Academic Advising Committee Meeting

April 12, 2011

Agenda

I. Opening Prayer

II. New Appointments for the committee (Julie)
   a. Julie is now the chair of the committee

III. Passport Advising (All)
   a. We will be sending the Advising Handbook to students/parents ahead of time
   b. Look into having an article about the handbook in the New Student magazine and then
      email a PDF to the students and parents following the article.
   c. Should we be sending course descriptions for typical freshman classes before Passport?
      i. Options include creating a better core guide that is more interactive online, and
         encourage students to use this before Passport
      ii. Give more information about these courses during Charting Your Course
      iii. Have student development put something into the passport agenda about these
           courses
      iv. Came to a conclusion to clean up the core web pages and push these/send to
         students encouraging student to look at them ahead of time for appts to go
         smooth

IV. Academic Advising Days (Dana)
   a. Communication for students and for faculty
      i. Send out plan for what registration does weeks before advising days, faculty
         member suggested that communication was way to early this year.
   b. Advising Materials
      i. Materials were distributed Friday, April 15 to faculty.

V. KV, Moodle and Datatel Updates (Dana)
   a. Registrar office seemed to get all three to agree, in regards to advisee assignments

VI. Transfer Credit Clarifications (Tom)
   a. Students need take 4 upper-level Calvin courses in their major (200+), DCM, Integrated
      studies, 1 religion course, complete the core curriculum (can be at Calvin or transferred
      in). Only 70 hours can be transferred from a CC.
   b. No policy on a minor (2 courses?) Tom will check with Faculty Academic Standards for
      the actual policy with fulfilling minor requirements.

VII. Other?