CALVIN COLLEGE ENGINEERING DEPARTMENT
INFORMATION REQUIRED FOR JOB/GRADUATE SCHOOL RECOMMENDATION

NAME

II. Number of years in the CALVIN Engineering program

III. List of courses you've had with the professor you are asking for a recommendation. (Include Grade)

 IV. List projects, organizations, committees, etc., that you and this professor worked on together.

 V. Please give your cumulative GPA at Calvin

 VI. Describe any special circumstances such as need to work while in school, married, children, etc.

 VII. Give a brief account of all work experience that would be helpful.

 VIII. Indicate your involvement in professional societies, departmental activities, and attendance at seminars.

 IX. Attach separately either the required forms for recommendation and/or the complete name and address of those to whom a recommendation is to be sent along with a stamped and addressed envelope. Be sure to clearly indicate any important deadlines for submission. If it is not obvious more detail should be given about the nature of the position you are seeking.