In Attendance: Amy Wilsterman, Abby Leistra, Andrew Harris, Brian Cawley, Dana Hembreard, Thea Brophy, Julie Yonker  Absent with excuse: Meredith Segur

1. Approved of September meeting minutes

2. We discussed a number of areas related to the new Pre-Health Advising by Dr. Larry Gerbens’. We discussed some areas that we hoped for clarification of Larry’s role as well as hopes we had for his work in that role.

3. We also discussed the new first year student Business Advising by Misty Wondergem. We discussed her training as well as some of the logistics.

4. We decided to “ghost” write an email that advisors could send to their advisees concerning completion of the advisor evaluation. We agreed to post the working document on Google Docs for everyone to edit and Dana would send out to advisors in advance of the advising evaluations.

5. We ran out of time for Dana’s NACADA conference update. She will send out a written summary to the committee.

6. We spent a lot of time discussing first year advising models

   a. If we have non-major first year advisors, these were looked up on as more impartial and patient with students figuring out the major/career
   b. The Access Program already provides a model of first year advising. We would like to examine the Access Program advisors evals as compared to students meeting with advisors in their majors evals compared to undecided students.
   c. We discussed the training and specific skill set needed for First Year students.