A. Major issues addressed by the committee during the 2014–15 year
   1. Approved courses for the approaching 2016 interim.
   2. Continued to improve the online interim registration form for the campus
   3. Obtaining Dean level budget approval for part-time instructors before committee deliberation
   4. Review processes for proposal rejections. This year the Provost's Office served in this capacity. This will be the last year for this
   5. Further integrating Off-Campus Programs travel risk management needs into the proposal process
   6. ITC policies refined for January and May terms
      • Committee discussed the need to clarify to proposers what fees are appropriate to charge for travel/activities/supplies etc. New language will appear on future application forms
      • Committee discussed the issue of forcing students to pay for an off-campus Capstone interim course. The committee feels that the department should come up with an alternative for students who may not be able to afford to travel.
   7. Continuing to monitor DCM faculty distribution, part-time staff and budget considerations. Worked with DCM coordinator
   8. Reviewed On-campus, Off-campus and DCM proposals for the 2016 interim

B. Actions brought before Faculty Senate
   1. 29 approved Off-campus courses were presented April 2015
   2. 59 approved regular on-campus courses and 26 DCM courses were presented May 2015
   3. 7 additional courses for the 2016 interim course catalogue were approved by ITC between September 2014 and January 2015.

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented
   None

D. Issues that will continue to be before the committee next year
   1. Review and refine processes for rejected proposals. Clearer guidelines are needed regarding selection and balancing needs of department and students of Off-campus proposals. For e.g. In fall, the committee will need to talk about the stats from prior year and share with department chairs. Small departments should know that more than three proposals each year will not necessarily be accepted.
   2. The role of the committee as it strives to preserve the “spirit” of the interim. Continued discussion of interim W classes balance with core classes and DCMs
   3. Continue to work closely with Off-campus programs and the Travel Safety committee with regards to faculty-student ratios on off-campus interim courses