

Renewing a Michigan Teaching Certificate

Type of Certificate	Requirements	How to Apply	Valid for:	Fee
Provisional	Complete a teacher education program at an accredited college or university.	The college where you complete the coursework will recommend you for the certificate.	6 years	\$160
Provisional Renewal	Complete nine semester hours at an accredited teacher preparation institution or have an approved master's degree. The coursework must be part of a planned program (for example, adding a new subject area or grade level endorsement to the certificate) or in an appropriate master's degree program (not in medicine, law, or religion). Endorsement programs must be in a teachable subject area as recognized by the state of Michigan. SB-CEUs may not be used to renew. No semester hours are required if you have a valid out-of-state teaching certificate and at least one year of teaching experience within the validity of that certificate in the preceding five-year period.	Contact the certification officer at the Michigan college or university where you completed the coursework in order to apply. If you completed the coursework out-of-state*, contact the Michigan Department of Education at (517)373-3310 or search for the "Renewal of Provisional Certificate" form online at http://www.michigan.gov/mde/ .	3 years	\$100
2nd Provisional Renewal	Complete 18 semester hours in a planned program at an accredited teacher preparation institution, or have an approved master's degree (not in medicine, law, or religion). Endorsement programs must be in teachable subject areas as recognized by the state of Michigan. A third renewal is possible only if you do not have the three years of teaching experience.	Contact the certification officer at the Michigan college or university where you completed the coursework in order to apply. If you completed the coursework out-of-state*, contact the MDE at (517) 373-3310 or find the provisional renewal form online at http://www.michigan.gov/mde/	3 years	\$100
Professional	Complete three years of successful teaching at grade level(s) and subject(s) listed on the Michigan Provisional Certificate. Experience completed after the MI certificate expires may also count. Experience may be in any state or country. Substitute teaching may count towards the three years (150 days = one year of experience). Pre-school experience may count for elementary teachers if the college or university allows it. The following may not count towards the three years: Paraprofessional work, teacher assisting, and home schooling. Complete 18 semester hours in a planned program at an accredited teacher preparation institution, or have an approved master's degree earned at any time (not in medicine, law, or religion). Endorsement programs must be in teachable subject areas as recognized by the state of Michigan. SB-CEUs may not be used. Elementary teachers must have six semester hours of reading coursework (EDUC 322 and 326 at Calvin) and secondary teachers must have three semester hours of reading coursework (EDUC 307 at Calvin). After July 1, 2009 , all applicants must also have completed a 3-credit course in the diagnosis and remediation of reading disabilities and differentiated instruction (EDUC 542 at Calvin).	Contact the certification officer at the Michigan college or university where you completed the coursework in order to apply. If you completed the coursework out-of-state*, contact the Michigan Department of Education at (517) 373-3310 or search for the "Provisional/Professional Education Certificate" application online at http://www.michigan.gov/mde/ . Also complete the " out-of-state reading course " form. You will need to send experience report forms to the school(s) where you taught in order to document your three years of successful teaching experience.	5 years	\$160

Type of Certificate	Requirements	How to Apply	Valid for:	Fee
Professional Renewal	<p>Complete six semester hours of credit or 18 State Board-Continuing Education Units (SB-CEUs) or a combination of the two. Three SB-CEUs equal one semester hour. The required semester hours and/or SB-CEUs must be completed after the issuance of the Professional Education certificate and within five years of the date of application for the renewal.</p> <p>The credit may be earned at any Michigan institution listed in the Michigan Higher Education Directory (including community colleges) or at any out-of-state teacher preparation institution holding regional or national accreditation. Credit must support the teacher's professional growth.</p> <p>The credit does not have to be in a planned program and does not have to be graduate level. No additional teaching experience is required to renew the Professional Certificate.</p>	<p>Apply for the Professional renewal by contacting the Michigan Department of Education at (517) 335-0580 or search for the "Advanced Certificate Renewal" form online at http://www.michigan.gov/mde/ .</p> <p>The college or university where you completed the required coursework is not involved in the renewal process.</p>	5 years	\$160
2nd Professional Renewal	<p>The requirements for subsequent renewals of the Professional Certificate are the same as the requirements for the first renewal (see above).</p>	<p>Apply for subsequent Professional renewals by contacting the Michigan Department of Education at (517) 335-0580 or search for the "Advanced Certificate Renewal" form online at http://www.michigan.gov/mde/ .</p>	5 years	\$160

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*Call the Michigan Department of Education at (517) 373-3310 before beginning out-of-state coursework to be sure that it may apply toward certificate renewal. The planned program must support the teaching of an academic subject or focus on other areas related to K-12 teaching or support services.

Teaching Certificates can be notarized at Calvin's Financial Services Office, Spoelhof Center Room 365.

All teaching certificate and endorsement bills from the Michigan Department of Education are valid for five years.

There is no penalty if your certificate expires. The certificate simply will not be valid until you complete the renewal requirements.

Calvin College offers the following programs that may be used to renew your teaching certificate:

- Master of Education Degree
- Endorsement Programs (add a new subject to your certificate)
- Summer Courses, Graduate Workshops, and Online Graduate Courses

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