

The following committees did not submit annual reports by the stated deadline:

- *Cross-Cultural Engagement Coordination, Michelle Loyd-Paige, chair*
- *Institutional Biosafety, Steve Matheson, chair*
- *Interim Term Committee, Curt Blankespoor, chair*
- *Multicultural Affairs Committee, Michelle Loyd-Paige, chair*
- *Information Science Committee, April Si, chair*

CORE CURRICULUM (CORE)

INTENSIVE GOVERNANCE COMMITTEE

COMMITTEE CHAIR: CRAIG HANSON

A. Major issues addressed by the committee during the 2010–2011 year

In the course of the Core Curriculum Committee's seventeen meetings, the committee responded to twenty-nine communications, including multiple supplements.

The majority of the committee's time and energy was spent reviewing Prelude (IDIS 149) in response to unanimously-approved proposals from the CAS and Philosophy Departments to eliminate the course. Regardless of whether departments have the authority to weigh in on course offerings that extend beyond their own departmental confines in such a sweeping manner – CORE reached no conclusion to that question – the proposals demonstrated deep dissatisfaction with this introductory Core offering. Given, first, that CAS and Philosophy planned to distribute the proposal to all departments (at which point Shirley Hoogstra, Vice-President of Student Life asked them not to) and, secondly (and more importantly), that review of the Core Curriculum falls squarely within the CORE's mandate, the committee seemed the proper venue for discussion of Prelude's efficacy. In addition, evaluation of Prelude had been the first item on the list of future goals from the CORE's 2009-2010 Annual Report (indeed, a focus group study of seniors had already been undertaken in May of 2010). Throughout the review process, CORE maintained an awareness for the need to develop assessment mechanisms for the other major common Core elements, DCM and CCE credit. Wrapping up this year-long review, the Core Curriculum Committee approved an Executive Summary of Prelude on May 5, 2011, providing a history of the course, its strengths and weaknesses, a catalogue of its structural irregularities (in terms of faculty governance), and six recommendations for changes in the course. The document, together with a meticulous 10-year review report from Student Life, was sent to EPC.

In addition to this major review process, the Core Curriculum Committee acted on the items listed below. With two exceptions (?) all of the items sent to EPC (and in some cases on to Faculty Senate) were either received for information or approved.

B. Actions the committee brought before Faculty Senate (if any)

1. Executive Summary of Prelude Review
2. Courses
 - Eight courses were approved for Core Credit: two in Geography (GEOG 130 for PCOM and GEOG 181 for NATW credit), two in English (ENG 200 and ENG 226 for the Literature category), one in Social Work (SOWK 260 for GLHS credit), two in Economics (ECON 233 for SSNA credit and ECON 238 for GLHS credit), and one

in music (MUSC 101 for ARTS credit). *NB* – MUSC 101 was voted down at EPC (?) on the grounds that it was not designed to be open to all students.

- One Chemistry course was reinstated for Core Credit (CHEM 105 for Physical World). *NB* – Chem 105 was not approved for Core Credit at Faculty Senate (?).
- One English course was approved as one-time offering for Core Credit (English 299, a special topics course on C.S. Lewis for the Literature category).
- Two new exemptions were approved: PER Exemption (Wilderness Orientation for Leisure and Lifetime) and the Advanced Placement CS Principles Exam for FIT (IDIS 110 – for students scoring a 3, 4, or 5 on the AP exam).

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

1. An *ad hoc* core curriculum review committee was appointed by Provost Beversluis in the fall of 2010 to investigate possible ways of making the Core more ‘efficient’. The *ad hoc* committee reported its findings to the Core Curriculum Committee on May 5, 2011. Consideration of these possibilities will be on next year’s agenda for CORE.
2. CORE was in dialogue with Shoreline Christian School (in the Seattle area) regarding the acceptance of American Sign Language as fulfillment of the College’s language requirement. Members of Shoreline contacted the College asking why ASL doesn’t count. Representing CORE in an informal way, Todd Dornbos visited the school on a trip to the area. It’s a question that CORE plans to take up more systematically in the 2011-2012 year.

D. Issues that will continue to be before the committee next year

1. Consideration of the findings of the *ad hoc* committee charged with identifying possible ways of making the core more ‘efficient’.
2. Cooperation with the group formed during the summer of 2011 charged with assessing the first-year programs – in effect following up CORE’s review of Prelude while looking much more broadly at the experience of first year students generally.

EDUCATIONAL POLICY (EPC)

INTENSIVE GOVERNANCE COMMITTEE
COMMITTEE CHAIR: CHERYL BRANDSEN

A. Major issues addressed by the committee during the 2010–2011 year; B. Actions the committee brought before Faculty Senate (if any); C. Other actions, although not involving Faculty Senate, that the committee initiated or implemented

In the course of the EPC’s twenty-four meetings, the committee responded to fifty-seven communications, many of which had multiple supplements. Thirty-two of these communications were forwarded to Faculty Senate for information or approval. Faculty Senate approved or accepted for information all items before them with the exception of one proposed minor (Digital Multimedia Arts minor) and two core requests (ECON 233 and CHEM 105). Most of the remaining communications received by the EPC were for discussion and information; five of these communications were withdrawn by the proposers, not approved by the EPC, or are being held over until 2011-2012.

Courses

1. A total of sixty-one new courses were approved: two in economics, three in education, eight in English, six in GEO, four in history, thirty-four in kinesiology, one in mathematics, one in music, one in nursing, and one in social work. Thirty-three of these new courses replaced existing courses. Two of the sixty-one courses were approved as May interims.
2. Eighteen courses were eliminated (not replaced by another course): four in English, nine in kinesiology, and four in history.

Core Credit

Core credit was approved for courses in economics, English, GEO, kinesiology, and social work.

Large Program Initiatives

1. New majors were approved for Early Childhood, Environmental Studies, and Public Health (note: Public Health was not forwarded to Faculty Senate)
2. Majors offered by the English and Kinesiology Departments were fully revised.

Additional Program Changes

Minor changes were approved for majors, minors, and/or courses in biology, business, chemistry, Chinese, education (integrated science studies, social studies, and political science), IDS, Japanese, physics, religion, and Spanish.

Off-Campus Programs

1. A schedule for a ten-year review was received for information.
2. A template for program evaluation was discussed.
3. Curricular changes were approved for the semester in Spain, prompted by the location change from Denia to Oviedo.
4. Program evaluations were received and discussed for the following programs: Britain, China, Honduras, New Mexico, and for the summer program in Hong Kong.

Reports Received and Discussed

The following reports were received by EPC for information: year-end EPC report 2009-2010; state of assessment memo from the Assessment Committee, annual reports of pre-professional programs, and Core Curriculum Committee reports from Prelude, DCM, and CCE.

D. Issues that will continue to be before the committee next year

1. Scheduled reviews mandated by EPC
2. External reviews in several departments
3. Revisiting requirements for IDIS majors
4. Defining a credit hour
5. Cognates and size of majors/minors
6. Revised template with emphasis on student learning and assessment

PROFESSIONAL STATUS (PSC)

INTENSIVE GOVERNANCE COMMITTEE
COMMITTEE CHAIR: GAYLEN BYKER

A. Major issues addressed by the committee during the 2010–2011 year

The Professional Status Committee held 27 meetings and considered a total of 82 faculty and administrative reappointments and/or promotions, and 7 new appointments as well as 31 communications, some in multiple versions. See sub points B and C below for an overview of the major issues handled by PSC.

B. Actions the committee brought before Faculty Senate (if any)

1. Information regarding PSC-initiated reflection process on questions related to human origins.
2. Instructor degree and experience requirements (*Handbook* 3.1)
3. Faculty status for associate chaplain positions and for director of the Center for Social Research.

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

1. Reviewed candidates for tenure, reappointments, and new appointments.
2. Reviewed and approved (or denied) departmental allocations of resources and declarations of faculty openings for the 2011–2012 academic year.
3. Ratified the Faculty Development Committee's recommendations for sabbaticals and CRFs.
4. Selected recipients for various faculty teaching awards; forwarded nominations to the president for the Exemplary Teaching Award.
5. Provided advice to the president on requests for exceptions to the Christian schooling and church membership requirements.

D. Issues that will continue to be before the committee next year

1. Revise the faculty/course evaluation system.
2. Review the following sections of the *Handbook for Teaching Faculty*:
 - 6.1 - 6.4 – procedures for addressing a variety of allegations
 - 3.10.3 – severance/termination procedures
 - 3.7 – reappointment process
3. Provide advice to the Homosexuality and Community Life working group regarding its current document, *Reflections on Homosexuality, Confessional Commitments, and Academic Freedom at Calvin College*.
4. Provide advice to the Reformed Identity and Mission Task Force.
5. Continue proactive conversations and reflection process regarding human origins.
6. Faculty recruitment and compensation.

TEACHER EDUCATION (TEC)

INTENSIVE GOVERNANCE COMMITTEE
COMMITTEE CHAIR: MARCIE PYPER

A. Major issues addressed by the committee during the 2010–2011 year

1. Updated and revised the TEC Mandates.
2. Approved the following revised majors and minors:
 - Early Childhood Major
 - Elementary and Secondary Health Minors
 - Elementary and Secondary Physical Education minors
 - Elementary Integrated Science major and minor
 - Elementary Language Arts major and minor
 - Elementary Social Studies Major
 - K-12 and Elementary Physical Education majors
 - Secondary English major and minor
 - Secondary Political Science Minor
3. Reviewed Undergraduate and Graduate Claims for the TEAC Inquiry Brief Proposals.
4. Monitored the Out-of-State Student Teaching Pilot Program and extended the program through 2011-2012.
5. Evaluated the Curriculum Center's services.
6. Approved listing the 359 seminar courses as part of the Secondary German, French, and Mathematics majors.
7. Approved the Graduate Program's proposal to offer all workshops based on the current contract workshop model.
8. Approved the Honors in Education Proposal and associated course proposals (pending approval by the Education Department).
9. Approved the Geography Department's course title and numbering changes.
10. Reviewed the revised college and Education websites and proposed improvements.
11. Reviewed relevant assessment data (MTTC State Report '07-'10, Teacher Preparation Institution Performance Scores, Exit, Alumni, and Principal Survey results, etc.) and shared data with departments as appropriate.
12. Evaluated Elementary Student Teaching Supervisor Compensation.
13. Decided that Calvin will not participate in the National Council on Teacher Quality's evaluation of education programs.
14. Collapsed IDIS 301 and IDIS 302 into a single course: IDIS 301 Introduction to Bilingual and ESL Education.
15. Reviewed findings from the "Independent Study of Undergraduate AHANA Students: How they Experience and Perceive the Education Program at Calvin College" and approved nine motions in response.
16. Appointed an ad-hoc committee to address scheduling concerns.

B. Actions the committee brought before Faculty Senate (if any)

1. Revised majors and minors:
 - Early Childhood Major

COG11-01. Annual Reports from Governance/Advisory Committees and Governing Boards

- Elementary and Secondary Health Minors
 - Elementary and Secondary Physical Education minors
 - Elementary Integrated Science major and minor
 - Elementary Language Arts major and minor
 - Elementary Social Studies Major
 - K-12 and Elementary Physical Education majors
 - Secondary English major and minor
 - Secondary Political Science Minor
2. Collapsed IDIS 301 and IDIS 302 into a single course: IDIS 301 Introduction to Bilingual and ESL Education.

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

None

D. Issues that will continue to be before the committee next year

1. Final approval of Undergraduate and Graduate TEAC Claims.
2. Graduate Program Teaching Assistants Proposal.
3. Revised student teaching evaluation forms.
4. Pedagogy for psychology and sociology minors.
5. Revise the following programs, ensuring that State Standards are met:
 - Fine Arts minor
 - Special Education major
 - Secondary Computer Science Minor
6. Submit Honors course proposals to Faculty Senate (after approved by Education Department).
7. Determine annual process for obtaining feedback from principals.
8. Approve revised TEC Mandates and submit to Committee on Governance:
 - Rename Student Support Subcommittee and revise mandate
 - EDUC 302-303 Non-Recommendation Policy
 - Add Appeals Subcommittee processes to Policy Manual
9. Implement the Motions for TEC based on the AHANA Report.
10. Oversee preparation and submission of TEAC Inquiry Brief.
11. Resolve the part-time elementary student teacher supervisor compensation and the draft elementary seminar course.
12. Student Support policy proposals, including proposal to clarify policies related to students who do not receive the recommendation of the EDUC 302-303 instructor.
13. Revise and implement the Program Assessment System and Program Goals.
14. Revise the departmental student teaching approval process.
15. Evaluate the relationship between TEC and the Graduate Program.
16. Evaluate the necessity for and roles of the Elementary Subcommittee and Secondary Subcommittee.
17. Clarify Teacher Education Program Advisor Responsibilities.
18. Evaluate Curriculum Center location and offerings.

ACADEMIC STANDARDS (ASM)

GOVERNANCE COMMITTEE
COMMITTEE CHAIR: WAYNE WENTZHEIMER

A. Major issues addressed by the committee during the 2010–2011 year

1. Dual-enrollment
2. ROTC at Calvin and how to award credit
3. Proposal from Computer Science to award credit for a new Advanced Placement course
4. Proposal from Spanish to change the way Advanced Placement credit is accepted
5. Reviewed a report on how much core is transferred in by students.
6. Considered the issue of grading on campus and the perceived inconsistency between departments and the relationship grades have with scholarships.

B. Actions the committee brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

Approved two proposals from Computer Science and Spanish relating to how AP credit is awarded.

D. Issues that will continue to be before the committee next year

1. Create some specific guidelines for chairs to use when approving them interdisciplinary majors
2. Review of the admissions standards to determine whether the standard for regular admission should be raised and more students moved into conditional admission
3. Interesting stats about the academic profile of an MIAA, Division III football player may be worth looking at before a proposal for a football program is approved.

ASSESSMENT (ASM)

GOVERNANCE COMMITTEE
COMMITTEE CHAIR: MARTIN HUGHES

A. Major issues addressed by the committee during the 2010–2011 year

At the request of the Educational Policy Committee (EPC), the Assessment Committee (ASM) reviewed an ongoing series of proposals for new or revised courses and programs submitted to EPC during the academic year. ASM was charged with ensuring that the proposals were based at least in part on the assessment of existing courses or programs, and that they made provisions for ongoing assessment so as to acquire feedback on the effectiveness of proposed changes. After its review of a proposal, ASM reported its recommendations back to EPC.

Since so many of its recommendations were similar from one proposal to the next, ASM sought to address the situation more systematically by proposing revisions to the proposal templates themselves. These proposals were submitted in the spring semester and informed the revision of the templates by EPC.

B. Actions the committee brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

In addition to its ongoing work reviewing proposals, several committee members participated in the Higher Learning Commission’s “Assessment Academy” workshop, held in Lisle, Illinois, on March 2-4, 2011. This participation, led by committee member and Dean for Institutional Effectiveness Michael Stob, is not work sponsored by ASM *per se*, but it has significant ramifications on ASM’s mandate and activities, and takes advantage of the unique knowledge, skills, and experiences of its members.

D. Issues that will continue to be before the committee next year

The “Assessment Academy” pilot project is a three-year assessment of Calvin’s first-year experience, including but not limited to the “core gateway” of Prelude and Developing a Christian Mind. The ongoing project is being sponsored by a separate steering committee, but it is expected that ASM will be involved in an advisory capacity.

Meanwhile, ASM will continue to serve at the request of EPC in reviewing proposals in the upcoming academic year. However, it is hoped that revisions to proposal templates will streamline the review process considerably, freeing up the committee to engage departments more directly with assessment-related issues after proposals are approved and implemented.

ATHLETICS (ATHL)

GOVERNANCE COMMITTEE
COMMITTEE CHAIR: MARY FLIKKEMA

A. Major issues addressed by the committee during the 2010–2011 year

Issues of academic eligibility for all team and club sports. This Spring the committee was able to document guidelines for what constitutes Good Progress when eligibility situations may be unclear (transfer credits, transfer students who may have competed at their previous institution, and students who may be doing well overall, but have personal situations that may lead to one poor semester). The purpose of this effort is to establish guidelines so when questions arise, the registrar and the committee may be fair, consistent and equitable with all student athletes. It is also necessary to adhere to eligibility requirements for the conference and the NCAA as it relates to our definition of good progress. Eligibility requirements are provided to students with information prior to, at admission in an all athlete student meeting and on the Kinesiology Department Website.

B. Actions the committee brought before Faculty Senate (if any)

None We anticipate that a proposal for football (if it is determined to be feasible) will come through the Athletic Committee. The process for adding new sports at Calvin will be reviewed.

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

1. The athletic calendar is reviewed at many levels for missed class time by coaches, ADs, all of the MIAA conference ADs, the MIAA faculty representatives, the MIAA Board of Control and the Presidents' Council of the MIAA. As always, if you have a problem with a particular situation involving missed class time, please do not hesitate to contact the ADs, me (flim@calvin.edu), or a committee member (John Ross, Kinesiology; David Wunder, Engineering; or Eric Washington, History). The student-athletes are informed at the all-athlete orientation meeting during the first week of classes about how to approach the problem of missed class time due to competition, keeping professors informed and not missing class for practices. Coaches, the department and the COA emphasize at every opportunity that academics is THE priority at Calvin College.
2. We will also finalize a job description for the Faculty Athletic Reps.
3. Beré-Tiemersma award winners were selected in the Spring. This year the process went smoothly. Almost all coaches were able to participate in the process. Many thanks to Jeff Febus who assists us each year in reviewing the student athletes who are nominated. The committee also approved a form for students to file with the COA if they are declared ineligible. A copy is available through the Kinesiology office. The COA will be monitoring appeals for common problems or concerns.

D. Issues that will continue to be before the committee next year

Academic eligibility review is always ongoing. Two anticipated new varsity sports at Calvin, lacrosse and football will increase the number of student athletes, the work of eligibility review and may create new considerations for the committee and the college.

Some things we want you all to know: Out of 500 + student athletes at Calvin 237 of them achieved a 3.5 or above GPA. Many were 3.5- 3.9. Of the 17 varsity teams at Calvin, 11 of the teams had an average GPA of 3.3 or above.

CHAPEL (CHAP)

GOVERNANCE COMMITTEE
COMMITTEE CHAIR: PAUL RYAN

A. Major issues addressed by the committee during the 2010–2011 year

The committee discussed the role and mission of chapel at Calvin. Historically, the chapel committee has not addressed this question in depth, nor produced foundational documents endorsed by Faculty Senate that outline how chapel services function in a Christian academic setting. Understanding the role and mission of our chapel services is necessary in order for the committee to fulfill its mandate to promote chapel, assist the Associate Chaplain for Worship in planning, and make any recommendations to Faculty Senate regarding time, place, and frequency of chapels.

B. Actions the committee brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

The committee discussed and approved the change in date of Calvin's Tenebrae Service from Good Friday to Palm Sunday.

D. Issues that will continue to be before the committee next year

The committee will continue to discuss the role and mission of chapel at Calvin and will produce a purpose & mission statement for Faculty Senate to discuss and approve.

ENROLLMENT MANAGEMENT (EMC)

GOVERNANCE COMMITTEE
COMMITTEE CHAIR: RUSS BLOEM

A. Major issues addressed by the committee during the 2010–2011 year

1. Review of the fall 2010 enrollment data
2. Ongoing admissions update for fall 2011
3. Discussion of enrollment trends showing losses in yield for women from "other church" backgrounds – and consideration of strategies to address this.
4. Committee members participated in and provided input for our campus tours given to visiting students and parents.
5. Committee members were also encouraged to participate in the "meet and greet" times at Fridays at Calvin.
6. Overviews and updates were provided on the development of the Strategic Enrollment Management (SEM) Plan.
7. A SEM Plan working group representing areas from across the campus serves as a sub-committee of EMC and met regularly throughout the year in the development of the SEM Plan.
8. The committee discussed faculty participation in and engagement with enrollment efforts and initiatives; noting the ongoing need for clarification on requirements and expectations of faculty in this area.
9. The committee was joined by the SEM Plan working group and the senior leadership team of the EM division for a presentation and discussion led by Tim Ellens on the college's branding and identity.
10. The student retention sub-committee met throughout the year to:
 - Review of the retention executive summary report
 - Analyze fall census retention reports in context of 10-year history
 - Consider and begin the implementation of a retention alert system
 - Initiate the work of the retention planning sub-committee

B. Actions the committee brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

None

D. Issues that will continue to be before the committee next year

The EMC will need to be at the center of a continuous process in the approval, implementation, monitoring and maintenance of a comprehensive Strategic Enrollment Management Plan along with the departmental/annual plans that will support it.

ENVIRONMENTAL STEWARDSHIP (ESC)

GOVERNANCE COMMITTEE
COMMITTEE CHAIR: DAVE WARNERS

A. Major issues addressed by the committee during the 2010–2011 year

1. We began the school year with some modifications of our mandate that all helped our efforts to better align with the Calvin College Statement on Sustainability. These modifications included:
 - Inclusion of administering the Calvin Energy Recovery Fund (CERF) as part of our responsibility.
 - Inclusion of overseeing an annual assessment of environmental progress on our campus by using the sustainability scorecard.
 - We added, as a member of this committee, the faculty advisor to the CERF.
 - We added, as a member of our committee, one at large staff member.
2. This committee has become somewhat of an oversight/advisory committee for environmental initiatives undertaken by a variety of groups on campus. Each meeting we receive updated reports (and provide time for discussions) from each of the following groups: CERF, Student ESC, Student Senate, Calvin Vegetable Garden, Plaster Creek Stewards and Native Landscapes, CEAP, Bicycle Task Force, and Campus Tree Committee (newly formed).

B. Actions the committee brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

1. CERF – Several potential CERF projects were assessed by the CERF Intern, Shane Muller. Those that were determined to provide relatively rapid energy and financial savings to the college were implemented, those that would not were tabled. Details of these various projects can be seen in the CERF reports that are appended to each meeting's minutes.
2. Other:
 - We had several discussions about the configuration of the Hampshire Gate entrance and with input from Urban Planner (and CEAP Keynote speaker) Peter Lagerway, it was suggested a traffic island at this location might be the safest and most accommodating option.
 - Permission was granted by President Byker to form an ad hoc committee to look into the financial implications of signing the American University and College President's Climate Commitment (AUCPCC). A report from this ad hoc committee is due in May, 2012.

- We met with a student group to discuss their proposal to ban bottled water at Calvin College. We made several suggestions to their proposal and invited them to come back to us in the fall with a revised proposal.
- We began discussions about the management, development and potential use of Camp Waltman Lake.

D. Issues that will continue to be before the committee next year

1. Oversight of CERF will be a part of ESC activities as long as the current CERF administrative structure is in place.
2. We will continue to act in an advisory role to the numerous environmental initiatives and groups identified above.
3. We will keep working on developing a solution to the Hampshire Gate entrance.
4. We will welcome further dialogue concerning the proposal to ban commercially available bottled water at Calvin College.

FACULTY DEVELOPMENT (FDC)

GOVERNANCE COMMITTEE
COMMITTEE CHAIR: DON TELLINGHUISEN

A. Major issues addressed by the committee during the 2010–2011 year

1. *Sabbaticals*: The pool of sabbatical applicants for the 2011-2012 academic year declined significantly from 28 last year to 19 applicants this year. The committee reviewed the sabbatical applications, found them to be of very high quality, and recommended funding all of these applicants.
2. *Calvin Research Fellowships*: Thirty-one faculty requested 62 CRF units total. FDC recommended the funding of all 31 faculty for 57 units. In comparison, 42 faculty applied for CRFs last year; 28 individuals were awarded 28 units.
3. *Summer CRF cuts*: Due to budget constraints, the committee chose to eliminate Summer Calvin Research Fellowships for the second summer. We anticipate that this will again be the case for summer 2012.
4. *Predictions*: 118 faculty are eligible for sabbaticals for 2012-2013 (108 were eligible for 2011-2012). The demand for sabbaticals will increase dramatically over the next several years. The present budget level is **not** sufficient to cover this increase in sabbaticals and maintain the CRF program. Although the present budget reflects a 10 percent cut from last year, the deans have recommended that the college commit to roughly 50 CRF units annually. This is to maintain commitments to untenured faculty.

B. Actions the committee brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

1. Provided feedback (mediated through the Dean for Research) for individual faculty on how to complete competitive proposals.

2. Discussed division balance in applications for and funding of CRFs and indicated a need to more strongly promote CRFs in the ALE division.
3. Applicants who received CRFs for 3 years in a row were informed that they would need to explain extraordinary circumstances for applying for a 4th year should they do so in 2011-2012.

D. Issues that will continue to be before the committee next year

1. Monitor the online application process and make adjustments as necessary.
2. Continue to work with faculty on developing research agendas and crafting competitive applications.
3. Monitor the financial situation of Calvin grants (CRFs and sabbaticals) to ensure that adequate levels of funding continue to be maintained.

GENDER EQUITY (CGE)

GOVERNANCE COMMITTEE
COMMITTEE CHAIR: DANA HEBREARD

A. Major issues addressed by the committee during the 2010–2011 year

On October 28, 2010, a small group of faculty and staff gathered for a town hall meeting to get community input on campus issues. This event was facilitated by Professor Carolyn Anderson. She started the event by introducing the committee and the 2010-2011 goals. Then she provided a snapshot of the work that the committee has done in the past. Some of the committee work stemmed the Task Force on Family Friendly Benefits (February 2008). There was a PowerPoint presentation that details all of this information.

A few action items stemmed from that town hall meeting:

1. One female faculty member indicated that there are issues with the design layout of the computer carousels in Hiemienga Hall. These designs are awkward for individuals who wear skirts with heels and potentially inaccessible for individuals in wheelchairs. The components are stuck under a desk so individuals have to crawl or bend down to make things work. This area of concern was forwarded to the CAAC for further investigation.
2. A few female faculty members noted that there is a continued concern about the fact that students address them as Ms., Mrs. or first name. Yet, these same students address their male counterparts by “Professor.” There was discussion in the committee about how to best address these issues and the consensus was that individual mentoring or contact from members of the GEC committee might be most appropriate.
3. Questions were also brought up about paternity leave and work/life balance. These individual questions were forwarded to the human resources department.

Last in the spring semester, the committee sent a memo to the Provost’s Office and Academic Deans regarding automatic tenure clock extension for medical leaves of six weeks or longer (see Appendix One).

The most significant focus of the 2010-2011 committee was implementing a gender climate survey for the campus. The fall semester was spent on obtaining approval for the survey and the spring semester was focused on meeting with persons instrumental to the survey’s success (Neil

Carlson from CSR, Dean Mike Stob, Provost Claudia Beversluis, Dean Michelle Loyd-Paige). (See Appendix Two).

B. Actions the committee brought before Faculty Senate (if any)

There were no actions that the GEC brought before Faculty Senate during the 2010-2011 academic year. In 2009, the GEC chair, Deborah Haarsma, brought to Faculty Senate a proposal that a report on gender equity among students, faculty, and staff be produced on an annual basis at Calvin College. As current chairperson, I contacted the departments listed in her proposal for data. The following information is as a result.

Faculty numbers obtained through the Provost's Office on 5/19/11

2010-11 Faculty Numbers

9/20/2010 8:37

FULL-TIME AND REDUCED LOAD FACULTY		319 *	388
	M	211	
	F	108	33.9% of total
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Tenured		196	
	M	142	
	F	54	50.0% of total female faculty
Regular		83	
	M	46	
	F	37	34.3% of total female faculty
Term		40	
	M	23	
	F	17	15.7% of total female faculty
		319	
Minority		32	10.0% of total
Terminal Degrees		262	82.1% of total
	M	181	85.8% of total male faculty
	F	82	75.9% of total female faculty

Faculty By Rank

Professors	152	Term	2	M - 2	F - 0
		Reg	1	M - 1	F - 0
		Tenure	149	M - 115	F - 34
Assoc. Prof	71	Term	7	M - 4	F - 3
		Reg	17	M - 14	F - 3
		Tenure	47	M - 27	F - 20
Asst Prof	90	Term	28	M - 16	F - 12
		Reg	62	M - 29	F - 33
		Tenure			
Instructor	6	Term	3	M - 1	F - 2
		Reg	3	M - 2	F - 1
		Tenure			

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PART-TIME FACULTY

M	29
F	40

* does not include deans or LOA (VanderWal; Edgell)
 includes all on sabbatical
 does not include Elliott or TenHarmsel

Calvin College is also committed to providing students, faculty and staff with a campus environment that is safe and affirms diversity. During the 2010 – 2011 academic year, there was only one reported sexual assault on campus. In this case, the victim was female and the accused

was male. Although there may be other incidents that occurred at off-campus locations, this was a positive testament to the work fueled by the student life division and the campus safety department.

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

1. It should be noted that the recent 2010 Health Care Law indicated that spaces for nursing mothers on college campuses are required. So, many thanks to former committee members Kristin DuMez and Deborah Haarsma for getting Calvin College ahead of the curve.
2. Organized an employer panel presentation hosted by the Career Development Office and Gender Equity Committee at Calvin. The event was on Monday, February 28, 2011 from 3:30 to 5:30 PM in the Meeter Center Lecture Hall. Topics included how to navigate the new social network for job searching, how to deal with inappropriate and illegal questions during job interviews (such as marital status).

D. Issues that will continue to be before the committee next year

1. One participant from the town hall meeting asked if there might be a way to provide *an informal setting for women on campus to network*. This might provide a comfortable environment for younger women to seek the expertise of those who had already managed the earlier stages of their career and family. In conversations afterwards, we thought perhaps a group for those of both genders with children younger than 5 or ailing parents (just two possibilities) might be more equitable and still beneficial.
2. Received initial funding to develop an annual survey of gender attitudes. This climate survey would be similar to the Multicultural Affairs Committee climate survey launched in the Spring of 2009. See last page of summary for detailed information.
3. Follow up for Task Force on Family Friendly Benefits
 - Confirm that approved proposals and changes continue to appear in faculty and staff handbooks.
 - Revise the document listing examples of faculty maternity leave and make sure it is available online.
 - When the financial situation improves, re-propose those items that were not approved in 2008-2009 for budgetary reasons, namely family care leave and paid holidays for part-time staff.
4. Develop a more detailed Gender Equity web site which can serve as a clearinghouse of gender equity information, linking to relevant web sites.
5. Produce a comprehensive Gender Equity Report, with the assistance of the Office of Assessment and Institutional Research.

APPENDIX TWO

TO: Provost Beversluis, Dean Williams, Dean Haan, Dean Brandsen

FROM: Committee on Gender Equity

DATE: June 6, 2011

RE: automatic tenure clock extension for medical leaves of six weeks or longer

In May 2009, the Calvin College Board of Trustees approved the recommendations of the Task Force on Family Friendly Benefits. Among these changes was an automatic extension of the

tenure clock for any member of the faculty who experienced a medical leave of six weeks or longer.

At this time, we, the members of the Committee on Gender Equity, would like to verify that this policy is in fact being applied automatically, as it was intended. The policy was written to remove any stigma attached to such a tenure clock extension. As such, it is critical that those who qualify for the extension receive it automatically (i.e. without having to request it). For those who do not want such an extension, it is anticipated that they will request and be granted a one year “shortening” of their tenure clock, which will return them to their original timetable. In this way, we hope that the extension will be viewed as normative on campus.

In addition, we suggest that a procedure of notification be implemented, such that those affected, as well as their chairs, would be aware that an extension had been granted as well as the procedure for opting out, should they care to do so. This notification could occur by either letter or email, but should be issued in a timely manner, so that a faculty member who wishes to opt out of the extension has time to do so.

We are grateful for all of the work that your office has already done to help us carry out the recommendations of the Task Force on Family Friendly Benefits. However, it is always helpful to review policies and procedures. If possible, we would appreciate follow-up on what is currently being done and a response to this memo. Members of the committee would also be happy to meet to discuss the automatic tenure clock extension in person.

We look forward to working together with you as the final aspects of these recommendations are implemented.

Thank you.

APPENDIX TWO

Proposal: Gender Equity Survey 2011-2012

Submitted by members of the 2010-2011 Gender Equity Committee (Dana Hebreard, Carolyn Anderson, David Leugs, Serita Nielesen, Kristy Dykhouse, Nick Vera, and John Wertz)

The Gender Equity Committee (GEC) would like to conduct a 2011-2012 climate survey of the Calvin College campus. In 2001, Calvin College commissioned Ann Selzer, of Selzer and Company, Des Moines, IA, to conduct an extensive gender study of faculty. Selzer and Company is the official pollster of Bloomberg News, the Des Moines Register and recently, the Detroit Free Press. Given it has been 10 years since a study on the topic of Gender Equity was conducted, the committee believes that it is now time to reassess the gender climate for all populations at Calvin. Attached, you will find a copy of the original study.

The committee along with its previous chairpersons (Deb Haarsma and Brian Ingraffia respectively) believe that it is time to do another assessment as employee climate surveys can often address attitudes and concerns that help an organization to work with employees to instill positive changes. With this goal, David Leugs contacted Neil Carlson from the Calvin Center for Social Research (CSR) on behalf of the committee regarding survey costs and implementation. Our current plan is to utilize quantitative research methods in order to survey the entire campus to determine what proportion of the population has certain attitudes, behaviors, and knowledge related to gender issues. Additionally, it would be important to explore whether the determinants are statistically significant. The GEC hopes that such a study will help us to identify areas in which the future efforts of the committee should be directed.

The GEC would like to request \$2500 to \$3000 for the services of CSR. These services would include creating a structured questionnaire that contains a mix of closed-ended, or forced-

choice questions, and qualitative (open-ended) analysis. Consideration of the previous assessments will be taken into account when creating the new assessment. If approved, the goal would be build the assessment during the Fall 2012 and administer it by the end of the same calendar year.

GOVERNANCE (COG)

GOVERNANCE COMMITTEE
CHAIR: CLAUDIA BEVERSLUIS

A. Major issues addressed by the committee during the 2010–2011 year

1. An ad hoc committee was established to revise the Faculty Handbook’s discussion of copyright policy (§6.15). The committee has concluded its work, and the revision currently is being reviewed by PPC.
2. COG considered the balance in the roles played by both administration and faculty committees in shared governance.
3. Discussion resumed on the creation of a faculty appeals committee, designed to address questions of process used by PPC when addressing personnel matters.

B. Actions the committee brought before Faculty Senate (if any)

1. COG10-01: “Governance Committee Annual Reports to Faculty Senate”
2. COG10-02, -03, -04, -06, -08, -10: Changes to mandates of the Student Retention Subcommittee, the Van Lunen Governing Board, the Student Discipline Committee Appellate Board, the Teacher Education Committee, the Committee on Scholarships and Financial Aid, and the Center for Social Research Governing Board.
3. COG10-05, -09: Changes to §§2.1.1.6, 2.1.1.2 of the faculty handbook
4. COG10-07: “Creation of the Academic Advising Committee”

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

1. Election of new senators and a new Senate vice president
2. Appointments to governance committees
3. Approval of minor changes to committee mandates

D. Issues that will continue to be before the committee next year

1. Further consideration of a process appeals committee
2. Further discussion of the relationship between committees and administration, and evaluation of the reports contained in the present document
3. COG continues to encourage committees to be proactive in bringing policy drafts to Faculty Senate for discussion and input.
4. Ways in which the Calvin portal can facilitate communication among committee members and between committees and the larger Calvin community will be explored.

HEKMAN LIBRARY

GOVERNANCE COMMITTEE
COMMITTEE CHAIR: DAVID VAN BAAK

The committee did not meet during 2010–2011.

INSTITUTIONAL REVIEW BOARD (IRB)

GOVERNANCE COMMITTEE
COMMITTEE CHAIR: HERB FYNEWEVER

A. Major issues addressed by the committee during the 2010–2011 year

Provision of prompt response and review of all research proposals brought before the committee.

B. Actions the committee brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

1. Forty-nine (49) proposals were approved and ten were renewed between July 1, 2010 and June 30, 2011 (see attached list). Written approval was sent electronically to each primary investigator and filed electronically with Dawn Rene in the provost's office.
2. The review process has been transitioned from paper and intracampus mail to electronic files and email. One exception is the cover sheet, which at this point requires the project investigator and the IRB to manually sign. The IRB discussed in a meeting of the board that we would look into federal requirements to seek to eliminate this requirement.

D. Issues that will continue to be before the committee next year

1. The board will monitor changes to federal requirements and seek to assure that research done at Calvin meets those requirements.
2. The board will seek to be sure that any researchers on campus which would require IRB approval are made aware of this requirement. For ideas on how to raise awareness, see minutes of the IRB from April 26, 2011.

COG11-01. Annual Reports from Governance/Advisory Committees and Governing Boards

		<u>The Independent Study of Undergraduate AHANA Students in the Education Program</u>				
10-052	Rhae-Ann Booker	Psychology	2010-2011 Calvin College Positive Volunteerism Evaluation	Expedited	2-Nov-10	2-Nov-11
10-053	Rhae-Ann Booker	Psychology	Architectural Integrity of Calvin Campus Buildings	Expedited	19-Nov-10	19-Nov-11
10-054	You-Kyong Ahn	Art	Jamaican Tourism Interviews	Expedited	2-Dec-10	2-Dec-11
10-055	Todd VandenBerg	Sociology	Factors associated with late and dissatisfactory prenatal care...	Exempt	2-Dec-10	2-Dec-11
10-056	Adejoke B Ayoola	Nursing	Perceptions of Flat Iron Lake Preserve	Exempt	10-Dec-10	10-Dec-11
10-057	Jake Zwart and Randy Van Dragt	Biology	Exploring student perceptions of collaborative classroom experiences in Liberia	Expedited	17-Dec-10	17-Dec-11
10-058	Rachel Venema	Sociology and Social Work	Nutrition During Pregnancy for Homeless Women of Childbearing Age	Expedited	3-Jan-11	3-Jan-12
10-059	Suzan Couzens	Nursing	Situational Offenses and Reactions	Expedited	17-Dec-10	17-Dec-11
11-001	Blake Riek	Psychology	Senior Impact	Expedited	31-Jan-11	31-Jan-12
11-002	Julie Walton	HPERDS	Believe 2 Become Initiative	Expedited	31-Jan-11	31-Jan-12
11-003	Neil Carlson	Center for Social Research	Neighborhood Engagement Evaluation and Community Survey	Expedited	1-Feb-11	1-Feb-12
11-004	Kathleen Breitigan	Taylor University, Education, Geography, and Environmental Studies	withdrawn	withdrawn		
11-005	Janel Curry	Geography, and Environmental Studies	Clinical Pastoral Education (CPE) in a Rural Context: Swan River, Manitoba	Expedited	1-Mar-11	1-Mar-12
11-006	Adejoke B Ayoola	Nursing	Preterm birth and continuation of follow-up care after hospital discharge	Exempt	1-Mar-11	1-Mar-12
11-007	Randy Brouwer	Engineering	Developing an Entrepreneurial Mindset – Becoming an Entrepreneurial Engineer	Pending, revisions asked for		
11-008	Jan Simonson	Education	Local Connections: An Ethnographic Study Investigating Schooling in Mayan Villages, Yucatan Peninsula, Mexico	Expedited	25-Mar-11	25-Mar-12
11-009	Blake Riek	Psychology	Destination Memory	Expedited	14-Apr-11	14-Apr-12
11-010	Anding Shen	Biology	Roles of endothelial cells in HIV-1 infection and latency in resting CD4+ T cells	Expedited	14-Apr-11	14-Apr-12
11-011	Ayoola Adejoke	Nursing	The Lived Experience of Women with Postpartum Depression and Unplanned Pregnancy	Expedited	26-Apr-11	26-Apr-12
11-012	Scott Jones	Music	Popular Music Survey at Calvin	Expedited	15-Apr-11	15-Apr-12
11-013	Adjoke Ayoola Jenny Tenbrink	Department of Nursing	The Lived Experience of Women with Postpartum Depression and Unplanned Pregnancy	Expedited	26-Apr-11	26-Apr-12
11-014	Youngkhill Lee and Briana Seaks	HPERDS	Use of alcohol among college athletes	Expedited	29-Apr-11	29-Apr-12

COG11-01. Annual Reports from Governance/Advisory Committees and Governing Boards

Number	PI	Department	Title	Category	Approval date	Expiration date
06-028	Mary Vanderwal	Nursing Department	<i>An Evaluation of Anti-helminthic</i>	Renewal	24-Aug-10	24-Aug-11
06-035	Nancy VerMerris	Health Services	Health Assessment	Renewal	23-Nov-10	23-Nov-11
08-023	Herman DeVries	Germanic and Asian Languages	Ethnic Customs in Sheboygan, Wisconsin: A Survey	Renewal	25-May-11	24-May-12
08-036	Gail Zandee	Nursing Department	<i>Nursing Department Community</i>	Renewal	10-Nov-10	10-Nov-11
09-029	Dianne Slager	Nursing	Peer Mentorship Program for Majority and Minority Nursing Students	Renewal	22-Sep-10	22-Sep-11
09-041	Herb Fynewever	Chemistry	Measuring frequency and type of formative feedback in General Chemistry	Renewal	17-Jun-11	16-Jun-12
09-045	Adejoke B Ayoola	Nursing	Know your body project	Renewal	2/1/11	1-Feb-12
10-004	Andrea Kitomary	Azusa Pacific University	<i>The Meaning of Thriving Explor</i>	Renewal	9-Dec-10	9-Dec-11
10-005	Julie Yonker	Psychology	The influence of stereotype threat vs. a beneficial condition among college freshman	Renewal	12-Oct-10	12-Oct-11
10-038	Marilyn Bierling	Spanish Department	<i>The Cuban Immigrant Experience</i>	Renewal	27-May-11	26-May-12
10-040	Phillip Hash	Music	Inter-Rater Reliability of High School Band Contests in South Carolina	Expedited	30-Jun-10	30-Jun-11
10-041	Amy S. Patterson	Political Science	Secular and Pentecostal AIDS Support Groups in Zambia: Arenas of Empowerment? A Study of Values and Best Practices Among Employee-Owned Companies?	Expedited	26-Jul-10	26-Jul-11
10-042	Marilyn Cain	Business Department	A Study of Cultural Intelligence in Calvin's Study Abroad Program	Expedited	26-Jul-10	26-Jul-11
10-043	Diana Hoogerhyde	Office of Off-Campus Programs	Assessment of the National Genomics Research Initiative Course at Calvin College	Expedited	11-Aug-10	11-Aug-11
10-044	Randall Dejong	Biology	Mining the Depths: Promoting and Assessing Deep Comprehension through Formative Assessment of Service-Learning	Pending, revisions asked for	20-Aug-10	20-Aug-11
10-045	Ashley Pace	Service-Learning Center	Mental Health for Women in our Partner Neighborhoods	Expedited	24-Aug-10	24-Aug-11
10-046	Mary Molewyk	Nursing Dean of Institutional Effectiveness	HERI Faculty Survey	Expedited	8-Sep-10	8-Sep-11
10-047	Michael Stob	Psychology	Transgressions	Expedited	8-Sep-10	8-Sep-11
10-048	Blake Riek	Psychology	The influence of stereotype threat vs. a beneficial condition among college freshman	Expedited	12-Oct-10	12-Oct-11
10-049	Julie Yonker	Psychology	Religious Habit Formation and Behavior Study	Expedited	25-Oct-10	25-Oct-11
10-050	Don Tellinghuisen	Psychology	Effects of Multitasking on Cognition	Expedited	27-Oct-10	27-Oct-11
10-051	Don Tellinghuisen	Psychology		Expedited		

COG11-01. Annual Reports from Governance/Advisory Committees and Governing Boards

11-015	Youngkhill Lee and Jake Van Alten	HPERDS	Athlete Perceptions at Calvin	Expedited	29-Apr-11	29-Apr-12
11-016	Youngkhill Lee and Bethany Walcott	HPERDS	Study habits of students at Calvin	Expedited	29-Apr-11	29-Apr-12
11-017	Youngkhill Lee and Lynn Van Strien	HPERDS	Quality of Life of International Students at Calvin College	Expedited	29-Apr-11	29-Apr-12
11-018	Youngkhill Lee and Danielle Chambery	HPERDS	Correlation between sleep and the amount a person gets sick	Expedited	29-Apr-11	29-Apr-12
11-019	Youngkhill Lee and Dan Roelofs	HPERDS	Correlation between college majors and physical activity	Expedited	29-Apr-11	29-Apr-12
11-020	J. Ben Faulkner Cheryl Brandsen	Academic Dean	<i>LGBQ Students' Educational Experiences at Faith-Based College</i>	Expedited	1-May-11	1-May-12
11-021	Jason Stansbury	Psychology	Moral disress among medical personnel	Expedited	29-Apr-11	29-Apr-12
11-022	Youngkhill Lee and Annie DeHaan	HPERDS Department	The influences of parental pressure on youth sport participation	Expedited	2-May-11	2-May-12
11-023	Youngkhill Lee and Calvin Joustra	HPERDS Department	The relationship between major and extra-curricular participation	Expedited	5-May-11	5-May-12
11-024	Krista Anderson	Spanish Department	<i>Effects of Dialogic Reading on Second Language Acquisition</i>	Expedited	17-May-11	17-May-12
11-025	Julie Yonker	Psychology Department	Use of an existing database (Women's Health Initiative) for investigation of religion and cognitive function	Exempt	10-Jun-11	10-Jun-12
11-026	Peggy Goetz	CAS	Merging the Medical and Social Models of Disability: Lessons from Deaf Culture and Audiology	Pending, revisions asked for		
11-027	Mark Mulder	Department of Sociology and Social Work	Gatherings of Hope Action Learning Teams	Expedited	17-Jun-11	17-Jun-12
11-028	James Skillen	Department of Geology and Geography	Ecosystem Management: Science, Politics, and Policy	exempt	29-Jul-11	29-Jul-12
11-029	Jan Koop	Mathematics Department	<i>Partners in Learning and Teaching Mathematics</i>	Expedited	31-May-11	31-May-12

OFF-CAMPUS PROGRAMS (OFFC)

GOVERNANCE COMMITTEE

CHAIR: DAN MILLER

A. Major issues addressed by the committee during the 2010–2011 year

1. The committee approved the Spanish Department proposal to move its semester program from Denia to Oviedo effective fall 2011. Chair Dan Miller agrees to send a memo to EPC and PPC, copying the Spanish Department.
2. Strategic planning: OCPC discussed the following documents with the aim of developing a useful and viable assessment strategy for both the office of off-campus programs and for the off-campus programs themselves.
 - Mission and vision statement drafts for off-campus programs.
 - Goals for the off-campus programs office.
 - Learning outcomes and objectives for Calvin off-campus programs.
3. Approved proposal to address the problem of inequities in how student overloads on off-campus programs are credited and paid for.
4. Approved proposal to address how financial services bills independent study courses taken by students on off-campus programs by arrangement with supervising professors on campus.

5. Approved a recommendation to the Interim Term Committee to prevent directors of off-campus January interim courses from requiring non-refundable deposits prior to the start of the fall semester.
6. Approved revised model for the New Mexico semester program.
7. With Travel Safety Committee, OCPC initiated a safety audit of the two Honduras-based semester programs (Spanish and IDS).
8. Approved a procedure for allowing students to applying some of their financial aid to non-Calvin OCPs.

B. Actions the committee brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

None

D. Issues that will continue to be before the committee next year

1. Next year, OCPC's responsibilities will include evaluating student applications for the financial aid "slots" for non-Calvin programs.
2. OCPC will develop an Assessment Plan for OCPs.

PLANNING AND PRIORITIES COMMITTEE (PPC)

GOVERNANCE COMMITTEE
COMMITTEE CHAIR: GAYLEN BYKER

A. Major issues addressed by the committee during the 2010–2011 year

1. Proposal from the Education Department for an early childhood major.
2. Proposal to reduce the practicum section size in Nursing and increase the practicum fee to cover the increased costs.
3. Formed a team to explore possibilities for offering on-line education at Calvin.
4. Adopted a recommendation from the Multicultural Affairs Committee regarding the second goal of Campus Environment in the *From Every Nation* document.
5. Formed an ad hoc committee to evaluate the implications of signing the American Colleges and University President's Climate Change Initiative.
6. Approved 2011-12 rental rates for the Prince Conference Center.
7. Formed a task force to study the feasibility of forming a varsity football program at Calvin.
8. Reviewed and supported a plan to offer a voluntary new 50 meal plan for students and a 25 meal plan for faculty and staff.
9. Reviewed a comparison of faculty and administrator salaries with salaries of faculty and administrators at similar institutions.

B. Actions the committee brought before Faculty Senate (if any)

1. PPC 10-01: Revised Tier System for Off-Campus Programs
2. PPC 10-02: Key Control Policy

3. PPC 10-03: Mandate for Camp Waltman Lake
4. PPC 10-04: Proposal for a Tobacco Free Campus

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

1. Voluntary Retirement Program for Faculty and Staff
2. Involuntary Staff Reductions
3. Benefits were renewed for July 2011 through June 2012
4. Proposed tuition, room and board costs for 2011-12
5. Approved proposal for digital signage at Calvin.

D. Issues that will continue to be before the committee next year

1. Addition of Men's and Women's Lacrosse as Intercollegiate Sports
2. Budget/Staffing reductions for 2012-13
3. Proposed budget for 2012-13
4. Benefits renewal for 2012-13

RHETORIC ACROSS THE CURRICULUM (RAC)

GOVERNANCE COMMITTEE

COMMITTEE COCHAIRS: KATHI GROENENDYK, KAREN SAUPE

A. Major issues addressed by the committee during the 2010–2011 year

The Rhetoric Across the Curriculum Advisory Board's work this year has focused on the following area: plagiarism detection software issues.

B. Actions the committee brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

1. The RAC discussed options for plagiarism detection since SafeAssign through Blackboard is no longer an option. Jane Hendriksma, Dean of Judicial Affairs, and Rob Bobelydk met with our committee to discuss the problem of plagiarism at Calvin, the desire for some faculty to have a software program for detecting plagiarized papers, and the process of reporting concerns.
2. In order to support writing across the disciplines, the Rhetoric Center tutors represent a variety of majors, and Karen Saupe, co-director, invited faculty to talk to the tutors about writing in their areas. In the spring, Karen Saupe guided the Rhetoric Center tutors in a research project; they presented their paper at a research conference for Writing Centers.

D. Issues that will continue to be before the committee next year

1. Committee members will be assigned departments to contact about writing program revisions. The committee would like to have at least three program revisions to bring to EPC by next fall. Encouraging departments to revise their departmental writing/rhetoric programs is a challenge. Beyond stressing the pedagogical benefits of the departmental

program, our committee cannot offer much incentive for departments to do this work. We will look for ways to partner meaningfully with The Calvin Teaching and Learning Network.

2. Kathi Groenendyk, co-director, will contact departmental liaisons and departmental chairs with updates regarding plagiarism detection and offer to visit departmental meetings to discuss the issues further.
3. To better communicate to faculty and students about the work of the AWP and resources for written and oral rhetoric, a new RAC page on Calvin's website will be available this academic year. This website will offer faculty sample descriptions for rhetoric assignments, grading rubrics, and peer evaluation forms, and it will provide students information about campus writing contests, information about the Rhetoric Center, and other information to help them improve their writing and speaking.
4. The committee will sponsor a faculty development workshop in the summer of 2012.

SCHOLARSHIPS AND FINANCIAL AID (CSFA)

GOVERNANCE COMMITTEE
COMMITTEE CHAIR: TIFFANY ENGLE

A. Major issues addressed by the committee during the 2010–2011 year

While the committee met collectively at strategic times during the year, the CSFA largely operated through the dedicated work of two sub-committees: the First Time in Any College (FTIAC) and Transfer sub-committee and the Upperclassmen sub-committee.

1. The FTIAC and Transfer sub-committee completed the task of reviewing academic scholarships awarded to prospective first year and transfer students. As of June 1, this sub-committee had awarded 1,767 academic scholarships to potential students for the 2011-2012 year. The FTIAC and Transfer sub-committee was also responsible for determining the recipients of Trustee scholarships; this year, 101 students were offered this academic award. Though this process is highly automated by computer programs utilized in the Office of Admissions and Financial Aid, sub-committee members did oversee the process to ensure accuracy and consistency. These members were also required to make important decisions regarding those students who happen to fall "on the borderline" of different scholarship criteria.
2. The Upperclassmen sub-committee dealt with the scholarship appeals of returning students. Since student deadlines to file appeals occur in July, the members of this sub-committee carried out their work during the summer months. Most students were reviewed under the updated scholarship model (implemented in 2009-2010); returning seniors were the only exception, as they fall under the older guidelines for scholarship appeals and renewal. By taking transcripts, student essays, supportive materials, and other highlighted circumstances into account, this sub-committee collaborated to make difficult decisions that ultimately hold some students accountable for their academic responsibilities while awarding others for outstanding academic progress.

Other matters discussed by the committee include:

3. Adjustments to upperclass appeal deadlines. Upon further review (and given the interplay between appeal decisions and other financial aid monies), the CSFA decided to maintain

the deadlines already in place. Student appeals received after given deadlines will continue to be reviewed and evaluated on a case-by-case basis.

B. Actions the committee brought before Faculty Senate (if any)

During 2010-2011, the CSFA reviewed its mandate. The main considerations had to deal with the types of members that ultimately comprise this committee.

1. At the beginning of 2010-2011, this portion of our mandate read: “Eleven members: four faculty members, one of whom shall be chairperson; two students, one from Michigan and one from out of state, who shall sit only when matters of policy are being considered; *one member of the Alumni Association*; one designated representative from the Academic Administration Division; two leadership-level representatives from the Admissions and Financial Aid Office, one of whom shall be secretary; and a third designated representative from the Admissions and Financial Aid Office. *No faculty member of the Department of Physical Education and Recreation may serve on the Committee of Scholarships and Financial Aid.*”

The full committee reviewed these qualifications with two main areas in mind:

2. Alumni Association representative:
Due to the nature of this committee’s work (conducted largely through sub-committee), it was deemed worthwhile to reconsider the role of this representative. Thus, after discussion between members of CSFA and the Alumni Office, it was determined that the continued presence of an alumni representative on this committee would be desirable and appropriate. With this, the following guidelines were established: 1) this person will be appointed by an administrator in the Alumni Office, 2) term length will be determined by the representative and CSFA committee chair (a minimum of one year; maximum of four years), and 3) this person will serve the CSFA committee in an advisory role (thus not participating in sub-committee duties). Thus, the mandate was amended to read: “one member of the Alumni Association, which will also set the length of his or her term (not to exceed four years), and who will serve the committee in an advisory role (i.e., not participating in subgroup work)”¹
3. HPERDS representative:
The CSFA committee agreed to retain the highlighted clause (marked in italics above) to comply with NCAA regulations. The committee further adapted this clause for further clarification. An updated version now reads: “No faculty member from the HPERDS Department (Health, Physical Education, Recreation and Dance) and/or Calvin athletic coach may serve on the Committee on Scholarships and Financial Aid.”

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

None

¹ Note from the Committee on Governance: According to the COG mandate, “major changes to committee mandates” are sent to Faculty Senate. The change indicated was considered minor and therefore not brought to Faculty Senate.

D. Issues that will continue to be before the committee next year

While carrying out the duties of the CSFA sub-committees, issues often arise with regard to the objectivity and consistency in how scholarships are awarded and decisions involving “close calls” are made. Such issues will inevitably arise in the future work of CSFA, and these recurring issues will need to be addressed. Some more notable examples include:

1. Awarding academic and/or diversity awards to students without regular admissions status, such as those in the ACCESS program
 - The CSFA met with members of the Committee on Admissions this year to discuss this issue more fully. The Committee on Admissions requested that decisions on admission status not limit a student’s scholarship/award eligibility. The Office of Admissions and Financial Aid is conducting more research on this issue, but plans to implement changes that meet the Committee on Admissions requests. CSFA will need to follow-up with this in 2011-2012 and make proper recommendations.
2. The most effective and consistent manner in which to deal with students who are applying for diversity awards
 - During 2010-2011, the CSFA encountered students who had appealed for diversity awards after their freshman year. Students are considered for these awards based on information they provide on their application of admission to the college. Currently, there is no system for confirming the information provided on the application is accurate. The CSFA will review the current criteria and guidelines for diversity awards to determine if there is a better way to be consistent and fair in our recommendations for such scholarships.

STUDENT DISCIPLINE (SDC)

GOVERNANCE COMMITTEE
COMMITTEE CHAIR: KEVIN VANDE STREEK

A. Major issues addressed by the committee during the 2010–2011 year

1. The Student Conduct Committee met for training in October 2010.
2. The Student Conduct Committee met in March 2011 to hear a case involving a dispute between two students.

B. Actions the committee brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

None

D. Issues that will continue to be before the committee next year

Students have the option to choose a formal hearing and have the committee adjudicate their case.

**STUDENT DISCIPLINE COMMITTEE
APPELLATE BOARD (SDCAB)**

GOVERNANCE COMMITTEE
COMMITTEE CONVENER: ERIC ARNOYS

A. Major issues addressed by the committee during the 2010–2011 year

1. An appeals hearing was held on November 29, involving a sophomore male who had been found guilty of the following violations:
 - Major open house violation
 - Failure to comply with directions of college officialsThe appeal was denied.
2. An appeals hearing was held on May 12, involving a sophomore male who had been found guilty of the following violations of the student code of conduct:
 - Underage consumption of alcohol
 - Open house violation
 - Nonconsensual touching
 - Noncompliance with a no-contact orderThe appeal was denied in part and sanction modified.

B. Actions the committee brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

None

D. Issues that will continue to be before the committee next year

The appellate board will continue to hold appeals hearings as they are requested.

STUDENT LIFE (SLC)

GOVERNANCE COMMITTEE
COMMITTEE CHAIR: BRIAN FULLER

A. Major issues addressed by the committee during the 2010–2011 year

1. The work of the committee is increasingly perfunctory. With regard to student organizations, the committee – in almost all cases – rubber-stamped recommendations made to it by administrators.
2. Increasingly, items are presented by the Student Life Division to the committee for information (rather than for a policy-making response). Thus, the committee’s impact on student life is limited to a surface and ceremonial level.

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3. Attempts to forward two items of business have failed to gain traction (or have simply met with administrative resistance).
 - The realities of media convergence demand a rethinking of roles, challenges, and possibilities now facing *Chimes*, *Dialogue*, and CVN (*Prism* finally becoming this year a casualty of that convergence).
 - A revision of the committee mandate.

B. Actions the committee brought before Faculty Senate (if any)

1. None
2. The chair appeared before the Committee on Governance (03 December 2010) requesting help with the revision of the SLC mandate. The committee's central mission is in question. Is it an advisory committee (as is the contention of Student Life Division) or is it a governance committee able and expected to make policies and take action? If it is some hybrid, such expectations are not clearly spelled out in the current mandate. Though COG members J. Bratt and K. Maag were assigned to assist with the mandate revision, there has been no action by that committee to date. Sadly, SLC chair Fuller also took no further action, told to wait for the input of the COG.

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

1. Review and approval of existing and new club charters.
2. Interview student media heads.

D. Issues that will continue to be before the committee next year

1. SLC Mandate Revision. Rather than waiting for outside input, the revision will originate from within the SLC.
2. Student Media Convergence.
3. Present nominations for 2011-2012 student media heads (at an early 2011-2012 Faculty Senate meeting) and present nominations for 2012-2013 student media heads (at the year's last Faculty Senate meeting).
4. Review of student organizations.
5. Review of Orientations programs (Passport, Quest)

Absent meaningful mandate revisions or actions by this committee in the 2011-2012 year, it is the recommendation of its chair that the Student Life Committee be disbanded in favor of a smaller advisory panel which shall be available to the Vice-President of Student Life as an ad hoc consulting resource.

INSTITUTIONAL ANIMAL CARE AND USE (ACUC)

ADVISORY COMMITTEE
COMMITTEE CHAIR: STEVE WYKSTRA

A. Major issues addressed by the committee during the 2010–2011 year

1. This year we welcomed Dr. Joan Koelzer to the committee. Dr. Koelzer Daniel Hoekema as the veterinarian on our committee; her experience with animal care and use committees and federal regulations has been invaluable for our committee.

2. The committee received and approved three animal use requests for wildlife research by faculty and students.
3. The committee adopted a new format for animal use requests, replacing the old form with a new one that adapts the same animal use request form used by West Michigan Regional Laboratories. It also wrote an instruction sheet for filling in the form, and revised its web page so as to advise potential researchers on the correct procedure for submitting animal use requests to WMRL or the Calvin ACUC. (Special thanks to Randall DeJong for his yeoman's service on these tasks.)
4. The committee accompanied WMRL staff in an inspection of the WMRL facilities in DeVries Hall.
5. The committee sat in on a IACUC meeting of WMRL, and invited Dr. Rich Nyhof to join us in our own committee meeting, at which we arrived at a better understanding of the history of the relationship between Calvin's ACUC and the IACUC of the West Michigan Regional Lab.
6. The committee has formulated a revised version of the mandate of Calvin's ACUC that reflects the division of labor between WMRL's IACUC and the Calvin College committee.
7. The committee has, with the help of Professor Nyhof, gotten a clearer picture of the history of the current division of labor between Calvin College and West Michigan Regional Laboratory, and the implications of this for the work of Calvin's ACUC. The committee has agreed on the need for, and is currently revising a draft proposal for, a Memorandum of Understanding between Calvin College and West Michigan Regional Laboratory that articulates a formal agreement reflecting the de facto division of labor between the two committees, putting this in the context of the federal requirements for institutional animal care and use committees, and the evolution of Calvin's current relationship with WMRL.

B. Actions the committee brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

Adoption of a new form for animal use requests

D. Issues that will continue to be before the committee next year

1. We will complete the revised mandate for the Committee, as well as a proposal for a Memorandum of Understanding between the animal care and use committees of Calvin College and West Michigan Regional Laboratory that reflects the de facto division of labor between these two committees. We will also continue to educate ourselves on the relevant expectations of the Public Health Service and United States Department of Agriculture that are applicable to an animal care and use committee for an institution that, for the time being, neither requires nor maintains its own Assurance status.
2. The committee will continue to process new animal-use requests. We will continue to educate ourselves on USDA and NIH guidelines for institutional use and care of animals, with special attention to the two classes of animal research that come under the purview of the Calvin ACUC committee.

ENVIRONMENTAL HEALTH AND SAFETY (CEHS)

ADVISORY COMMITTEE
COMMITTEE CHAIR: RICH DEJONG

A. Major issues addressed by the committee during the 2010–2011 year

1. Review and revision of the Building Safety Committee & Emergency Liaison Mandates (Heather Chapman maintains these documents)
2. Review of the Campus Safety emergency response plans (Bill Corner coordinates these efforts)

B. Actions the committee brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

The Building Safety Committees were eliminated as separate entities since their work is now handled by the Emergency Liaisons.

D. Issues that will continue to be before the committee next year

1. Review of Environmental Health issues
2. Review of the Campus Safety emergency response plans

CALVIN CENTER FOR CHRISTIAN SCHOLARSHIP (CCCS)

GOVERNING BOARD
CENTER DIRECTOR: SUSAN FELCH | BOARD CHAIR: HENRY LUTTIKHUIZEN

A. Major issues addressed by the board during the 2010–2011 year

This past fall (2010), the Calvin Center for Christian Scholarship (CCCS) granted funding to six Major Grant proposals for a total of \$91,278.

1. Roy M. Anker (English): "All Things Shining': The Religious Journey of Terrence Malick"
2. James D. Bratt (History): "Abraham Kuyper in Translation"
3. Bruce R. Berglund (History): "Cathedral and Castle in the 20th Century: The Sacred and the Secular in Central European Culture, 1900-1939"
4. Mandy Cano Villalobos (Art and Art History): "Voces"
5. Paul Moes (Psychology) and Donald J. Tellinghuisen (Psychology): "Foundations of Psychology: Biblical Portraits of Human Nature as Guiding Principles in Psychology"
6. Ronald A. Wells (Emeritus, History) and James D. Bratt (History): "A Reformed Witness in Modern America: An Interpretive Anthology of the Reformed Journal"

In the spring (2011), the CCCS Governing Board granted full funding for two working groups for the 2011-2012 academic year:

1. Christopher Smit (CAS), Matt Halteman (Philosophy), and Steve McMullen (Economics): "Eating as an Act of Justice"

2. Michael Van Denend (Alumni Association) and Douglas Koopman (Political Science):
“Political Discourse from the Perspective of Faith”

Throughout the 2010-2011 year, the CCCS sponsored or co-sponsored the following events:

1. “World Christianity in the Early Church,” November 5, 2011
2. Dr. Andrew Walls; Cosponsored by The Nagel Institute for World Christianity, Seminars@Calvin, Calvin Seminary, and the History Department at Calvin College
3. “The Best Science Money Can Buy: How Fossil-fuel and Nuclear Interests Manipulate Climate-relevant Information,” February 10, 2011
Kristin Shrader-Frechette, Professor in the departments of Philosophy and Biological Science at Notre Dame; cosponsored with the Integrated Science Research Initiative (ISRI) and Christian Perspectives in Science Seminars.
4. “Kuiper 2009 Reunion Workshop,” February 25-26, 2011
The Workshop focused on the following questions:
 - What have you carried with you from the Kuiper Seminar into your work at Calvin?
 - What in your academic discipline seems impermeable or resistant to faith or to your life as a Christian scholar-teacher, and how is the Reformed tradition helping you to respond to that and to other issues in your discipline?
 - In the last two years, where you have seen your faith in Christ and your scholarship or teaching come together? What are some "best practices" that you've experienced?
5. “Jane Austen & Climate Policy in a Perfect Moral Storm,” March 3, 2011
Stephen M. Gardiner, Professor of Philosophy at the University of Washington; cosponsored with the Integrated Science Research Initiative (ISRI) and Christian Perspectives in Science Seminars.
6. “Does Religion Matter for Adolescents and Emerging Adults?” February 25, 2011
Laura DeHaan and Julie Yonker, Professors of Psychology at Calvin College; cosponsored by Christian Perspectives in Science Seminars.
7. “A Shower of Heavenly Bread: The King James Bible @ 400” Symposium
 - A Hekman Library exhibit curated by Lugene Schemper of items related to the origin and impact of the King James Bible Translation.
 - “Early Printed Bibles: Treasures from the Rare Book Collection,” March 29, 2011
Karin Maag and Paul Fields of the Meeter Center
 - “1611,” April 15, 2011
Gordon Campbell, Professor of Renaissance Studies at Leicester University,
 - “Every Man Heard Them Speak in His Own Language,” May 4, 2011
James Vanden Bosch, Professor of English at Calvin CollegeAll events cosponsored by the Hekman Library, H. Henry Meeter Center for Calvin Studies, Calvin Institute of Christian Worship, Calvin Seminary, Calvin College departments of Congregational and Ministry Studies, English, History, and Religion.
8. “Guyland: The Perilous World Where Boys Become Men,” April 5, 2011
Dr. Michael Kimmel, Stony Brook University; cosponsored by Gender Studies, Residence Life, Sexual Assault Prevention Team, Sexuality Series, and the Calvin Center for Christian Scholarship.
9. “Trinity and Truth: Making Truth Claims in Theology” and “Faith and Certainty,” May 6, 2011

Professor Bruce Marshall, Southern Methodist University; cosponsored with the Religion Department.

10. Workshop on Qualitative Research in the Social Sciences, June 2011
Directed by Michael Emerson with Cheryl Brandsen; cosponsored with the Sociology Department.
11. The Hospitable Text: New Approaches to Religion and Literature Conference, July 2011; cosponsored with Notre Dame University, The Conference on Christianity and Literature, *Religion and Literature*, and *Literature and Theology*.

Books published in 2010-2011:

1. Bruce Berglund and Brian Porter-Szucs, *Christianity and Modernity in Eastern Europe*. Budapest: Central European University Press, 2010. (2006-2007 CCCS Major Grant)
2. Daniel Miller and Ben Post, trans. *Like Leaven in the Dough: Protestant Social Thought in Latin America, 1920-1950, Carlos Mondragon*. Madison, NJ: Fairleigh Dickinson University Press, 2011. (2007-2008 CCCS Major Grant).
3. Shirley Roels, ed. *Reformed Mission in an Age of World Christianity: Ideas for the 21st Century*. Grand Rapids: The Calvin Press, 2011 (2009-2010 CCCS Major Grant).

B. Actions the board brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the board initiated or implemented

None

D. Issues that will continue to be before the board next year

None beyond the usual business

CALVIN INSTITUTE FOR CHRISTIAN WORSHIP (CICW)

GOVERNING BOARD

CENTER DIRECTOR: JOHN WITVLIET | BOARD CHAIR: MATT LUNDBERG

A. Major issues addressed by the board during the 2010–2011 year

1. The Board approved the Institute's operating budget for 2011-12.
2. The Board gratefully noted CICW's new \$5 million Lilly grant that will help to fund programming in 2011-2014.
3. The board reviewed CICW program goals and accomplishments for 2010-11, again noting the strong impact of CICW programs as well as offering suggestions for future work. Highlights from the past year include:
 - CICW's participation in the Uniting General Council of the World Communion of Reformed Churches, including the planning of fourteen worship services that were part of the event.
 - The 2010 Grants Colloquium, where previous grant recipients shared the results of their work; and the awarding of 37 new worship renewal grants for 2010-11.

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- The sponsorship of five summer seminars in 2010, which were coordinated by the Calvin Seminars in Christian Scholarship office.
 - The participation of CICW staff at international events in Taiwan, Lebanon, Syria, Nepal, Bangladesh, the Netherlands, and Hong Kong, as well as many events across the United States and Canada.
 - Various new CICW books and resources published through variety of publishing houses.
 - Another well-received and very well-attended January Symposium on Worship.
 - A relaunched, redesigned website and deepened presence on Facebook.
4. The Board received reports and offered feedback on the modified leadership structure of CICW, which includes a leadership team composed of the director, the associate director, and the program manager/associate to the director. This modification was discussed by the board at length during the 2009-2010 academic year and was implemented this past year, in part to accommodate the director's year-long sabbatical in 2010-2011 and in part to develop a leadership plan that will support and sustain CICW's future work.
 5. The board reviewed the CICW assessment plan and, as part of the assessment strategy, discussed at length board members' perceptions of the strengths, weaknesses, and opportunities of the institute's work, especially with an eye to how it intersects with the broader work of the college and seminary.
 6. The board discussed and enthusiastically endorsed the reappointment of Dr. John Witvliet as CICW director, noting in its letter the many strengths and impressive vision that John brings to this position, as well as offering some suggestions for ongoing professional development.

B. Actions the board brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the board initiated or implemented

1. Upon the occasion of his retirement from Calvin Theological Seminary, we expressed gratitude to Duane Kelderman for his work on the governing board for the past five years.
2. We welcomed three new members to the Governing Board.

D. Issues that will continue to be before the board next year

1. Continued correspondence with the Development office to work toward endowing the directorship of the Institute.
2. Ongoing assessment of the modified leadership structure, now in a situation where all three members of the leadership team are on campus at the same time.

H. H. MEETER CENTER FOR CALVIN STUDIES (MEET)

GOVERNING BOARD

CENTER DIRECTOR: KARIN MAAG | BOARD CHAIR: SUZANNE McDONALD

A. Major issues addressed by the board during the 2010–2011 year

The major issue addressed by the board, in consultation with the college, was the reconfiguration of Director Karin Maag's position at Calvin from a full time (History/Meeter Center) to a reduced-load (Meeter Center only) position. The board agreed to have Director Maag continue on a reduced-load appointment for a three-year period. The board also oversaw the incorporation of books from Robert Kingdon's research library into the Meeter Center and Hekman Library collections. The board approved three fellowship applications for 2011-12 and approved plans to hold a one-week graduate education course on the Reformation in the summer of 2011

B. Actions the board brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the board initiated or implemented

See above, section A

D. Issues that will continue to be before the board next year

The board will oversee the shift to having the director present for only part of the year, with the Meeter Center Curator, Paul Fields, serving as acting director during the Director's absence. The board continues to seek sources of funding/endowment funds for the Meeter Center over the medium- and longer-term.

KUIPER SEMINAR BOARD (KSB)

GOVERNING BOARD

COMMITTEE CHAIR: CLAUDIA BEVERSLUIS

The board did not meet during 2010–2011.

KUYERS INSTITUTE FOR CHRISTIAN TEACHING AND LEARNING (KIGB)

GOVERNING BOARD

CENTER DIRECTOR: DAVID SMITH | BOARD CHAIR: JIM VANDEN BOSCH

A. Major issues addressed by the board during the 2010–2011 year

1. Publications

- The Institute continues to cosponsor the *Journal of Education and Christian Belief*, of which David Smith became senior editor in 2008. A special book issue (14, no. 2 [Autumn 2010]) comprises essays from an institute-funded workshop for directors of

honors programs at Christian colleges and is coedited by workshop leaders Ken Bratt and Jennifer Holberg.

- In conjunction with the Van Lunen Center, the Kuyers Institute has produced *Mission-Directed Governance: Leading the Christian School with Vision, Unity, and Accountability*, by Len Stob (principal at Ontario Christian School, CA) and published by Calvin College Press.
- The institute funded *Practice and Profile: Christian Formation for Vocation*, by Margaret Edgell, Johan Hegeman, and Henk Jochemsen (Wipf & Stock), which focuses on moral formation in the professional disciplines in Christian higher education.

2. Scholarship and Faculty Projects

- *A Shared Space: Learning from the Mustard Seed School*. This documentary film by Brian Fuller, cofunded by the Kuyers Institute and the Mustard Seed School, was completed in the summer of 2010 and has premiered in Hoboken, at Calvin College, and at Covenant College, with over 1,200 people seeing the film. It has been designated an official selection by the 6th Hoboken International Film Festival and has won a Telly Award. Once the festival phase of the film's publication is complete, the film will be made available to a general audience on DVD. Web-based ancillary materials are also available
- *Teaching and Christian Practices: Reshaping Faith and Learning*. A book resulting from the institute's three-year project on social practices and Christian pedagogy, coedited by David Smith and James Smith, will be published in October by Eerdmans.
- The Institute is cofunding part of a national research project initiated by CARDUS and based at the University of Notre Dame. The project has studied perceptions of the outcomes of Christian schooling among recent alumni of Christian schools. The initial report has recently been released at www.cardus.ca/research/education/publications/.
- *Imagining the Christian Classroom: A Christian Iconography of Teaching and Learning*. A team project working toward a book on how Christians have used biblical and theological imagery to think about teaching and learning, has progressed slowly in the past year. It behind schedule but still moving towards completion.

3. Programs

- *Bible-Shaped Teaching*. Publication of David Smith and John Shortt, *The Bible and the Task of Teaching* in 2002 was followed by interest in a simplified version, accessible to a wider range of teachers. John Shortt undertook the task of writing this, initially for an Eastern European market in conjunction with ACSI. This year, the Kuyers Institute set up a focus group made up of local Christian and public school educators to offer suggestions for adapting the manuscript for US publication.
- *Whatifteaching.com*. The institute is in the final phase of a project cofunded with the Transforming Lives Project in the United Kingdom to develop a new online resource giving Christian P-12 teachers a practical process for reconsidering their teaching strategies in the light of a Christian framework. Trialing with groups of teachers in several countries has produced very positive feedback. The website is undergoing final editing and will be launched in 2012.

- Under the leadership of Bruce Hekman, the institute’s international work with Christian educators in Central America, Eastern Europe, and West Africa continued.
4. Events and Workshops
- On September 28–29, 2010, the Kuyers Institute hosted a team of film makers and educators responsible for the documentary film *Traces of the Trade*, which focuses on the history of involvement in the slave trade by the northern US states. The two-day teacher workshop proved difficult to recruit for; in the end a small group of 12 took part, though their feedback was very positive. Three Calvin graduate students who took part in the workshop continued work on the theme as an Independent Study for graduate credit. An evening showing of the film was attended by 30–40 people, including members of the wider community, and gave rise to a long and vigorous discussion afterwards. An afternoon lecture was attended by over 50 students and other Calvin people, and was also well-received.
 - The institute sponsored a one-week workshop for educators, led by David Smith, entitled “Teaching as a Christian Practice,” in July 2011. The workshop was oversubscribed and capped at 20 participants; evaluations were very positive.
 - With funding from the Calvin institute for Christian Worship, the Institute sponsored a two-week summer seminar on reflective pedagogy and Christian practices. The seminar was oversubscribed. 16 faculty attended; half were practical theologians and the other half were drawn from a range of other disciplines. The seminar produced rich interaction around the intersection between philosophical, theological, educational, and sociological accounts of Christian practices and questions of pedagogy in Christian higher education. Participants have book grants available to continue the conversation in reading groups on their own campuses during 2011–2012.
 - The institute director led workshops for teachers in Vancouver, Oslo, Bergen, Trondheim, Suwon, Melbourne, and Hoboken.

B. Actions the board brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

None

D. Issues that will continue to be before the board next year

Several projects are ongoing and will continue into 2011-2012.

MELLEMA PROGRAM IN WESTERN AMERICAN STUDIES (MPGB)

GOVERNING BOARD

PROGRAM DIRECTOR: WILL KATERBERG | BOARD CHAIR: JAMIE SKILLEN

A. Major issues addressed by the board during the 2010–2011 year

None

B. Actions the board brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the board initiated or implemented

The governing board approved a research-travel grant to James Skillen of the Department of Geology, Geography, and Environmental Studies for a project entitled “Ecosystem Management and the Crisis of Scientific and Political Authority.”

D. Issues that will continue to be before the board next year

The program director is working on cosponsoring a variety of public events for the 2011-2012 academic year.

PAUL HENRY INSTITUTE (HIGB)

GOVERNING BOARD

CENTER DIRECTOR: CORWIN SMIDT | BOARD CHAIR: JOEL WESTRA

A. Major issues addressed by the board during the 2010–2011 year

1. The Henry Institute again awarded Undergraduate Fellowship Grants to Calvin College professors. The goals of the grants are to provide opportunities for professors to move forward on research projects, and also to encourage and enhance the mentoring of students through development of a scholarly relationship with academic staff through quality and in-depth research opportunities. Three grants were awarded: 1) to Mandy (Burrow) Cano Villalobos (Art and Art History) for a project involving art which portrayed the mass femicide in Ciudad Juarez (working with student Tianna Wierenga) 2) to You Kyong-Ahn (Art and Art History) as he studied the architectural style of Calvin College’s campus (student assistant: Elliott Spronk) and 3) to Gail Zandee (Nursing) in continuation of a community nursing project in underserved Grand Rapids neighborhoods (with student Andrea Lima) .
2. The sixth biennial Symposium on Religion and Politics was held from April 28-30, 2011. The event included 15 panels with 45 papers. Faculty and graduate students from across U.S. and Canada, as well as Scotland, South Africa, and Romania participated in the Symposium. Papers included a wide range of topics related to the general theme of religion and politics, including foci on political philosophy, comparative and international politics, and American politics.
3. The 2010-11 Paul Henry Lecture was delivered by David Campbell, the John Cardinal O’Hara C.S.C. Associate Professor of Political Science at the University of Notre Dame and founding director of Notre Dame’s Rooney Center for the Study of American Democracy. Campbell spoke on “American Grace: How Religion Divides and Unites Us” on April 29, 2011.

B. Actions the board brought before Faculty Senate (if any)

No actions were brought before Faculty Senate during the academic year.

C. Other actions, not involving Faculty Senate, that the board initiated or implemented

None

D. Issues that will continue to be before the committee next year

1. Issues before the Governing Board next year will include the search for a new Director for the Henry Institute when Corwin Smidt's current term ends in the spring. He will not apply for another term as Director.
2. Additionally, Dr. Smidt will be absent from campus during the fall semester, working in the Netherlands under the "Fulbright-Dow Distinguished Research Chair" grant which he has received. He will continue directing the Henry Institute during his absence.
3. The annual Paul Henry Lecture for the 2011-12 academic year will be held in March of 2011 and will feature former U.S. Representative Vern Ehlers.

SEMINARS IN CHRISTIAN SCHOLARSHIP (SCSGB)

GOVERNING BOARD

CENTER DIRECTOR: JOEL CARPENTER | BOARD CHAIR: KARIN MAAG

A. Major issues addressed by the board during the 2010–2011 year

The governing board reviewed the evaluations from the Summer 2011 seminars and approved the list of prospective seminars for 2012. The board went over the financial statements of the Summer Seminars program and approved the proposed budget for 2012-13. The board encouraged the Summer Seminars staff to seek funding from a diverse range of sources and to liaise with faculty on campus who may be planning a conference and be in need of the Summer Seminars' conference management skills. The board approved the selection of Communitas scholars for the summer of 2012.

B. Actions the board brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

See A. above

D. Issues that will continue to be before the committee next year

Juggling the number of seminars and housing needs and housing availability on campus continues to be a complex process. Some sources of funding for previous seminars are no longer available at the same level (Lilly), so other sources of funding need to be found. Continued cooperation and support from the provost's office to help provide the management fee for on-campus Calvin-organized conferences is key.

SPOELHOF INSTITUTE FOR CHRISTIAN LEADERSHIP IN BUSINESS (SIGB)

GOVERNING BOARD

INSTITUTE DIRECTOR: GLENN TRIEZENBERG | BOARD CHAIR: JASON STANSBURY

A. Major issues addressed by the board during the 2010–2011 year

The board continued to advance the founding purposes and goals of the Spoelhof Institute.

1. The Institute continued to support Calvin’s excellent internship program by partially funding internship staff in the Office of Career Development, the Business Department, and the Engineering Department.
2. Despite increasing total costs of salary support and weakened endowment funding, the Institute supported faculty engagement with communities of practice outside of the College by funding summer faculty externships in the Engineering Department and the English Department (David Wunder / Jennifer Holberg).
3. Calvin College was featured in U.S. News and World Report’s 2010 annual “Best Colleges” issue as one of 15 schools with exceptional internship programs.
4. Student internships increased by 10% percent over last year for a total of 749 for 2010 – 2011. Again 80% of the 2011 graduates completed an internship or practicum while at Calvin.
 - The English department is implementing a mandatory internship requirement for all of their majors. The institute is funding a summer externship for English professor Jennifer Holberg to work with the career office to develop their internship program.
 - There are opportunities for students from all academic departments to participate in a credit internship since the Comenius Scholars internship course is available to students from liberal arts majors.

B. Actions the board brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

None

D. Issues that will continue to be before the committee next year

1. As appropriate, continue to fund internship program support staff.
2. As appropriate, and contingent upon the availability of sufficient funds, continue to fund faculty externships.
3. Investigate opportunities to garner external funding support for the Institute’s activities.

VAN LUNEN CENTER (VLGB)

GOVERNING BOARD

CENTER DIRECTOR: SHIRLEY ROELS | BOARD CHAIR: GORD VANDERBRUG

A. Major issues addressed by the board during the 2010–2011 year

1. September 2010 decision to approve a Van Lunen Fellows reunion to be held in July 2011.
2. September 2010 decision to continue the primary focus on the Fellows program while seeing a secondary focus on Christian school governance as an area for slower-paced but continuing research and board conversation.
3. February 2011 decision to recommend by-laws amendments regarding the status of the director and the term of the board chair. Proposed adjustments were approved by the Committee on Governance.
4. February 2011 decision to replace one retiring board member with a new appointee and to leave a second replacement position open for future consideration.
5. February 2011 decision to conduct a formal educational outcomes assessment during the spring of 2011 of those who participated in the Van Lunen Fellows cohorts that began in 2007, 2008 and 2009.

B. Actions the board brought before Faculty Senate (if any)

None

C. Other actions, not involving Faculty Senate, that the committee initiated or implemented

None

D. Issues that will continue to be before the committee next year

While there are ongoing matters related to outcomes assessment, the composition of the faculty team for 2012-2013, and the replacement of a second now-retired governing board member, no major changes in policy or process are foreseen at this time for the 2011-2012 academic year.