ACADEMIC ADVISING COMMITTEE

Mandate:

The Academic Advising Committee will serve the college in all matters concerning academic advising. The committee may initiate and recommend policy regarding advising to the administration and the faculty. The committee will not normally involve itself in the day-to-day administration of the academic advising system, but will support the Coordinator of Academic Advising in the advising program.

Since Academic Advising is an important part of a successful academic career for each student, it is important to be continuously intentional in our initiatives for more effective advising practices for all students. Therefore, the functions that the committee will perform, but will not be limited to, are to:

1. Serve as an advisory committee to administrators responsible for running the academic advising program.
2. Review the current procedures and guidelines related to academic advising.
3. Review new trends and ideas related to academic advising.
4. Respond to advising concerns from students or advisors.
5. Meet as a committee a minimum of once a semester.
6. Accept any additional responsibilities that may be assigned to it by the Faculty Senate.

Reporting Relationship:

The Academic Advising Committee shall report to the Faculty Senate.

Composition:

Committee membership comprises the registrar / director of academic services (ex officio) or a designee; two students, one in a professional program and one in a general program; the associate director of academic advising (ex officio) or a designee; three faculty members, one of whom will serve as chair, who will have renewable four-year terms and be appointed by the Committee on Governance; and one representative from the Student Life Division, who will be nominated by the vice president for student life and appointed by the Committee on Governance.

October 5, 2010
Approved by the Committee on Governance: November 2010