Postmodernity*, Blomberg proposes wisdom as the proper goal of schooling. His lecture explored this theme in relation to current ways of approaching curriculum and assessment. The lecture was attended by around 120 faculty and students.
 - b. Kuyers Institute director David Smith was invited to be the Worldview Lecturer for 2009 for the Institute for Christian Studies (Toronto). This involves plenary presentations at a series of one-day Worldview Conferences in Vancouver, Calgary, Edmonton, Ottawa, Toronto and, this year, Grand Rapids. This year’s topic is “Rekindling Christian Imagination,” and the series is being co-sponsored by the Calvin College graduate program in teacher education and the Kuyers institute.
 - c. In late January, 2009, four educational leaders from Michigan traveled to Managua, Nicaragua, to present workshops for area Christian school and Martin Luther

- University representatives. Bruce Hekman (Calvin College), Glenn Vos (Holland Christian Schools), Jim De Korne (charter schools auditor for Grand Valley State University), and Al Boerema (Calvin College) spent a week with about forty leaders from the Nicaraguan Association of Christian Schools and about forty MLU administrators and staff. Institute funding also allowed two Nicaraguan Christian education leaders to participate in the Educators Leadership Development Institute program codirected by Calvin College and Christian Schools International in Ontario during August 2008. Another round of workshops in Nicaragua is likely in January 2010.
- d. In January 2009 Jim Rooks of Calvin's Education Department led a workshop on Christian pedagogy and the teaching of reading and writing to second language learners in the elementary school for teachers from the International School in Tegucigalpa, Honduras. Scholarships were offered to a number of teachers in Christian schools in Honduras to take part in this workshop, which was partially supported by a grant from the Kuyers Institute.
 - e. DePaul University (Chicago, IL) will be the site for the National Faith, Justice, and Civic Learning Conference, June 25-27, 2009. Cosponsored by DePaul University, the Kuyers Institute, and the Illinois Campus Compact, this conference advances the understanding that one's teaching, learning, scholarship, and service are enriched when one integrates the often-fragmented dimensions of our institutions and the greater society. The conference is focused on the integrative significance of faith, justice, and civic learning in higher education.
 - f. The Institute awarded \$12,000 to Jim Jadrich for a project in conjunction with the Kingdom Foundation Institute (KFI) in Liberia, Partners in Learning Across Cultures (PLAC), and Calvin College to support the development of a Christian teachers college in West Africa. Utilizing existing facilities at KFI, Calvin College faculty members from the Teacher Education Unit (Jim Jadrich, Ron Sjoerdsma, and Jo Kuyvenhoven) traveled to Liberia and taught courses in their specialty areas to in-service teachers and future faculty members of the proposed teachers college. Student participants were drawn from the Christian School Network in Liberia and from throughout West Africa. Students completing each course receive Calvin College credit.
 - g. The Institute hosted two faculty reading groups, focused in the fall on Doug Blomberg's book *Wisdom and Curriculum: Christian Schooling After Postmodernity*, and in spring on *Growing in the Life of Faith: Education and Christian Practices* by Craig Dykstra. The Fall group ended with an opportunity to meet the author over lunch and hear him speak on campus. The Institute also funded an English department workshop to study a volume edited by David Smith, John Shortt, and John Sullivan, titled *Teaching Spiritually Engaged Reading*.
 - h. Institute Director David Smith led one-day workshops on pedagogy for the full faculty at Northwestern College, Iowa (August 21, 2008) and for teachers from Christian schools in the Sheboygan, Wisconsin area (August 27, 2008); served as the keynote speaker at a Society of Christian Schools in British Columbia conference in Sumas, Washington (January 29-30, 2009), the B. J. Haan Education Conference at Dordt College, Iowa (March 12-13, 2009), the European Educators Christian Association conference, at Emmaüs Institut, Vevey, Switzerland (May 21-24, 2009),

and a Christian Education National conference in Perth, Western Australia (July 20, 2009); and gave presentations at Regent College and Trinity Western University in Vancouver (January, 2009) and Gyeongju, South Korea (July, 2009).

- i. The Institute and CSI once again co-sponsored the third annual Board Leadership Workshop for Christian school board members and administrators, held at Calvin College in October, 2008.

B. Actions brought before Faculty Senate

The Institute submitted to COG and, for information, to Faculty Senate some amendments to the description of governing board composition in its bylaws caused by changes in College administrative structure and titles.

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented:

None

D. Issues that will continue to be before the committee next year

Several projects are ongoing and will continue into 2009-2010.

KUIPER SEMINAR BOARD

The KFO board meets once per year, in the spring. The main function of the board is to review the most recent version of the Kuiper Seminar with the seminar leaders and to discuss possible changes in future versions of the seminar.

Originally, the purpose of the KFO board was to review the KFO seminar and its funding in order to submit a yearly report to the donor. However, after the tenth year of operation, and following on a ten-year summary report, the funding organization no longer requires a yearly report, and the KFO board no longer deals with any financial matters. Therefore, the KFO board recommended to the Governance Committee several changes to the board mandate, changes that we expect will come to Faculty Senate in the fall of 2009.

Whether it is worth continuing the practice of appointing a KFO board when the board holds only one meeting is a question for others to decide.

MEETER CENTER FOR CALVIN STUDIES GOVERNING BOARD

A. Major issues addressed by the committee during the 2008–2009 year

The Meeter Center Governing Board followed its usual pattern of a fall and spring meeting, interspersed with meetings of the Meeter Center Executive committee. The major issues addressed by the Governing Board included the oversight of events to commemorate John Calvin's 500th anniversary, support and feedback for the Director in the process of implementing and running the summer 2009 institute funded by the

National Endowment for the Humanities, and work on the Center's bylaws to clarify reporting structures and procedures surrounding the appointment to the position of Meeter Center Director.

B. Actions brought before Faculty Senate

No actions were brought before Faculty Senate in 2008-09.

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

The Board also ratified fellowship applications, examined the completed project of digital photographs of all title pages of Meeter Center rare books, and ratified an exchange agreement between the Calvin Theological Seminary and the Institut für Schweizerische Reformationsgeschichte in Zurich, whereby exchanges between Zurich and the Calvin campus would involve Swiss scholars coming to the Meeter Center for research.

D. Issues that will continue to be before the committee next year

In 2009-10, the Board will finalize its work on the revision of its bylaws and see the bylaws through the College and Seminary governance system. The Board will also oversee plans for the biennial Genevan paleography course, to take place in June 2010.

MELLEMA PROGRAM FOR WESTERN AMERICAN STUDIES
GOVERNING BOARD

A. Major issues addressed by the committee during the 2008–2009 year

None

B. Actions brought before Faculty Senate

None

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

1. The Director of the Mellema Program will now report to the Academic Dean for the Social Sciences in all program matters. This is a change from reporting to the Dean for Research and Scholarship
2. The committee term on the the MPGB will normally be 4 years rather than the previous 2 year term and faculty members appointed to this committee may also be asked to serve on another governance committee.

D. Issues that will continue to be before the committee next year

The director of the program, Will Katerberg reported that the market value of the endowment funding dropped significantly this year. While the finances remain stable at this point and no cuts in programming are anticipated, extra care will be given for expenditures. As a result, the program director will be providing the Mellema lecture for 2009-2010.

MULTICULTURAL AFFAIRS COMMITTEE

- A. Major issues addressed by the committee during the 2008–2009 year**
1. 5-year review of the From Every Nation document
 2. Ongoing discussion on improving accountability measures of the FEN goals.
 3. FEN listening sessions to gather info from departments and individuals on challenges in completing FEN goals.
- B. Actions brought before Faculty Senate**
Created and distributed campus-wide Multicultural Climate Survey
- C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented**
1. Created and distributed campus-wide Multicultural Climate Survey
 2. Communication with Campus Accessibility Advisory Committee on possible Ombud’s office
 3. Calvin Statement on Diversity
- D. Issues that will continue to be before the committee next year**
1. FEN/MAC Seal of Approval or Participation for courses, activities, events
 2. Continued discussion of the connection between FEN and CCE and how it is implemented in the core curriculum. Can it be improved?
 3. How to recognize and compensate faculty for the amount of work that they put into their CCE courses, or when they agree to supervise a student-initiated IDIS 290 contract?
 4. Report of findings/suggestions for revision of FEN document.

NAGEL INSTITUTE FOR THE STUDY OF WORLD CHRISTIANITY **GOVERNING BOARD**

- A. Major issues addressed by the committee during the 2008–2009 year**
The Governing Board reviewed all current and ongoing projects of the Nagel Institute, including:
1. The SCP-Templeton project on “Science, Philosophy and Belief;”
 2. “Gospel and Culture 1”, a faculty development seminar held in Indonesia (June 2008) dealing with Christianity and the Visual Arts;
 3. “Gospel and Culture 2”, a faculty development seminar on “Christian Political Thought”, held in South Africa (June 2009);
 4. “Primal Religions Part 2 and 3” to be held in Ghana (Oct. 08) and Peru (Aug 09);
 5. An “IAPCHE Book Project”, a collaboration with the International Association for the Promotion of Christian Higher Education and Baylor University; and
 6. Nagel Fellowships selected in December 2009.
- B. Actions brought before Faculty Senate**
None

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

The Governing Board, by vote, empowered Director Joel Carpenter for action as follows:

1. Pursue conversation with the Blankemeyer Foundation of Tennessee for support of a project dealing with Christian thought and research in Africa;
2. Continue work with the CCCU and the John Templeton Foundation for support of the Gospel and Culture seminars,
3. Begin a new initiative with support from the Conference on Faith and History to form a Latin American Partnership,
4. Develop further a series of monographs on Christian movements arising in Africa, Asia, Latin America and the Pacific region with Baylor University Press,
5. With Baker Academic press, develop a series of short, reflective works by eminent Christian scholars in a variety of disciplines, on how their outlook has changed, and how they think their disciplines should change, in response to the southward and easterly direction of Christianity worldwide.

D. Issues that will continue to be before the committee next year

1. Several of the above-mentioned multi-year projects will continue into 2009-2010. Notable among these, for A-2 above, “Gospel and Culture 1”, there will be a follow-up art exhibit, “Charis: Christianity, Context, and the Visual Arts” that will be a featured event of the Lilly Fellows national conference in the arts and humanities to take place at Calvin College in October 2009.
2. Future funding opportunities

OFF-CAMPUS PROGRAMS COMMITTEE

A. Major Issues addressed by the committee during the 2008–2009 year:

1. Worked to develop a “strategic plan” for Off Campus Programs.
2. Prepared a “Mission, Vision, of Goals of Off Campus Programs” document to assist OCP Director in evaluating existing and prospective programs.

B. Actions brought before Faculty Senate

None

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

1. Advised Cynthia Slagter (OCP Director 2008/09) and Dan Bays (Director of Asian Studies Minor) regarding problems with Fall 2009 China semester program. Also discussed the need to change configuration of the program to accommodate differing student interests—language study versus history and culture—and the need to locate a new venue in Beijing where English-language instruction is available.
2. Recommended continuation of Thailand semester program for two years with proviso that it should be raised to category one program so that non-International Development Studies enrollees (e.g., HPERDS majors) can receive full financial aid.

3. Gave committee approval to proposal for Spanish Urban Immersion Program (SUIP) and recommended that if it is approved, the Director should report to OCPC as do other Directors of Off-Campus programs.

D. Issues that will continue to be before the committee next year

1. Complete “Mission, Vision, and Goals” document for Off Campus Programs at Calvin.
2. Appointment of Director for Ghana semester program 2011.
3. Consideration of Spanish language semester program in South America.

PLANNING AND PRIORITIES COMMITTEE

A. Major issues addressed by the committee during the 2008–2009 year

1. Oversight of construction projects: Spoelhof Fieldhouse Complex, Fine Arts Center
2. Off-campus program requests (Spain, Latin America)
3. Campus Commons planning
4. Policy creation and revisions
5. Strategic Plan 2013
6. Strategic Plan of Parking Task Force
7. Congregational Ministry Studies department established
8. Approval of MA in Speech Pathology and Audiology
9. Reviewed the annual report of the Prince Conference Center operations
10. Faculty Salary Scale Review
11. Property acquisitions:
12. Proposed 2008-2009 budget discussions including pharmaceutical/health care coverage

B. Actions brought before Faculty Senate

1. PPC08-1: Family Friendly Benefits (as proposed by Gender Equity Committee and Task Force on Family Friendly Benefits)
2. PPC08-2: Updated Policy on the Responsible Use of Technology
3. PPC08-03 Renovation of Art & Art History Department

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

1. Health insurance renewals for calendar year 2009 were approved.
2. Set tuition, room and board costs for 2009-2010

D. Issues that will continue to be before the committee next year

1. Proposed budget for 2010-2011
2. Health Insurance review

PROFESSIONAL STATUS COMMITTEE

A. Major issues addressed by the committee during the 2008–2009 year

The Professional Status Committee held 26 meetings and considered a total of 61 faculty and administrative reappointments and/or promotions, and 29 new appointments (3 declined) as well as 25 communications, some in multiple versions. See points B and C below for an overview of the major issues handled by PSC.

B. Actions brought before Faculty Senate

1. Expanded the window of time for students to complete on-line faculty/course evaluations
2. Revised policy on access to faculty/course evaluations (*Handbook* 3.12)
3. Presented a (scholar)-in-residence proposal for information
4. Presented a document on confidentiality agreements (*Handbook* 6.19), to be sent to Faculty Senate in fall 2009

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

1. Reviewed candidates for tenure, reappointments, and new appointments
2. Ratified the Faculty Development Committee's recommendations for sabbaticals and CRFs
3. Forwarded nominations to the president for the Exemplary Teaching Award
4. Provided advice to the president on requests for exceptions to the Christian schooling and church membership requirements
5. Prepared guidelines to help faculty prepare for class visits by members of the Board of Trustees
6. Reviewed eight revised departmental statements regarding research and scholarship
7. Reviewed section 3.7 of the *Handbook for Teaching Faculty* (reappointment procedures)
8. Provided advice regarding the work of the Task Force on Reformed Identity
9. Provided advice regarding the "Family-Friendly Benefits" proposal
10. Provided advice to the HPERDS Department regarding faculty designations and appointments

D. Issues that will continue to be before the committee next year

1. Develop guidelines and expectations for statements on the integration of faith and learning/teaching
2. Continue to review departmental statements for research and scholarship as well as provide advice to departments about evaluating non-traditional and performance-based scholarship
3. Develop additional guidelines for departments for assessing teaching
4. Review sections 6.1–6.4 of the *Handbook for Teaching Faculty* (procedures for addressing a variety of allegations)

SCHOLARSHIPS AND FINANCIAL AID COMMITTEE

A. Major issues addressed by the committee during the 2008–2009 year

1. The Committee on Scholarships and Financial Aid is divided into two sub-committees, the FTIAC/Transfer Scholarship Selection Subcommittee and The Upperclass Scholarship Selection Subcommittee.
2. The FTIAC/Transfer Scholarship Selection Subcommittee reviews academic scholarships awarded to prospective first year and transfer students. The subcommittee awarded 1,795 FTIAC and 88 transfer scholarships to admitted students for the 2009-10 academic year. This process is largely automated, however the subcommittee does makes important judgments when students are on the borderline between scholarships. The subcommittee is also charged with selecting the Trustee Scholarship award recipients each year and selected 79 for the 2009-10 academic year.
3. The Upperclass Scholarship Selection Subcommittee's primary role is evaluating scholarship appeals for returning students. Since returning first-year students have until July 15 to file an appeal, the subcommittee meets regularly throughout the spring and summer.

B. Actions brought before Faculty Senate

None

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

A new and improved academic scholarship model and on-line estimator was used for 2009-10 scholarship awarding. The model is a useful enrollment tool and the estimator gives prospective students a better understanding of their potential academic scholarship before they even apply.

D. Issues that will continue to be before the committee next year

The committee will reevaluate the scholarship renewal process and timeline for first year students. Currently, first-year student scholarships are reevaluated using their cumulative GPA after the spring semester.

SEMINARS IN CHRISTIAN SCHOLARSHIP GOVERNING BOARD

A. Major issues addressed by the committee during the 2008–2009 year

1. Continued search for new donors to ensure continuity of the program. Joel Carpenter continues to meet with potential funders to increase both the level of revenue and the range of topics we can offer.
2. Implementation in progress of altered fee structure designed to meet our overhead costs. This will continue over the next two years in order to reach the goal of covering expenses through event fees.
3. Continued improvement of promotional materials, including website design, to make recruitment for seminars both less expensive and better targeted.
4. Continued to improve SCS services in hosting international guests.

B. Actions brought before Faculty Senate

None

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

1. Changed the name/logo of the program in promotional materials to Seminars@Calvin.
2. Appointed Ruth Groenhout of Philosophy to be interim director during Joel Carpenter's sabbatical, 8/1/09-7/31/10.
3. Expanded the number of public lectures to be presented during summer 2009 as means of getting Calvin's name out to the community.

D. Issues that will continue to be before the committee next year

(1), (2), and (3) under A above

**SPOELHOF FAMILY INSTITUTE FOR CHRISTIAN LEADERSHIP IN
BUSINESS GOVERNING BOARD**

Report not submitted.

STUDENT DISCIPLINE COMMITTEE

A. Major issues addressed by the committee during the 2008–2009 year

1. The Committee met on October 1, 2008 for training agenda.
2. The committee met on December 3, 2008 for a hearing. The hearings are confidential and no information is released except to students involved

B. Actions brought before Faculty Senate

None

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

None

D. Issues that will continue to be before the committee next year

None

STUDENT DISCIPLINE COMMITTEE APPELLATE BOARD

A. Major issues addressed by the committee during the 2008–2009 year

During the 2008-2009 academic year, the Appellate Board had six students who requested a formal hearing. One student was charged with two violations. The violations were in these categories:

1. Relationship dispute/web harassment (1)

2. Failure to comply (1)
3. Alcohol intoxication (1)
4. Open house violation (4)

B. Actions brought before Faculty Senate

None

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

None

D. Issues that will continue to be before the committee next year

None

STUDENT LIFE COMMITTEE

A. Major issues addressed by the committee during the 2008–2009 year

1. Chartering of student organizations
 - a. Charters were approved or provisionally approved (pending minor modifications) for 6 new student organizations to begin operations during the 2008-2009 year (Korean Student Association; Calvin College Democrats; Judo Club; Military Appreciation Club; Model United Nations; Global Business Brigades)
 - b. Revoked the charter for 1 student organization (Society of Success and Leadership)
 - c. Approved the rechartering of 48 student organizations for 2009-2010.
 - d. Approved the chartering of 3 new student organizations for 2009-2010 (Nurses Christian Fellowship, Engineers Without Borders, Amnesty International)
 - e. Noted that 12 student organizations did not submit applications to be rechartered in 2009-2010.
2. Discussed how to improve information flow between the Student Life Committee (SLC) and the Student Life Division (SLD) so that the SLC could better fulfill its mandate of “advising” the SLD.
3. Chimes Spoof.
4. Consulted with John Witte on selection of cable TV stations for on-campus.
5. Consulted with Student Senate representatives about various changes to the Student Senate constitution, which were then brought before Faculty Senate independently by Student Senate.
 - a. Changes to titles and roles of officers of Student Senate
 - b. Changes to Student Handbook procedure for Protests and Appeals
6. Reviewed a draft Policy Statement on the Philosophy of Student Organizations at Calvin College (by Erin O’Connor-Garcia)
7. Media Subcommittee (MSC)
 - a. At the request of the Student Life Committee (SLC), discussed the relevancy and adequacy of MSC committee bylaws with respect to unofficial student media.
 - b. Began discussions about how Calvin student media might respond to the decline of print news media and the rise of digital, online media. Encouraged 2009-10 media

heads to discuss how they might reduce media costs (especially for print) and collaborate on digital media initiatives that would: (1) engage more students in working with and being served by student-funded media, and (2) better prepare students for post-college careers as online media writers, reporters, graphic designers, editors, and photographers.

- c. Reviewed applications, interviewed candidates, and recommended media heads to SLC for the 2009-10 academic year.

B. Actions brought before Faculty Senate

The committee recommended appointment of the following students for leadership of student media during the 2008-2009 year:

1. Chimes (Student newspaper): Co-editors Emma Slager and Sarah States.
2. CVN (Calvin TV station): Co-managers Kyle Berkompas and Joshua Schroyer.
3. Prism (Calvin Yearbook): Editor Ahram Cheon.
4. Dialogue (Calvin Literary and Artistic Journal): Co-editors Ryan Weberling and Miranda Brouwer.

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

1. Initiated committee meetings involving visiting different departments of the Student Life Division, in order to better understand the composition, needs, goals, struggles and triumphs of each. This year, visited with representatives from:
 - a. Health Services
 - b. Student Development Office
 - c. Sexuality Series
2. Attempted to review the SLD Strategic Plan. We were unable to complete this due to time constraints and would like to make this a top priority for the next year.
3. Passed a motion related to Chimes Spoof in December 2008: “Because the SLC was unable to approve the proposed Chimes Spoof timeline, the SLC moves that they (SLC) consult the Calvin community on the discontinuation of the Chimes Spoof as a college funded and supervised (advised) publications for 2009-2010 school year, and thereafter, with the accompanying request to the 2008-2009 Chimes staff that they forbear a Spoof publication this year.”
4. Hosted town hall meetings and an email for input from the entire Calvin community on the Chimes Spoof (specifically, college funding and advising of it).
5. Approved the stepping down of two co-media student heads during the year, at the students’ requests (Chimes and CVN).

D. Issues that will continue to be before the committee next year

1. Membership of the Media Subcommittee. This committee is often the first to see highly charged issues like the Chimes Spoof newspaper. This year, we requested that governance appoint a faculty composition that would allow the chair of this subcommittee to be a tenured faculty member. This was amended for the next several years but may need to be written permanently into the charter, depending on what other changes occur with this subcommittee in the next few years.

2. Update to the Media Subcommittee mandate and constitution, in light of changes to the way media exists today
3. Improving SLD-SLC communications, with an eye to better advising the SLD and better informing the governance system of important issue.
4. Continuing to discuss with the Calvin community the issues related to funding and advising the Chimes Spoof
5. Chartering student organizations

TEACHER EDUCATION COMMITTEE

A. Major issues addressed by the committee during the 2008–2009 year

1. Revised TEC, subcommittee, and advisory committee mandates.
2. Clarified the student background check and fingerprinting policy.
3. Obtained intensive committee status.
4. Met with Phil Lucasse regarding the Curriculum Center.
5. Worked with Dean Ward to clarify the Teacher Education Program governance structure and the role of the Dean for Teacher Education.
6. Submitted memo to Dean Ward requesting a professional common area for education students.
7. Reviewed and approved Graduate Studies Workshop Proposals.
8. Endorsed GEOL 112: Earth Science for Elementary Educators as a new option in the integrated science major and minor.
9. Supported revisions to the secondary biology major and minor.
10. Participated in a calling campaign focused on AHANA students interested in teacher education.
11. Continued the elementary program restructuring process.
12. Reviewed Calvin's HEA Performance Score.
13. Revised the Statement of Commitment to Professionalism.

B. Actions brought before Faculty Senate

1. Secondary Non-Certifiable Minor Policy.
2. Minor revisions to the secondary social studies major, elementary fine arts major and minor, and K-12 music major.
3. Secondary religion education minor.

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

None

D. Issues that will continue to be before the committee next year

1. Prepare TEAC Inquiry Brief.
2. Revise and implement the Program Assessment System.
3. Build a sense of shared identity for the Teacher Education Program Unit.
4. Revise the departmental student teaching approval process.

5. Analyze student teacher supervision requirements in the elementary and secondary programs.
6. Modify the Elementary Education Program in light of new state guidelines.
7. Continue to implement the Minority Recruitment and Retention Plan, including the creation of a Diversity Subcommittee and Diversity Advisory Committee
8. Evaluate the relationship between TEC and the Graduate Program.

**VAN LUNEN INSTITUTE FOR EXECUTIVE MANAGEMENT IN
CHRISTIAN SCHOOLS GOVERNING BOARD**

A. Major issues addressed by the committee during the 2008–2009 year

1. 22 Van Lunen Fellows completed the year-long Fellowship year in July 2009.
2. 23 new selected Van Lunen Fellows began the Fellowship year in July 2009.
3. Hosted two webinars for Fellows, experimenting with a technological application new to Calvin College. Webinars received positive evaluations.
4. Opened on-line searchable archive of the Van Lunen Fellows school projects at http://www.calvin.edu/vanlunen/proj_archive.php.

B. Actions brought before Faculty Senate

None

C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

1. Board decided on a Fellows participant fee of \$1500 for the 2008-2009 year, and subsequently approved this same fee level for 2010-2011 Fellows.
2. Board approved the 2009-2010 budget for the Center and its Fellows program.
3. Revised configuration of interchange between consulting firms and Fellows.

D. Issues that will continue to be before the committee next year

1. Policy regarding Fellows applications from Christian school heads in majority-world nations.
2. Support and potential programming for growing numbers of Van Lunen Fellows alumni.
3. Focus of future webinar series. Should there be a series on school governance?